

MINUTES

LEGISLATIVE MEETING – FEBRUARY 15, 2012

LOWER SWATARA TOWNSHIP BOARD OF COMMISSIONERS

The February 15, 2012 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by President Linn.

Roll call was then taken with the following officials in attendance:

- Frank Linn, Sr., President
- William L. Leonard, Jr., Vice President
- Michael J. Davies, Secretary
- Thomas L. Mehaffie III, Commissioner
- Jon G. Wilt, Commissioner
- Harry N. Krot, Manager
- Peter R. Henninger, Solicitor
- Jean R. Arroyo, Recording Secretary

Residents and visitors in attendance:

- Kip Fedetz, Fedetz & Martin Associates Architecture & Planning (Enterprise Rent-a-car project)
- Chris DeHart (LST Fire Department)
- Bob Spandler (PSATC)
- Phyllis Zimmerman (Patriot-News)

PRESENTATION OF SKETCH PLAN FOR ENTERPRISE RENT-A-CAR

Mr. Krot introduced architect Kip Fedetz who is here to present to the Board a sketch plan for Enterprise Rent-a-Car, located at 25 Airport Drive. Mr. Fedetz has already spoken to Brenda Wick, the Township's Planning and Zoning Director, who determined that a Land Development Plan is not necessary for the project. It will only require going through the normal building permit process. Mr. Fedetz explained that Enterprise Rent-a-Car is proposing to build a new, more efficient car wash on its site. The site is already paved impervious surface, and there will no change of access to the site. President Linn thanked Mr. Fedetz for presenting the plans to the Board, and suggested he continue to work with Ms. Wick on the permitting procedure.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES:

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to approve the Minutes of the January 18, 2012 Legislative Meeting. The motion was unanimously approved.

A motion was made by Commissioner Mehaffie, seconded by Commissioner Davies, to approve the Minutes of the February 1, 2012 Non-Legislative Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner Davies, seconded by Vice President Leonard, to approve the payment of bills as presented on Warrant No. 2012-1. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Commissioner Wilt, seconded by Commissioner Mehaffie, to approve the Treasurer's Report for January 2012. The motion was unanimously approved.

ENGINEER'S REPORT: None

SOLICITOR'S REPORT: None

MANAGER'S REPORT: None

COMMITTEE REPORTS:

Police Committee – Vice President Leonard -- reported that the Police Department is operating within its budgetary guidelines as set forth in the 2012 budget. From a staffing perspective, the Department is taking measures to provide coverage in order to offset the recent departure of one of the police officers. A second suspect has been arrested in conjunction with the recent shooting incident on Hollywood Drive. During the Board's last meeting, authorization was given to replace the engine in one of the police vehicles. This work will be held off until the finances are in better shape. Vice President Leonard noted that he and Commissioner Wilt, who

are liaisons to the Police Department, have had two very successful meetings with Chief Wiley in order to become familiar with the polices and procedures of the department.

Public Safety - Commissioner Wilt --- stated that as previously mentioned, he has been attending meetings with Vice President Leonard and Chief Wiley.

Public Works – Commissioner Mehaffie – reported that the Public Works Department did a great job at handling the recent light snowfalls. President Linn inquired if they were going to get together and take a look at the roads that need repairs. Mr. Krot agreed that he needs to schedule this with President Linn and Commissioner Mehaffie, as well as scheduling the first committee meeting for Budget and Finance.

Budget and Finance – Commissioner Davies – reported that cash receipts for the month of January totaled \$299,618.75. Historically, January is slow for cash flow in. Major sources of revenues were from receivables from 2011. During the month of January, the Township had receipts of close to \$100,000.00 in such receivables, all of which were recorded against the 2011 budget, a temporary transfer of \$100,000 from the Recreation Development Fund, and other miscellaneous receipts. Cash expenditures totaled \$530,527.38 and were comprised of the three transfers to the payroll account, all outstanding invoices from 2011, and all invoices due and payable. Investments totaled \$521,580.26 with an average annual yield of 0.5%. The Township expects to receive the fourth quarterly allocation of 2011 Earned Income Taxes and Local Services Taxes at the end of February. While the Township does have the cash from this distribution for this year, it will need to be mindful that these revenues will be against the 2011 budget.

Community and Economic Development – President Linn – reported that the Meade Avenue project is almost complete. He added that he is disappointed that the Planning Commission meeting for the month was cancelled due to a lack of business, and stated that he is hopeful that development will pick up soon.

UNFINISHED BUSINESS:

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to table the Final Subdivision Plan for Bryn Gweled East (26 lots), located along Lumber Street, immediately south of PA 283, prepared by Dauphin Engineering Co. and submitted by BW Partnership. The plan was recommended for approval by the Planning Commission on May 24,

2007. 90-day time extensions were granted by the Board on July 18, 2007, November 21, 2007, February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, July 21, 2010, November 17, 2010, February 16, 2011, May 18, 2011, August 17, 2011, October 19, 2011, and January 18, 2012. The plan is due to expire on April 18, 2012. The motion was unanimously approved.

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to table the Final Land Development Plan of Residential Retirement Community, Phase 1, located along Fulling Mill Road at the intersection of Nissley Drive, prepared by Navarro & Wright, Inc. and submitted by Fulling Road LLC. The plan was recommended for approval by the Planning Commission on November 15, 2007 with stipulations. The plan was due to expire on February 20, 2008. 90-day time extensions were granted by the Board on February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, August 18, 2010, November 17, 2010, February 16, 2011, May 18, 2011, August 17, 2011, October 19, 2011, and January 18, 2012. The plan is due to expire on April 18, 2012. The motion was unanimously approved.

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to table the Final Subdivision Plan of Old Reliance Farms, Section 18-B (9 lots) prepared by Dauphin Engineering, Inc. and submitted by Old Reliance Partnership. The plan was recommended for approval by the Planning Commission on May 27, 2010. A 90-day time extension was granted by the Board on April 21, 2010. A one-year time extension was granted by the Board on July 21, 2010. Additional 90-day time extensions were granted by the Board on July 20, 2011, October 19, 2011, and January 18, 2012. The plan is due to expire on May 21, 2012. The motion was unanimously approved.

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to table the Revised Five Oaks Village (Mobile Home Park) Plans located on Swatara Park Road, prepared by Dauphin Engineering Co. and submitted by Thomas A. Farr on behalf of Shirley J. Farr, owner. The plan was recommended for approval by the Planning Commission on June 23, 2011 with stipulations. The motion was unanimously approved.

President Linn stated that before the Board goes into New Business, he would like to introduce Bob Spandler of Swatara Township, who is President of the PA State Association of Township Commissioners. Mr. Spandler reminded the Board that the annual conference of the State Association will be held from June 17 – 20. He stated that attendance at the conferences has been down, mainly due to the tight budgets of so many municipalities. Mr. Spandler expressed hope, however, that Lower Swatara Township officials will attend the conference this year, as there will be many excellent programs offered.

NEW BUSINESS:

A motion was made by Commissioner Davies, seconded by Vice President Leonard, to approve the preparation and advertisement of an ordinance amending the Code of Ordinances of the Township of Lower Swatara, No. 1982-3, as amended, Chapter 15, Motor Vehicles and Traffic, Part 2, Traffic Regulations, Section 201, Maximum Speed Limits Established on Certain Streets, to add maximum speed limits for Meade Avenue; Section 202, Traffic Signs at Certain Locations, to revise and add traffic signal locations for Meade Avenue; and Section 210, Stop Intersections Established, to delete and add stop intersections for Meade Avenue. The motion was unanimously approved.

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to approve advertisement for the position of Department Secretary – Codes Department. Vice President Leonard added that this was part of last year's discussions regarding retirements, transitions, and the filing of these positions. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Vice President Leonard, to approve the appointment of Randy Breon to the Community Policing Advisory Board to fill a vacancy created by the resignation of Rita Walsh. Term expires 12/31/14. The motion was unanimously approved.

A motion was made by Commissioner Mehaffie, seconded by Commissioner Davies, to approve a Change Order for the Greenwood Circle sinkhole repair contract: The original contract price is \$30,815.00 and the time anticipated to do the work was approximately one week. The cost to the contractor for the vacation from the site and the second delivery of equipment to the site was not an anticipated cost. He has submitted a cost of \$1200 for the remobilization. The total contract price would be increased to \$32,015. The motion was unanimously approved.

Mr. Krot reported that there is one additional item which just came in and should be acted on by the Board this evening. It pertains to payment for the Middletown Borough Authority Waste Water Treatment Plant BNR construction upgrades. A motion was made by Commissioner Mehaffie, seconded by Vice President Leonard, to approve authorization of payment for the Middletown Borough Authority Waste Water Treatment Plant BNR construction upgrades, Requisition 24-A, in the amount of \$6,596.41 to Middletown Borough Authority. The motion was unanimously approved.

FINAL COMMENTS:

Commissioner Mehaffie stated he had been contacted by Tim Smith, Chief of Staff of Congressman Holden's office. Mr. Smith indicated that Penn DOT District 8 has contracted Gannet-Fleming to look at the Airport Connector and all the under-goings of the detention/retention pond to see what needs to be done there. Commissioner Mehaffie noted that Mr. Smith reassured him that his office will work diligently on this until the end of the year, at which time Congressman Holden will no longer be the Township's congressman. Commissioner Mehaffie noted that at this point, the Township will await Gannet Fleming's report.

Mr. Krot reminded the Board that Janis Creason, Dauphin County Treasurer, will be at the Township Building on Monday, March 26 from the hours of 4 PM – 7 PM to collect taxes for those Lower Swatara residents who would like to pay in person. President Linn suggested that it be made clear to the residents that this is only for one day; last year, Ms. Creason was here for two evenings, and she had large lines of residents waiting to pay their taxes.

President Linn requested the Board convene in executive session immediately upon conclusion of this evening's meeting in order to discuss personnel issues.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

With no further business to discuss, a motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to adjourn the Legislative Meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 7:23 P.M.

ATTEST:

Harry N. Krot
Township Manager