MINUTES

REORGANIZATION MEETING -- JANUARY 3, 2012

LOWER SWATARA TOWNSHIP BOARD OF COMMISSIONERS

The Reorganization Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by Harry N. Krot, Township Manager. Mr. Krot introduced the Honorable District Justice Mike Smith, who presented the oaths of office to Treasurer-elect Julie A. Wilt, and Commissioners-elect Jon G. Wilt, Michael J. Davies, and Frank Linn, Sr.

Roll call was then taken by Mr. Krot. The following officials were in attendance:

- Frank Linn, Sr., Commissioner
- William L. Leonard, Jr., Commissioner
- Thomas L. Mehaffie III, Commissioner
- Michael J. Davies, Commissioner
- Jon G. Wilt, Commissioner
- Julie A. Wilt, Treasurer
- Harry N. Krot, Manager
- Ronald J. Paul, Manager
- Richard Wiley, Police Chief
- Steve Anderson, Public Works Director
- Jean R. Arroyo, Recording Secretary

Excused:

- Peter R. Henninger, Township Solicitor
- HRG, Township Engineer

Residents and visitors in attendance:

- Chris DeHart (LST Fire Department)
- Linda Mehaffie
- Jen Thompson
- Pat Davies

Mr. Krot called for nominations for President of the Board. A motion was made by Commissioner Wilt, seconded by Commissioner Mehaffie, to appoint Frank Linn, Sr. as President. Hearing no other nominations, the nominations were closed, and the motion to appoint Frank Linn, Sr. as President was unanimously approved. The gavel was then turned over to President Linn.

President Linn called for nominations for Vice President of the Board. A motion was made by Commissioner Davies, seconded by Commissioner Mehaffie, to appoint William L. Leonard, Jr. as Vice President. Hearing no other nominations, nominations were closed and the motion to appoint William L. Leonard, Jr. as Vice President was unanimously approved.

President Linn called for nominations for Township Secretary. A motion was made by Commissioner Mehaffie to nominate Jon G. Wilt as Township Secretary. A motion was made by Vice President Leonard to nominate Michael J. Davies as Township Secretary. President Linn asked if there were any other nominations. Hearing no other nominations, President Linn asked for a show of hands to appoint Jon G. Wilt as Township Secretary. Commissioner Mehaffie and Commissioner Wilt raised their hands. President Linn then asked for a show of hands to appoint Michael J. Davies as Township Secretary. Commissioner Davies, Vice President Leonard and President Linn raised their hands. With a majority vote, Michael J. Davies was appointed Township Secretary.

A motion was made by Commissioner Wilt, seconded by Commissioner Mehaffie, to reappoint Herbert, Rowland & Grubic as Township Engineer. The motion was unanimously approved.

A motion was made by Commissioner Wilt, seconded by Vice President Leonard, to reappoint Peter R. Henninger, Jones & Henninger, P.C., as Township Solicitor. The motion was unanimously approved.

A motion was made by Vice President Leonard, seconded by Commissioner Davies, to reappoint Waggoner, Frutiger and Daub, Certified Public Accountants, as Township Auditor. The motion was unanimously approved.

A motion was made by Commissioner Mehaffie, seconded by Vice President Leonard, to approve Resolution No. 2012-R-1. This resolution authorizes the entry into an Agreement with Dauphin County, Janis Creason, elected Treasurer of Dauphin County, and Julie Ann Wilt, appointed Tax Collector and Treasurer of Lower Swatara Township, whereby Dauphin County and the Office of County Treasurer be appointed Collector of Real Estate Taxes for the Township and County pursuant to the terms thereof. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner Mehaffie, to approve an Agreement with **Julie Wilt,** an elected tax collector for Lower Swatara Township; **Lower Swatara Township,** a first class township existing under the laws of the Commonwealth of Pennsylvania; **Janis Creason,** elected treasurer of Dauphin County; and **Dauphin County,** a third class county under the laws of the Commonwealth of Pennsylvania whereby the Township Treasurer appoints County and the Office of the County Treasurer to act as agent and depository for Township for the purpose of receiving and collecting all taxes levied upon real estate by Township and County. The motion was unanimously approved.

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to approve the reappointment of Mid Penn Bank as Township Depository. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner Mehaffie, to approve the appointment of Berkheimer & Associates as Lower Swatara Township delinquent tax collector for Act 511 taxes for the years 2011. The motion was unanimously approved.

A motion was made by Commissioner Mehaffie, seconded by Vice President Leonard, to approve the appointment of Powell, Rogers and Speaks as Lower Swatara Township delinquent tax collector for Act 511 taxes for the year 2010 and prior. The motion was unanimously approved.

The Board acknowledged confirmation of the list of Special Fire Police for the year 2012.

President Linn stated that the next agenda item is a list of individuals that wish to be reappointed to various Township commissions/committees. Mr. Paul explained that there are three positions on this list that do not have nominees at this time. Two of these are pension advisory board vacancies that need to be filled by commissioners. The third is a Zoning Hearing Board vacancy, since Commissioner Davies will not be reappointed to this position. President Linn suggested the Board approve the list as presented, and submit names for the three vacancies at the legislative meeting. A motion was made by Commissioner Davies, seconded by Vice President Leonard, to approve the following list of reappointments:

PRESENT APPOINTEE	COMMISSION/COMMITTEE	TERM OF OFFICE
Tammy L. Blymire	**Non-Uniform Pension Advisory Board**	2
Daniel Wagner	**Non-Uniform Pension Advisory Board**	2
Alex Billy	**Non-Uniform Pension Advisory Board**	2
William Leonard, Jr.	**Non-Uniform Pension Advisory Board**	2
VACANCY	**Non-Uniform Pension Advisory Board**	2
Ryan Gartland	**Police Pension Advisory Board**	2
Daniel Tingle	**Police Pension Advisory Board**	2
Alex Billy	**Police Pension Advisory Board**	2
Frank Linn	**Police Pension Advisory Board**	2
VACANCY	**Police Pension Advisory Board**	2
Fred Wahl	**Community Policing Advisory Committee**	3
James Kazakavage	**Community Policing Advisory Committee**	3
Rita Walsh	**Community Policing Advisory Committee**	3
Chauncey Knopp	**Planning Commission**	4
Kimber Latsha	**Planning Commission**	4
VACANCY	**Zoning Hearing Board**	3
Benjamin C. Hall	**Code Hearing Board**	3
Rita Nagy	**Vacancy Board**	6
Randall Breon	**Civil Service Commission**	5
Todd Truntz	**Municipal Authority**	5
Glenn R. Snavely	**Fire Prevention Officer**	2
Richard Myers	**Assistant Fire Prevention Officer**	2

The motion was unanimously approved.

Mr. Krot stated the next item for approval is the list of the President's committee appointments. President Linn suggested that action on this list be postponed until the January legislative meeting. Vice President Leonard referenced the appointment of two Commissioner-liaisons to the Olmsted Regional Recreation Board, and added that this is Lower Swatara Township's year to also appoint a citizen at-large to this board. President Linn stated that he has a potential nominee for this position, and will try to contact her to see if she is interested.

A motion was made by Vice President Leonard, seconded by Commissioner Wilt, to approve Estimate No. 16 in the amount of $9,817.62 to Navarro & Wright Consulting Engineers for construction phase services related to the Meade Avenue Project. In response to a question from Commissioner Mehaffie, Mr. Paul reported that invoicing for this project should be very close to being complete. The motion was unanimously approved.

A motion was made by Commissioner Mehaffie, seconded by Commissioner Wilt, to approve authorization of payments for the Middletown Borough Authority Waste Water Treatment Plant BNR construction upgrades, Requisition 22-A in the amount of $14,829.64, to Middletown Borough Authority. The motion was unanimously approved.

Mr. Krot stated there are several items not on the agenda that require action tonight. The Board received a letter from Patrolman Jamie Ecker announcing her resignation effective January 19, 2012. A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to accept the resignation of Jamie Ecker. The motion was unanimously approved.

Ronald Paul, Township Manager/Secretary, has also officially submitted a letter of retirement, effective January 31, 2012. A motion was made by Commissioner Mehaffie to accept the retirement of Ronald J. Paul. The motion seconded, with regret, by Commissioner Davies and unanimously approved.

A letter was also received from Michael J. Davies announcing his resignation from the Zoning Hearing Board. A motion was made by Commissioner Mehaffie, seconded by Vice President Leonard, to accept the resignation of Michael J. Davies from the Zoning Hearing Board. The motion was unanimously approved.

Mr. Krot referenced an invitation from the Secretary of Agriculture to the 9th Annual Pennsylvania Farm Show Public Officials Day on Thursday, January 12. Any Commissioner interested in attending should let Mr. Krot know by January 5 in order to confirm attendance.

President Linn stated that immediately upon conclusion of tonight's meeting, the Board will hold its January workshop meeting.

ADJOURN:

With no further business to discuss, a motion was made by Commissioner Mehaffie, seconded by Commissioner Wilt, to adjourn the Reorganization Meeting. The motion was unanimously approved, and the meeting adjourned at 7:25 P.M.

ATTEST:

Harry N. Krot
Township Manager