

## MINUTES

### NON-LEGISLATIVE MEETING

JANUARY 3, 2012

The Non-Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:25 P.M. by President Frank Linn, Sr.

The following officials were in attendance:

- Frank Linn, Sr., President
- William L. Leonard, Jr., Vice President
- Michael J. Davies, Secretary
- Thomas L. Mehaffie III
- Jon G. Wilt
- Julie A. Wilt, Treasurer
- Harry N. Krot, Manager
- Ronald J. Paul, Manager
- Richard Wiley, Police Chief
- Steve Anderson, Public Works Director
- Jean R. Arroyo, Recording Secretary

Excused:

- Peter R. Henninger, Solicitor
- HRG, Engineer

Residents and visitors in attendance:

- Chris DeHart (LST Fire Department)
- Linda Mehaffie
- Jen Thompson
- Pat Davies

#### POLICE DEPARTMENT REPORT:

Richard Wiley, Police Chief, welcomed the two new Commissioners on board. He then reported on call statistics for the month and for the year. During year 2011, there were 171 Part I Crimes and 611 Part II Crimes, 7649 service calls, 490 cases opened, 280 arrests, 87 suspects, 395 victims, 47 DUI arrests, 901 traffic citations, 115 non-traffic citations, 621 warnings and 1522 traffic investigations.

Significant cases for December included a drive-by shooting which occurred on December 28. Through an intensive investigation, an arrest has been made and the individual is currently in Dauphin County Prison. The investigation in this case continues. The department is also investigating a rape. A suspect is being looked at, and a warrant will be forthcoming.

As previously reported at the Board's Reorganization Meeting, Officer Jamie Ecker recently handed in her resignation from the Department.

Chief Wiley updated the Board and public on the records' management initiatives (RMS). One of these is through a multi-county information sharing grant. Chief Wiley stated that this has been an arduous process, since multiple jurisdictions are involved. It is hoped that some headway will be realized by the end of next month, and the system will be on-line and the sharing of information will be a reality. The other initiative being worked on is the RMS for the entire county of Dauphin. This looks promising, and will allow the ability to share information real-time, which can save lives. Commissioner Davis asked if this system is basically information shared via text on some type of computer interface. Chief Wiley confirmed that it is. This is a police records management system through the County, and is quite sophisticated.

President Linn asked Chief Wiley to convey thanks to the Police Department for its efforts on these and other cases.

#### PUBLIC WORKS DEPARTMENT REPORT:

Steve Anderson, Public Works Director, also offered his congratulations to the new Commissioners. He informed the Board that the 2000 Spring Garden Drive project is complete. The embankment has been reestablished, the road surface has been repaired, and the guide rail has been replaced. Mr. Paul added that a change order for this project, somewhere in the neighborhood of \$675.00 (Performance Bond), will be on the January legislative agenda for approval. Mr. Anderson reported that the North Union Street guiderail and culvert have been repaired. Repairs were also made to four culverts along Longview Drive and the culvert and guiderail along Cockley Road. Verizon relocated its pole on Greenwood Circle and the Public Works Department is now waiting on PPL to move its wires from the old pole to the new one. It is hoped that this will occur this week. Otherwise, all other flood related repairs have been completed. Leaf collection was completed on December 9. Unfortunately, some residents are still putting leaves in the street. Since the Township equipment is no longer equipped for leaf

collection, these residents will be notified of the proper disposal procedure. In preparation for the winter/spring growing season, the soccer complex has been treated with a fertilizer application. Additionally, repairs will be made to the discharge end of the retention pond culvert at the soccer field. The Department continues to prepare its equipment for the winter season. With the assistance of Penn DOT, the Department calibrated its salt spreaders, identified problems and is in the process of correcting these problems. The Department also erected a snow fence on Ebenezer Road along the horse farm fence to help reduce the blowing snow problem. Mr. Anderson noted that he is working with Mr. Knoche and Ms. Blymire to complete the FEMA paperwork for flood related expenses. He also reminded the Board and residents that the dumpster will be available on Saturday, January 7, from 8:00 A.M. to Noon.

Commissioner Mehaffie questioned if the recently approved trash/recycling contract still allows for one bulk item to be placed out weekly. Mr. Paul confirmed that it does – there is no change to the program. Residents on the regular collection may still place 4 bags/containers curbside for collection, or place 3 bags/containers plus one bulk item curbside for collection.

#### FIRE DEPARTMENT REPORT:

Chief DeHart welcomed the new Commissioners on board. He reported that emergency calls for 2011 totaled a record breaking number of 811, and 55% of these were in Lower Swatara Township. The Fire Department did approve its budget and is ready to review this with the Township. Pictures of the new engine have been posted on the Department's website, which has also been redesigned and updated. More pictures are forthcoming. The final inspection for the engine is scheduled for February 24 and delivery is expected mid to late March. The target date to put it in service is mid-May. A pre-bid meeting for the new Rescue is scheduled here tomorrow at 7:00 P.M. Fifteen vendors have requested specifications. The bid opening will be held January 18 at 6:30 P.M. The Auxiliary will offer a stuffed chicken breast fundraiser on January 15. In addition, the Department will add the fourth Sunday in April to its schedule of summer breakfast series fundraisers. Chief DeHart reported that the grant for the RMS for the Fire Department has been applied for and looks favorable. When this system is on-line, the Code Enforcement Department will also be able to use the system; it can enter any violations into the system and the Fire Department will see this when responding to calls at the particular structure. Chief DeHart

distributed two charts to the Board: one highlighting calls by hour, and the other showing calls by the day of week.

President Linn commended the Fire Department volunteers for the outstanding service they provide to the community.

#### FINAL COMMENTS:

Commissioner Mehaffie requested a brief executive session immediately upon conclusion of tonight's meeting.

Commissioner Davies stated that he is glad to be on board and looks forward to serving the Township.

Commissioner Wilt agreed that he is also glad to be here and working with everyone. He added that he hopes this is a good year.

Vice President Leonard welcomed the new Commissioners and congratulated President Linn on his re-election. He also thanked the various department heads for their efforts and noted that 811 calls for the Fire Department is phenomenal. He stated that Commissioner Loych had served with Commissioner Mehaffie on the review committee for the Fire Department budget. He suggested Commissioner Mehaffie select another Commissioner to replace Commissioner Loych on this committee. Vice President Leonard also referenced the section of curb and sidewalk between the Fire Department and the Lottery Building. The present curb structure blocks access to the fire station when heading west on Fulling Mill Road between Route 441 and the fire station during periods of heavy traffic. This was brought to the attention of Penn DOT and Representative Payne two years ago. It now appears there is a very good chance that Penn DOT could widen and add a third lane on the 283-side of Fulling Mill Road. If Penn DOT does this project and has extra macadam, it will also pave the emergency access turnaround on the southbound lane of the Airport Connector Road. He thanked Representative Payne for his efforts towards this request.

Mr. Krot congratulated Commissioner Davies, Commissioner Wilt, and Treasurer Wilt and stated he looks forward to working with them.

Mr. Paul welcomed the new Commissioners and Treasurer aboard.

Linda Mehaffie stated that she had attended the swearing-in of the Dauphin County Commissioners earlier today, and heard constant accolades about the fine efforts of the municipal departments during the flooding disaster.

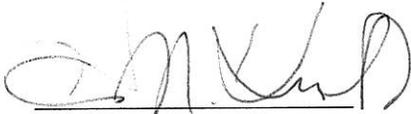
President Linn informed the Board that there will be a speaker at the state convention who will address some of the “do’s and don’ts” of municipalities, such as washing of its vehicles. Mr. Anderson confirmed that the Department washes its vehicles inside of the building in order to have the proper drainage.

Chief Wiley stated that he will not be present at the January legislative meeting, so he would like to take this opportunity to thank Mr. Paul for his fine service to the Township. Chief Wiley stated that Mr. Paul is a great boss and one of the hardest working individuals he has ever met. He will be sorely missed.

ADJOURN:

With no further business to discuss, a motion was made by Commissioner Mehaffie, seconded by Commissioner Davies, to adjourn. The motion was unanimously approved, and the meeting adjourned at 7:57 P.M.

ATTEST:

A handwritten signature in black ink, appearing to read "H. N. Krot", written over a horizontal line.

Harry N. Krot  
Township Manager