

MINUTES
SPECIAL MEETING
JULY 15, 2010

The Special Meeting of the Lower Swatara Township Board of Commissioners, held at the Lower Swatara Township Municipal Building, was called to order at 8:00 A.M. by President Frank Linn, Sr.

Roll call was taken with the following officials in attendance:

- Frank Linn, Sr., President
- William L. Leonard, Vice President
- Thomas R. Clark, Commissioner
- Ronald J. Paul, Manager
- Chris Bauer, HRG, Township Engineer
- Jean R. Arroyo, Recording Secretary

Excused:

- Robert L. Loych, Commissioner
- Thomas L. Mehaffie III, Commissioner

President Linn opened the Special Meeting and asked Mr. Paul to explain the purpose of the Special Meeting. Mr. Paul explained the purpose of this morning's meeting is to reestablish the review committee for the review of RFPs for the hiring of consultant for the Meade Avenue Project, and then to approve the construction inspection team for this project.

A motion was made by Vice President Leonard, seconded by Commissioner Clark, to approve confirmation of the reappointment of Christopher Bauer, P.E. (HRG, Inc.), Ronald Paul, and Robert Grauel to a three-member selection committee to review RFPs for the hiring on a consulting firm to inspect the Meade Avenue Project. The motion was unanimously approved.

Mr. Paul explained the second agenda item is to approve a Proposal for construction inspection services associated with the Meade Avenue Construction Project. The review committee had opened up these proposals yesterday at 11:00 A.M. There were five proposals submitted (as opposed to two proposals during the last process), and the committee met immediately thereafter to review these proposals. The committee spent approximately three hours going over the proposals, with the intent of looking for the best qualified people to perform the inspections. The RFPs

contained a set of questions to be answered by the consultants. Each committee member took separate notes, and this information was then consolidated and discussed by the entire committee. It was concluded that, without a doubt, Navarro & Wright is once again the best qualified consultant for the project.

Vice President Leonard asked Mr. Bauer what particular qualifications made Navarro & Wright's proposal stand out. Mr. Bauer explained that this firm was actually the only firm out of the five that was able to show a real knowledge of not only the Township, but also the project history. In addition, while the inspectors from Navarro & Wright who are proposed to work on this project do not necessarily have the most years of experience, they do have the most years of experience with their particular firm. The consultants from the other firms have very limited experience with the firms that they are representing.

A motion was made by Vice President Leonard, seconded by Commissioner Clark, to approve a Proposal for construction inspection services associated with the Meade Avenue Construction Project. The motion was unanimously approved. Mr. Paul added that with this approval, the Township will be signing a letter agreement for these services. The amount is \$312,145.19, which is consistent with the previous proposal submitted.

Mr. Paul stated that he had two items to address under "other pertinent business". He noted that he had provided the Board with a copy of HRG's review comments on the outlet structure revision to the detention pond for the Emerald Pointe project. The engineer has approved this revision and is looking for the Board's endorsement. Mr. Paul explained that the pond that is part of this project is actually located in Lower Swatara Township. Mr. Paul stated that if there is no objection, he will notify the appropriate parties of the Board's endorsement of the review comments. There was no objection stated by any Board member.

Mr. Paul also asked the Board to take action on a utility relocation agreement associated with the Meade Avenue project. A motion was made by Vice President Leonard, seconded by Commissioner Clark, to accept the PPL Agreement for the Meade Avenue Project. The motion was unanimously approved.

ADJOURN:

Hearing no other business, a motion was made by Vice President Leonard, seconded by Commissioner Clark, to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 8:25 A.M.

ATTEST:

Ronald J. Paul,
Manager/Secretary