

## MINUTES

NOVEMBER 16, 2011

### LOWER SWATARA TOWNSHIP BOARD OF COMMISSIONERS

The regular monthly meeting of the Lower Swatara Township Board of Commissioners, held at the Lower Swatara Township Municipal Building, was called to order at 7:00 P.M. by President Frank Linn, Sr. President Linn called for the pledge of allegiance and moment of silence.

Roll call was then taken with the following officials in attendance:

- Frank Linn, Sr., President
- William L. Leonard, Jr., Vice President
- Thomas R. Clark, Commissioner
- Robert L. Loych, Commissioner
- Thomas L. Mehaffie III, Commissioner
- Ronald J. Paul, Manager/Secretary
- Harry N. Krot, Manager
- Peter R. Henninger, Township Solicitor
- Alan Knoche, EMA Coordinator
- Jean R. Arroyo, Recording Secretary

Absent:

- HRG, Township Engineer

Residents and visitors in attendance:

(PLEASE SEE ATTACHED SIGN-IN SHEET)

President Linn welcomed the visitors to the meeting. He opened the floor for public comments, but added that the Board will also recognize citizens during the agenda and again prior to adjourning the meeting.

#### PUBLIC COMMENTS:

Alan Knoche stated that he is speaking as both a resident and a Township employee. He noted that he understands it is a difficult decision whether to raise taxes or balance the budget by

some other means. Raising taxes is never a popular option, but the cost of every service and commodity that the Township uses to provide its services to residents has continued to climb over the years. The Township has gone multiple years without a tax increase. While it can choose to spend down its reserves, the Board has been shown this year how important reserves are when needed to respond to unanticipated acts of Mother Nature. He added that the audience tonight is extraordinary; there are usually only a few people in attendance. The lack of people at these meetings indicates the public is satisfied with the services that the employees provide. Now there is talk of lay offs of employees. Mr. Knoche stated that layoffs can be devastating to families, and expressed hope that the Board will not do this to the employees. He stated that a one mill increase on an average home assessed at \$100,000 would add an additional \$8.33 of taxes each month. If the Board chooses to spend down its reserves, cut services and lay off staff to balance this budget, what will it do to balance the next budget? He asked that the Board not take the short term fix of balancing the budget without raising taxes. He also asked the Board not to bankrupt the Township for its next emergency, or balance the budget on the backs of the people that serve it.

Steve Severin stated that he is also a Township resident and employee. He has heard of the \$525,000 shortfall as a result of weather emergencies, legal issues, etc. He also cautioned that the use of reserves could create a problem if unexpected expenses should arise. Mr. Severin stated that layoffs are a quick fix, but not a solution. The product the Township offers is service, and excellent service. Any layoffs would compromise the excellent service that the employee take pride in providing to make this a great community place to work and live. No one wants to hear tax increase, but maybe the Board should have increased taxes in a more efficient way over the years. Mr. Severin added that he has brought this issue to others in the community, and they overwhelmingly understand the need for a tax increase and are in favor of that over a reduction in the work force which takes care of their neighborhoods. Mr. Severin asked that the Commissioners make an honorable sacrifice for the good of others and do the right thing.

Ann Quinn, Farmhouse Lane, stating that she is hearing an “all or nothing” scenario tonight: raise taxes or lay off workers. She suggested the Township look at other interim measures, such as pay freezes, furloughs, health care and pension contributions, etc. President Linn noted that Vice President Leonard, Chairman of the Budget & Finance Committee, will respond to this later during the budget presentation and recommendation to advertise the budget.

Carolyn Lutz, Woodridge Drive, referenced the discussion about financial setbacks as a result of the flooding. She asked if the Township is not getting reimbursed through FEMA and PEMA for the costs associated with damages and services. President Linn agreed that the Township has applied for this reimbursement, but the funds have not yet been received. Ms. Lutz noted that the Township should have been informed through its briefing that there will be a 100% recoup of these monies, 75% through the federal government, and 25% through the state. She explained that she works for PEMA and she has seen Lower Swatara Township's name on the list. Mr. Lutz stated that she does not approve of the proposed tax increase and finds it unacceptable. Lower Swatara Township already has one of the highest tax bases in the County. She added that she understands the economic problems, but the taxpayers are also experiencing hardships and must cut back their own budgets and tighten their belts. She asked the Board to hold the line and cut back on spending, not increase taxes.

Sergeant Richard Brandt stated that he would like to speak on behalf of the Police Department, but many of his comments will pertain to all Township departments and employees. Initially, he was told the budget was \$525,000 in the hole and that each department was to cut \$200,000. The Police budget was cut to the bare bones, and this didn't do much. The only other way to cut expenses is to implement lay offs. Sergeant Brandt explained that the Department is already down two officers since August, since one officer resigned and one didn't make probation. These two officers' salaries were already budgeted this year, and won't be needed. He added that these two positions are not expected to be filled next year either. The two salaries and benefits associated with these positions total around \$144,000. Now there is word about the possibility of lay offs of three employees from each of the Township departments. In the Police Department and according to civil service regulations, this would mean the last three hired. These three salaries, including benefits, would total about \$198,000. Sergeant Brandt explained this would amount to an approximate loss of 30% of the workforce. A 30% loss in any workforce is significant and has a very negative impact. The Police Department would basically be back to the 1990's level of manpower. Since the 1990's, the Township has grown in population, businesses, and crime. The Township excellent police service, which can be confirmed by looking at the stats. This won't be possible if the manpower is cut back. Layoffs will impact the safety of everyone in this room. Sergeant Brandt stated that safety will also be impacted if the road crew manpower is decreased. If the roads can't be plowed correctly, the emergency services – Police, Fire, EMS – won't be able to

get to those needing the assistance. There is also a humane side to the proposed layoffs. The officers at the bottom of the list have families and children. Two are Gulf War Veterans, and the other was born and raised in Lower Swatara Township. The Board would be laying off some of the best officers in the department. Sergeant Brandt stated that he understands the bind the Board is in. Raising taxes is never popular, but if cuts of this magnitude are made, the Police Department will greatly suffer.

Joseph Dzikoski, Springhouse Road, stated that he has lived here three years now, and his property and real estate taxes have gone up \$300.00. Now the Board is considering another 31% increase. Those retired residents on a fixed income with an annuity don't see 31% increases; their budgets are off balance too. Mr. Dzikoski noted that he isn't suggesting a cut to services, which are indeed great, but is suggesting other types of cuts. For example, there is a park in his neighborhood that has jiffy johns twelve months of the year. Who pays for the cost to clean these? And this is just one park. This is a simple cut right here. Mr. Dzikoski stated that he is not in favor of a tax increase and certainly not a 31% tax increase. He asked about the possibility of spreading the increase out over time until the economy stabilizes. He also referenced all the unoccupied buildings in the Township, and asked what incentives businesses would have to move here with taxes going up. The Township must find ways to increase revenues without leaning on the residents.

#### APPROVAL OF MINUTES:

A motion was made by Commissioner Mehaffie, seconded by Commissioner Loych, to approve the Minutes of the October 19, 2011 Legislative Meeting. The motion was unanimously approved.

A motion was made by Commissioner Loych, seconded by Commissioner Clark, to approve the Minutes of the November 2, 2011 Workshop Meeting. The motion was unanimously approved.

#### APPROVAL OF BILLS:

A motion was made by Vice President Leonard, seconded by Commissioner Loych, to approve the Payment of Bills as presented on Warrant No. 2011-10. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Vice President Leonard, seconded by Commissioner Clark, to approve the Treasurer's Report for October 2011. The motion was unanimously approved.

ENGINEER'S REPORT: No report

SOLICITOR'S REPORT: No report

MANAGER'S REPORT:

Mr. Paul reminded the Board that its Declaration of Emergency for the flooding disaster runs through December 7. There is still one significant project that needs to be completed on Spring Garden Drive. This project is delayed due to the DEP permitting process. In order to expedite the project when the final approvals are received, the Board should extend this Declaration for 90 days. A motion was made by Commissioner Mehaffie, seconded by Commissioner Loych, to approve the extension of the Township's Declaration of Emergency for another 90 days after the December 7 expiration date. The motion was unanimously approved.

Charles Kihm, 1901 Powderhorn Road, reminded the Board that last month, he had reported on the traffic hazard on Route 230 near CVS. He asked what was determined by the engineer. Mr. Paul informed Mr. Kihm that the Township Engineer had reported on his findings during the last meeting. Basically, from an engineering design perspective, the roadway does meet the criteria. The analysis is that a bicycle is similar to a motor vehicle and therefore must yield to ongoing traffic. Mr. Kihm stated that if a cyclist has to veer out because of glass or something on the road and there is an 18-wheeler there, the cyclist has nowhere to go. He added that there are tire marks on the curb where cars are hitting it. Mr. Paul offered to provide Mr. Kihm with a copy of the report provided by the engineer.

Mr. Kihm also addressed the proposed tax increase. He agreed that he is also pleased with the services the Township provides. However, one gripe he has is that the snow plows come by his home and plow curb to curb, and actually taken the snow from the other side of the street and bring it to his side of the street, packing his sidewalks and yard with snow. One year the plow took out all the mailboxes by plowing to the curb. President Linn stated that heavy snow can knock over mailboxes, and the Township does reimburse property owners for damaged mailboxes. Mr. Paul

added that the plows try to push the snow back to the curb for the logical reason of making room for more snow if a subsequent snow hits. He added that he will speak to the Public Works Director to find out the reason the snow is being moved from one side of the road to the other. He assured Mr. Kihm that it is not being done to make him more work.

#### COMMITTEE REPORTS:

Police Committee – Commissioner Clark -- no report

Public Safety – Commissioner Mehaffie – no report

Public Works – Commissioner Loych – reported that the Public Works Department has been busy with snow removal and leaf pick-up.

Budget and Finance –Vice President Leonard --- asked Chief DeHart if he had updates for the Board from the Fire Department. Chief DeHart reported that the Fire Department has had an extremely busy year, with a record number of calls. As a result, the fuel budget will be over. The maintenance budget is also over, mainly due to the fact that two pieces of equipment are over 30 years old.

Vice President Leonard reported that the Police Department’s contract is up for renewal. A meeting was held two weeks ago, and there were approximately twenty items that the Police Department and Board did not come into agreement about. Therefore, they agreed to go to arbitration, which is scheduled to occur between the end of March and beginning of May.

Vice President Leonard informed the public that until the Board collectively agrees on advertisement of a specific budget document, it cannot provide these drafts to the public. He did inform the public that the Board had indeed looked at salary freezes and layoffs. The bottom line, after many meetings and reviews, including removal of large assets such as police cars and heavy equipment, is a bottom line proposed by the Budget & Finance Committee of expenses of \$4,782,886 and revenues of \$4,325,650, leaving a gap of \$457,236. The Budget and Finance Committee also looked at the miscellaneous funds and feels it can pull \$97,000 out of these to apply to the budget. This includes a 5% floor on the funds. As Mr. Knoche explained earlier, this is important because there are things that come up that simply can’t be planned for. Also, the Committee did look at some governmental financial documents that recommend maintaining a 5% contingency in reserve funds. Some actually recommend a 12 – 18% floor, so the Township would be taking the bottom line. There had also been some discussion on liquid fuels, and the Board

collectively decided it would be best to use some of these funds to do the entire project in Shoppes Gardens. The 2012 proposed budget is actually \$72,000 less than the 2011 budget. Various millage increases were looked at. One mill in Lower Swatara Township would generate \$601,280. The dollars proposed would maintain the existing services that the Township is required to provide as a First Class Township. It maintains staffing levels. The Police Department would maintain its current filled positions (the two vacancies referenced by Sergeant Brandt would not be backfilled), the Public Works Department would maintain its current staffing, the Administrative Department would be reduced by two individuals, as agreed to by the Board earlier this year. It also maintains the Township's excellent bond rating, which allows it to get the best interest rates. Contributing factors to the gap in the budget include rising oil prices, acts of Mother Nature that couldn't be anticipated, increased legal costs, and tax assessment appeals which have resulted in decreased tax revenues. Revenues are not increasing, and the cash carry over is not what it used to be. The Budget & Finance Committee wants to best address the future needs of the Township and build in some funds to go back into the contingency funds so these are not drained down. The Township is clearly aware of the potential for FEMA reimbursement, but there is no guarantee these funds will be received or when they will be received. From a legal standpoint, the Township can't put these "unknowns" into the budget. The Board is looking into salaries and furloughs. The Board took a position to maintain its existing tax base over the last five to seven years. It simply can't keep absorbing the increased costs without a tax increase. Vice President Leonard stated that the Budget and Finance Committee is recommending the advertisement of a \$4,782,886 budget, supported by a .85 tax increase, which is lower than the 1 mill talked about last time. The Board will have to determine this evening whether or not this is the document they agree to advertise.

Ms. Quinn questioned if there are salary increases in the proposed budget. Vice President Leonard responded that salaries have been frozen for the proposed 2012 budget.

Mr. Kihm stated that the newspaper had indicated a \$525,000 shortage. President Linn stated this was the starting figure, but it has been adjusted downwards. Mr. Kihm also referenced the article's statement of increased legal fees for the tax embezzlement and asked why this is dragging on. He asked what amount the Township expects to recoup. Solicitor Henninger explained that increased legal fees were due to various issues. These include the issue with the tax collector, significant ordinance changes, and the hiring process associated with the new manager. In addition, there were legal fees paid to the Board's police counsel which represent the Township on

issues relative to police personnel matters. The bonding company for the previous tax collector has finally agreed to pay the alleged missing amounts, and the Township anticipates receiving an amount in the neighborhood of \$90,000. The question, however, is when this money will actually be received. This is an “unknown” and can’t be included in the budget.

Alan Knoche, EMA Coordinator, explained that the Township hasn’t had its first meeting to actually sit down with FEMA regarding public assistance yet. This meeting, which is scheduled for December 13, is when the Township will be given specifics about eligible costs. The Township has also planned to pursue the hazard mitigation grant program to help residents who want buy outs. There are 25 properties potentially involved in this grant program. However, money will be needed upfront to apply for work associated with this mitigation, including appraisals, surveys, etc. This has not been budgeted either, so he asked that the Board let him know if he should inform residents that this can’t be pursued. Solicitor Henninger agreed that some funds for the program would have to be spent upfront, but these would be reimbursable as long as the project is approved and the property owner follow through with the buy-out.

Ms. Lutz informed the Board that when it has its briefing with PEMA and FEMA, it will have a very good idea of what amount of funds the Township will receive.

Vice President Leonard reported that the vote to advertise the proposed 2012 General Fund Budget will appear later on tonight’s agenda.

Community and Economic Development – President Linn -- – reported that the Meade Avenue project is complete except for payment of the last bills.

UNFINISHED BUSINESS:

A motion was made by Commissioner Loych, seconded by Commissioner Mehaffie, to table the Final Subdivision Plan for Bryn Gweled East (26 lots), located along Lumber Street, immediately south of PA 283, prepared by Dauphin Engineering Co. and submitted by BW Partnership. The plan was recommended for approval by the Planning Commission on May 24, 2007. 90-day time extensions were granted by the Board on July 18, 2007, November 21, 2007, February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, July 21, 2010, and November 17, 2010, February 16, 2011, and May 18, 2011. The Board granted an additional time extension on August 17, 2011, with an expiration date of October 20, 2011. The Board

granted an additional 90-day time extension on October 19, 2011. The plan is due to expire on January 18, 2012. The motion was unanimously approved.

A motion was made by Commissioner Loych, seconded by Commissioner Mehaffie, to table the Final Land Development Plan of Residential Retirement Community, Phase 1, located along Fulling Mill Road at the intersection of Nissley Drive, prepared by Navarro & Wright, Inc. and submitted by Fulling Road LLC. The plan was recommended for approval by the Planning Commission on November 15, 2007 with stipulations. The plan was due to expire on February 20, 2008. 90-day time extensions were granted by the Board on February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, August 18, 2010, and November 17, 2010, February 16, 2011, and May 18, 2011. The Board granted an additional time extension on August 17, 2011, with an expiration date of October 20, 2011. The Board granted an additional 90-day time extension on October 19, 2011. The plan is due to expire on January 18, 2012. The motion was unanimously approved.

A motion was made by Commissioner Loych, seconded by Commissioner Mehaffie, to table the Final Subdivision Plan of Old Reliance Farms, Section 18-B (9 lots) prepared by Dauphin Engineering, Inc. and submitted by Old Reliance Partnership. The plan was recommended for approval by the Planning Commission on May 27, 2010. A 90-day time extension was granted by the Board on April 21, 2010, and one-year time extension was granted by the Board on July 21, 2010. Additional 90-day time extensions were granted by the Board on July 20, 2011 and again on October 19, 2011. The plan is due to expire on February 21, 2012. The motion was unanimously approved.

A motion was made by Commissioner Loych, seconded by Commissioner Mehaffie, to table the Revised Five Oaks Village (Mobile Home Park) Plans located on Swatara Park Road, prepared by Dauphin Engineering Co. and submitted by Thomas A. Farr on behalf of Shirley J. Farr, owner. The plan was recommended for approval by the Planning Commission on June 23, 2011 with stipulations. The motion was unanimously approved.

## NEW BUSINESS:

A motion was made by Vice President Leonard, seconded by President Linn, to approve the advertisement of the 2012 General Fund budget. This budget totals \$4,782,886.00 and is inclusive of a .85 mill tax increase. A roll call vote was taken with the following ballot tabulation:

Commissioner Mehaffie – nay, Commissioner Loych – nay, Commissioner Clark – nay, Vice President Leonard – aye, President Linn – aye. With a vote of 2 – 3, the motion failed to carry. Vice President Leonard asked if the opposing Board members had another recommended millage they would feel to be suitable. Commissioner Clark stated that he would go back to his previous discussions with Vice President Leonard, when he showed that the amount in the reserve funds could be utilized to get the Township within \$100,000 of a balanced budget. It appears there will be funds received from the tax collector issue and from PEMA and FEMA. One answer to avoid a tax increase is to utilize the reserves for a short term. It won't be an extended period of time before the reimbursements are received. The Board also discussed, on numerous occasions, the recreation board contribution. This has been put in and taken back out a number of times. Commissioner Clark stated that he isn't advocating anyone getting laid off, but would like to see more creative ideas, such as shortening the work day. This might not solve the whole problem, but would mean the people in this room would still have jobs. Commissioner Clark stated it was suggested that dipping into reserves would mean living from paycheck to paycheck. His answer to that is that this is exactly what many families in the community are doing. He stressed that he absolutely doesn't want to see the Police Department reduced. He asked if using the reserves in their entirety would get the Township about \$100,000 away from a balanced budget. Mr. Paul stated the figure would actually be closer to \$200,000. Commissioner Clark stated that the point of the matter is that there is money sitting in accounts that can be applied towards the deficit to reduce it even more, and give the Board a smaller figure to work with.

Commissioner Loych stated that since the Board voted down the advertisement of the 2012 proposed budget, it now has an obligation to come up with ideas and ways to balance the budget. He stated that he feels the Board failed the residents of Lower Swatara Township. In the past years, it consistently dipped into the reserves and never pulled in the reigns of spending the way that it should have; people were hired, items were purchased, etc. Nobody told the Board going into this year that the budget was going to fail this much. This leaves the Board with two basic options: raise taxes or live within its means. It is a very difficult situation, but the five Commissioners need

to get together and resolve this issue. Commissioner Loych asked for an executive session immediately upon conclusion of this meeting to discuss personnel matters.

Commissioner Mehaffie agreed that everyone here does a great job. However, he doesn't feel he can make an educated decision on a tax increase without looking to the future. He is not ready to move ahead with this particular budget, which is why he voted no. In hindsight, he agreed with Commissioner Loych that he wished the Board would have looked at the budget sooner. The Board must now look at what a tax increase will do to the Township in the future rather than just putting a band-aid on something that needs stitches.

President Linn stated that the Budget and Finance Committee and Mr. Paul had suggested three years ago that small tax increases be imposed every year; this was rejected by the Board. Vice President Leonard asked what other ideas the three opposing Board members would like considered. Commissioner Clark stated that his ideas were just presented. Hearing no other suggestions, Mr. Paul asked if the Board wanted to consider a date to reconvene in hopes of resolving this issue, so a proposed budget can be advertised and put on public display, as per legal requirements. The Board agreed to advertise a Special Meeting for Tuesday, November 22, at 7:00 P.M. Solicitor Henninger added that once the budget is advertised, the final budget voted on can change expenditures upwards by 25% per individual line item, or 10% per category. No limit is placed on changes that reduce amounts downwards.

Heather Schlehr, Oberlin Road, asked why the Board members had not been prepared to present more options tonight, including different millage scenarios. Commissioner Clark stated that the Board had actually reviewed millage rates from one mill down. The one mill proposal which is being submitted tonight for vote was presented as pretty much the only option. He stated that this is how he views the process anyway. Vice President Leonard stressed that this is not the Budget & Finance Committee budget – this is the Lower Swatara Township budget. All five Commissioners also have responsibilities back to their respective departments. If any Commissioner has recommendations, particularly pertaining to the department he represents, now is the time to offer them.

President Linn stated that when all three of the Commissioners opposing the advertisement of the budget presented tonight were asked about a tax increase, all three said positively no. That leaves one option – layoffs – and they are not in favor of that either.

Theresa Fink, Bradford Avenue, stated that there is no reason for staff lay-offs. Employees should take pay cuts and pay more for things like benefits and pensions.

Daniel Wagner, on behalf of the Public Works Department, asked how any potential layoffs would be handled. He questioned if it would be a “last in, first out” process. Vice President Leonard stated that he can’t answer this, since it would be hypothetical and would only contribute to rumors. There are no specific plans agreed to at this point in time.

Scott Wager, President of Penn Waste, stated that he understands the Board’s dilemma since other municipalities and businesses, including his own, are impacted by the same problems. They are choked by federal and state regulations, and increased regulations mean more work for the staff and more expenses to the business/municipality. He applauded the Board for its open debate tonight, and for the citizens and employees for providing their input.

The Board acknowledged the Mid Penn bank resolution as per its requirement to establish an account for the Post Retirement Health Care Fund.

A motion was made by Commissioner Loych, seconded by Commissioner Clark, to approve Ordinance No. 534. This ordinance amends the Code of Ordinances, No. 448, Chapter 1, Administration and Government, Part 6, Non Uniform Pension Plan and Pension Fund in order to comply with the Pension Protection Act of 2006 and the Heroes Earning Assistance and Relief Tax Act of 2008 (Heart) effective as provided in the amendment. A roll call vote was taken with the following ballot tabulation: Commissioner Mehaffie – aye, Commissioner Loych – aye, Commissioner Clark – aye, Vice President Leonard – aye, President Linn – aye. Ordinance No. 534 was approved by a 5 – 0 margin.

A motion was made by Commissioner Clark, seconded by Commissioner Mehaffie, to approve Ordinance No. 535. This ordinance amends the Code of Ordinances, No. 448, Chapter 1, Administration and Government, Part 7, Police Pension Plan Fund. in order to comply with the Pension Protection Act of 2006 and the Heroes Earning Assistance and Relief Tax Act of 2008 (Heart) effective as provided in the amendment. A roll call vote was taken with the following ballot tabulation: Commissioner Mehaffie – aye, Commissioner Loych – aye, Commissioner Clark – aye, Vice President Leonard – aye, President Linn – aye. Ordinance No. 535 was approved by a 5 – 0 margin.

A motion was made by Commissioner Clark, seconded by Vice President Leonard, to approve the Municipal Animal Protective Service Agreement with the Humane Society of Harrisburg Area, Inc. Said Agreement will expire on December 31, 2012. Mr. Krot, Township Manager, highlighted the changes from the previous year including the number of pit-bulls accepted. The lump sum payment will be reduced by \$511.52. The motion was unanimously approved.

Mr. Paul stated the next agenda item is to approve the low bid for the “Contract for Collection and Disposal of Solid Waste and Collection, Processing and Sale of Recyclable Materials”. He called attention to a spreadsheet of the bids that were submitted, and noted the low bid was from Penn Waste Disposal, the Township’s current hauler, for a quarterly amount of \$50.25. This is around \$4.00 less than the residents are currently paying for their trash/recycling collection. Commissioner Mehaffie stated in the last several hours, he had talked to a fellow commissioner from another township about the possibility of revenue sharing with recyclables. He suggested the Township may want to look in this, and perhaps hold off voting on this item until December 7 so this can be explored. Scott Wagner, representing Penn Waste Disposal, explained that the bid submitted by his firm does have revenue sharing taking place within this contract. He noted that despite the increasing costs of everything, the bid submitted is actually less than the current billing to residents. Vice President Leonard stated that the current hauler is the low bidder and provides great service. Since Mr. Wagner indicated that revenue sharing is provided in the contract, it would make sense to get this item off the table. A motion was made by Vice President Leonard, seconded by President Linn, to approve the low bid for the “Contract for Collection and Disposal of Solid Waste and Collection, Processing and Sale of Recyclable Materials” to Penn Waste Disposal. The motion was unanimously approved.

A motion was made by Commissioner Mehaffie, seconded by Commissioner Clark, to approve a Memorandum of Understanding among and between Julie Wilt, an elected tax collector for Lower Swatara Township; Lower Swatara Township; Janis Creason, elected treasurer of Dauphin County; and Dauphin County whereby the Township Treasurer intends to appoint the County and the Office of the County Treasurer to act as agent and depository for Township for the purpose of receiving and collecting all taxes levied upon real estate by Township and County. The motion was unanimously approved.

A motion was made by Vice President Leonard, seconded by Commissioner Mehaffie, to approve the following budgetary transfers:

		Debit	Credit
Revenues			
392.300	Transfer from Capital Reserve	\$5,000	
Expenses			
411.310	FD Audit Township portion of audit postpones until 2012		\$5,000
421.140	Wages Adjust for flood wages	\$11,000	
430.140	Wages Reduce general wages Reallocate Public Works' wages to reflect actual activity		\$11,000

The motion was unanimously approved.

A motion was made by Commissioner Clark, seconded by Commissioner Loych, to approve authorization to prepare and advertise bid specifications for 2011 Lower Swatara Volunteer Fire Department Rescue Truck. The motion was unanimously approved.

A motion was made by Commissioner Mehaffie, seconded by Commissioner Loych, to approve authorization of payment for the Highspire Borough Authority Waste Water Treatment Plant BNR construction upgrades, Requisition 19, in the amount of \$224,391.19 to Highspire Borough Authority. The motion was unanimously approved.

A motion was made by Commissioner Clark, seconded by Commissioner Loych, to approve payment of Application No. 21 in the amount of \$87,678.34 to Leon E. Wintermeyer for construction phase services related to the Meade Avenue Project. The motion was unanimously approved.

A motion was made by Commissioner Clark, seconded by Commissioner Loych, to approve payment of \$4,088.52 to Navarro and Wright, Consulting Engineer, for construction phase services related to the Meade Avenue Project. The motion was unanimously approved.

President Linn recognized the scouts from Boy Scout Troop 594, who are here to get education on local government. He also noted that the Board is pleased to have Harry Krot on board as the new Township Manager.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other business, a motion was made by Commissioner Loych, seconded by Commissioner Mehaffie, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 9:15 P.M.

ATTEST:

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Ronald J. Paul,  
Manager/Secretary

**PLEASE PRINT NAME CLEARLY**

**NAME ORGANIZATION (IF APPLICABLE) OR ADDRESS**

Jon Gieswiler	1257 Longview Drive
Glen Savelly	LST
CHARLES KIMM	11
Darlene Stouddt	LST
Diane Belles	LST
Ken Belles	LST
Eric Belles	LST
John Ponnett	LST
DANE: DONNA SWEITZER	LST RESIDENTS
Michelle Wagner	644 Longview Dr., M-TOWN
JOAN Sallada	LST
Dean Sallada	LST
Mark Sallada	LST
Melissa Sallada	LST
Heather Schleh, Richmond	LST
Judith Muldapper	LST
Deanne Stacy Snajko	1820 Scarlett Hill
mike Snajko	1820 Scarlett Hill
Ann Quinn	1541 Farmhouse Ln
Steve Anderson	LST
RICHARD Brownwell	LST
Phyllis Zimmerman	Patriot-News
C DEJUN	FOLG

**PLEASE PRINT NAME CLEARLY**

NAME	ORGANIZATION (IF APPLICABLE) OR ADDRESS
ROB & KATHY SERBIN	
Ed Ward	Penn Waste
JEFF + KENDRA ASH	LST
TROY WHITE	LST EMPLOYEE
Rick Fox	LST EMPLOYEE
Cael Fracchioux	LST employee
Jeff & Wanda Sipe	LST Employee
CHUCK + MICHAELANN	LST EMPLOYEE
Glenn & Hicks #4	LST employee
BILL WALKER	LST EMPLOYEE
AL ZETWICK	
Alan Knoche	LST
Nancy Knoche	Devoted spouse
Dan Wagner	LST Employee
Tom Sultzberger	LST employee
Don Martino	Joseph S. Dzikoski
Carol Ann Lutz	Tracy Bechtel
Kim Doubbs	
Adam Pinti	
Norman R. Fynn	
Dede & Raphael	
Theresa Fink	
Kim Beckhauer	

# PLEASE PRINT NAME CLEARLY

NAME	ORGANIZATION (IF APPLICABLE) OR ADDRESS
Brenda Wick	
Richard Willis	
Scott Wagner	
Marylou Rittner	LST