

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
FEBRUARY 22, 2017

Chairman Wilkinson called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- John Weikle, Vice Chairman
- Chester Hartz, Secretary
- Scott Spangler
- Peter Henninger, Solicitor
- Matt Cichy, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Daniel Magaro, Treasurer

Residents and visitors in attendance:

Todd Truntz, (LST Commissioner)

Ron Paul (2 Richard Avenue)

Tim & Sherry Santoro (1890 N Union St)

Daniel Craig (New Thing Community)

Public Comments: None

A motion was made by Mr. Weikle seconded by Chairman Wilkinson to approve the January 25, 2017 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Weikle to approve O & M Agreement (SWM BMPs) for the Fulling Mill Retirement Project. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report.

Richardson Road Sewer Relocation: The Contractor mobilized back to the site and started construction on lowering the sewer on the downstream side of manhole W142. Approximately 30 feet of sewer was exposed and was found to have a highpoint. The pipe bedding was adjusted and the sewer main lowered to remove the highpoint. Township staff and the Contractor will inspect this work tomorrow to see if any additional work or repairs are needed.

Sanitary Sewer Rate Study: Authority staff provided HRG with the remaining outstanding items including the consumption data in spreadsheet form. We followed up with Township/Authority staff to discuss system operations

and to refine our assumptions. Once we've analyzed the data and computed the revenue requirement, we will begin to evaluate the existing rates and develop alternative rate structures.

Mr. Cichy noted that one other thing that is going to be factored in the rate study is the Capital Improvement Plan. HRG will be working on finalizing this in the next month.

Jamesway Pump Station Corrective Action Plan: Township staff reviewed the draft Corrective Action Plan for projected overload of the Jamesway Pump Station and authorized its submission to DEP. HRG submitted the Corrective Action Plan to DEP today.

Solicitor's Report: Solicitor Henninger distributed the yearly sewer lien update list to all Board members. He noted that there are twelve (12) outstanding properties that have been lien. Seven of those twelve liens are new as of May 2016. Solicitor Henninger also noted that he just filed a lien against the Etzle property this week. Last year Mrs. Etzle agreed to payment arrangement of seventy five dollars every two weeks, she has not honored that agreement.

Solicitor Henninger reported that late this afternoon he received a submitted and signed copy of an O & M Agreement for Select Medical located at the Harrisburg International Airport. The only problem is, they used the old format which named the Township as opposed to the Authority. In order not to have to wait another month, we ask that the Authority approve O & M Agreement (SWM BMPs) for Susquehanna Area Regional Airport Authority for the Select Medical project subject to review by staff and solicitor.

A motion was made by Mr. Weikle seconded by Mr. Hartz to approve, contingent upon review O & M Agreement (SWM BMPs) for the Susquehanna Area Regional Airport Authority, Select Medical project. The motion was unanimously approved.

M.A. Manager's Report: Mr. Lanman updated the Board on Highspire's February meeting. They opened the bids for the Lumber Street Project and are hoping to send the Notice of Intent to Award soon, with an anticipated start date in May 2017.

Mr. Lanman reported that he drove the tiger mower to Bowmansville today and finalized that sale. It sold on Municibid for \$15,100.00.

Mr. Lanman indicated that next Monday will be Glenn Hicks last working day, as he is retiring. Mr. Lanman is working with Mr. Kauffman and Mr. Williamson to get a job description for a new hire and will have that available for the Board if they would like look over it before it goes out.

Mr. Lanman reported on new technology for I & I situations and will be forwarding more information regarding this in the near future. Also, he is finalizing a uniform lease, which will save a couple hundred dollars a year over both departments.

A motion was made by Mr. Hartz seconded by Mr. Weikle to approve February expenses in the amount of \$172,387.66. The motion was unanimously approved.

Ms. Bechtel noted that we received the second check from Phoenix Contact yesterday in the amount of \$32,000.00 for the other ten (10) EDUs that they were required to purchase. Mr. Lanman indicated that Derry Township Authority wanted us to hold off paying the capacity until the full twenty (20) EDUs were purchased. Mr. Lanman indicated he will be working with Derry this week and we'll be issuing them a check for that capacity.

The next meeting is scheduled for Wednesday, March 22, 2017.

A motion was made by Mr. Spangler seconded by Mr. Weikle to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 7:20 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary