

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 25, 2017

Vice Chairman Weikle called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- John Weikle, Vice Chairman
- Daniel Magaro, Treasurer
- Peter Henninger, Solicitor
- Matt Cichy, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Chester Hartz, Secretary, Scott Spangler and Peter Henninger, Solicitor

Residents and visitors in attendance:

Todd Truntz, (LST Commissioner)

Ron Paul (2 Richard Avenue)

A motion was made by Mr. Weikle seconded by Mr. Magaro to nominated Richard Wilkinson temporary Chairman for the election of Officers. The motion was unanimously approved.

Chairman Wilkinson called for nominations for Chairman of the Authority Board. A motion was made by Mr. Weikle seconded by Mr. Magaro to nominate Richard Wilkinson as Chairman. Hearing no other nominations, the nominations were closed and the motion to appoint Richard Wilkinson as Chairman was unanimously approved.

Chairman Wilkinson called for nominations for Vice Chairman of the Authority Board. A motion was made by Mr. Magaro seconded by Chairman Wilkinson to nominate John Weikle as Vice Chairman. Hearing no other nominations, the nominations were closed and the motion to appoint John Weikle as Vice Chairman was unanimously approved.

Chairman Wilkinson called for nominations for Secretary of the Authority Board. A motion was made by Mr. Weikle seconded by Mr. Magaro to nominate Chester Hartz as Secretary. Hearing no other nominations, the nominations were closed and the motion to appoint Chester Hartz as Secretary was unanimously approved.

Chairman Wilkinson called for nominations for Treasurer of the Authority Board. A motion was made by Mr. Weikle seconded by Chairman Wilkinson to nominate Daniel Magaro as Treasurer. Hearing no other nominations, the nominations were closed and the motion to appoint Daniel Magaro as Treasurer was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Weikle to reappoint Herbert, Rowland & Grubic as Municipal Authority Engineer. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Weikle to reappoint Peter R. Henninger, Jones & Henninger, P.C, as Municipal Authority Solicitor. The motion was unanimously approved.

Chairman Wilkinson announced that the Board of Commissioners and Municipal Authority had met in a joint executive session on Tuesday, January 10, 2017 at 7:00 P.M. to discuss significant intermunicipal agreement issues. No action was taken before, during or after the executive session.

Public Comments: None

A motion was made by Mr. Weikle seconded by Mr. Magaro to approve the December 19, 2016 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report.

Richardson Road Sewer Relocation: The Contractor still needs to complete the installation of the 5 L.F. of 8" sanitary sewer on the downstream side of manhole W142 (Drawing attached to Engineer's Report). There is a sag in the existing sanitary sewer main for approximately 15 L.F. downstream of this location as well. A request for price to replace the 15 L.F. to eliminate the sag was submitted to the Contractor. The Contractor proposed cost to perform this work is \$7,500 plus an additional \$1,463 for paving restoration for a total of \$8,963. The Contractor's justification for this cost is that although it is a limited amount of work, a fell crew day is required. Currently, a total of \$4,900 that was bid for miscellaneous sewer line items not used could be used to offset this cost if the Authority elects to proceed.

Sanitary Sewer Rate Study: Work on the rate study has commenced. We provided the Authority with a list of documents and information needed in order for HRG to begin the wastewater rate study. The Authority promptly provided all of the items that HRG requested, however the consumption data was provided in hard copy form rather than spreadsheet form. The Authority has been in contact with Suez but has had no success in obtaining the consumption data. Suez has informed the Authority that they will likely experience some delays in receiving the requested data. HRG will begin working on other phases of the rate study, but we will need the consumption data in excel in order to complete the project by the estimated date and within budget.

Ms. Bechtel noted that she has received the consumption data through May of 2015 from Suez just this afternoon. Suez has indicated that they should have all the 2015 reports to the Authority by tomorrow, at which time Ms. Bechtel will forward that data to HRG.

Jamesway Pump Station Corrective Action Plan: HRG developed the Corrective Action Plan for projected overload of the Jamesway Pump Station. This plan identifies the current Authority initiatives that have been undertaken in the areas tributary to the pump station as well as an I/I monitoring and reduction plan based on routine flushing, cleaning, inspections, and repairs as issues are encountered. A draft of the Plan has been provided for Staff's review and comment. HRG will submit the Plan to DEP after incorporating any comments received.

Solicitor's Report: No Report.

M.A. Manager's Report: Mr. Lanman updated the Board on Highspire's January monthly meeting.

A motion was made by Mr. Magaro seconded by Mr. Weikle to approve January expenses in the amount of \$252,022.65. The motion was unanimously approved.

The next meeting is scheduled for Wednesday, February 22, 2017.

A motion was made by Mr. Weikle seconded by Mr. Magaro to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 7:27 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary