

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**NOVEMBER 20, 2017**

The November 20, 2017 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- Chester Hartz, Secretary
- Daniel Magaro, Treasurer
- Scott Spangler
- Peter Henninger, Solicitor
- Frank Lynch, Interim Township Manager
- Staci Hartz, Engineer
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance:

Lester Lanman (LSTMA)  
Ron Paul (Richard Avenue)  
Chris DeHart (Old Reliance)  
Todd Truntz, (LST Commissioner)

Public Comments: None

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve the September 27, 2017 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Magaro to approved the October 25, 2017 Meeting Minutes. The motion was unanimously approved.

**Engineer's Report:** Ms. Hartz is filling in for Mr. Fox this evening, she distributed the monthly written report.

**CFA Act 13 Program Sewage Facilities Planning Grant:** The Authority did not receive funding for the sewage facilities planning grant to support the much needed Act 537 Planning for the Township. HRG is scheduled to meet with the Township and Authority Managers on Tuesday, November 21 to review the Program and discuss funding alternatives.

**CFA Small Water & Sewer Grant Program:** CFA announced on November 14 that they have re-opened the Small Water and Sewer Grant Program for 2018. They will be accepting applications for a period of 90 days. HRG

will review applicable Projects from the CIP with the Township and Authority Manager and bring a recommendation to the Authority at the December Meeting. The program requires a 15% match and a \$100 non-refundable application fee.

**Standard Developer Specifications and Details Update:** Work has begun on incorporating the Authority Manager's updates to the Developer Standard Specifications and Details. Our goal remains to complete all of the revisions and have them available for Authority's approval at the December 2017 Meeting to become effective for January 1, 2018.

**Land Development Projects Update:**

***The Pond at Fulling Mill (Retirement Community)*** – The Developer is working to design re-location of certain sewer sections as a result of their proximity to the Sunoco Pipeline. This work will result in changes to the sewer for six lots. The details of these changes are being worked out and coordinated with the authority Manager.

***Enterprise Pre-Delivery Inspection Center*** – No correspondence was received over the past month.

***Phoenix Contact LCA Expansion*** – HRG received revised land development plans and estimated cost of sanitary sewer construction on November 8, 2017. We intend to provide comments to the Township within the next two weeks.

***UPS Northeast Hub*** – No correspondence was received over the past month.

***Hershey Creamery Expansion*** – No correspondence was received over the past month.

***William's Manor*** – No correspondence was received over the past month.

***Buddy's Run Subdivision*** – HRG received new subdivision and land development plans for an eleven lot subdivision located between Morgan Drive and Stoner Drive. Ten units are being proposed to be connected to public sewer and one unit (separated by the Sunoco easements) is being proposed to be served by on-lot system as it is over 360-feet away from public sewer service. We intend to have the initial review completed this week.

***PSU Meade Heights*** – No correspondence was received over the past month.

***Stoneridge Lot 1*** – HRG received new land development plans for a new warehouse facility at the Stoneridge Commerce Park located near the intersection of Kreider and AIP Drives. We intend to have the initial review completed and reviewed with the Authority Manager within the next two weeks.

**2018 Proposed Capital Improvement Projects - Green Plains FM Discharge Downstream Manholes Lining – Rehabilitation:** Lester is working directly with Armorock to quote the entire project to determine the cost, and Armorock would credit the most expensive manhole as part of the pilot program. This cost, with projected labor and other materials, could then be compared to the costs projected for lining in the capital improvement program.

The Board also had a rate study update included with the Engineer's Report. No change in the recommendation for the rate increase to the Board of Commissioners.

**Solicitor's Report:** No Report.

**M.A. Manager's Report:** Mr. Lanman reported that the Authority staff has been doing right-a-way mowing and trimming. Staff is also preparing to swap the camera from the ambulance over to the outpost box. They have been televising and flushing in the Shopes Gardens area as well.

Mr. Lanman informed the Board about a sewer back up call from the Susquehanna Building that flows down to the Meade Heights area. The problem is in their private line, so we have a debris basket in that line, in our manhole to catch the debris coming out of their line. Penn State is talking about demolishing that building but they have not given a time line, Mr. Lanman indicated he is pushing to have them make a repair.

Mr. Lanman noted a property on Eby Lane that was demolished but they did not cap the sewer properly. They are saying that they are going to be putting another trailer there. The codes department has gone down and found several violations, so we are working with the property manager to get these items resolved.

**Township Manger's Report:** Mr. Lynch updated the Board on the refinancing of the Bonds.

Mr. Lynch asked the Board for approval to transfer \$160,000.00 from the Sewer Revenue Investment Fund to the Sewer Revenue Checking account to cover the November expenses. A motion was made by Mr. Magaro, seconded by Mr. Spangler to approve the transfer in the amount of \$160,000.00 from the Sewer Revenue Investment Fund to the Sewer Revenue Checking account. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve November expenses in the amount of \$486,931.57. The motion was unanimously approved.

**New Business:** Chairman Wilkinson noted he has talked to several people regarding the vacant position on the Authority Board and would like to make a recommendation to the Board of Commissioners to consider Frank Popp for that appointment.

A motion was made by Chairman Wilkinson, seconded by Mr. Magaro to recommend to the Board of Commissioners to appoint Frank Popp to the Municipal Authority Board starting January 2018. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Spangler to adjourn the meeting and convene into executive session for inter-municipal issues. The motion was unanimously approved and the meeting adjourned at 7:20 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary