

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
OCTOBER 25, 2017

The October 25, 2017 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- Chester Hartz, Secretary
- Daniel Magaro, Treasurer
- Peter Henninger, Solicitor
- Frank Lynch, Interim Township Manager
- Josh Fox, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Scott Spangler

Residents and visitors in attendance:

Lester Lanman (LSTMA)
Ron Paul (Richard Avenue)
Chris DeHart (Old Reliance)
Todd Truntz, (LST Commissioner)

Public Comments: None

The approval of the Minutes of the Regular Meeting September 27, 2017 was postponed till next month due to the absence of Board members.

Engineer's Report: Mr. Fox distributed the monthly written report.

Mr. Fox submitted the proposal for financial services regarding the preparation of a Self Liquidating Debt Report in connection with Lower Swatara Township issuing the General Obligation Bond, Series of 2017 to refund the Township's General Obligation Bonds, Series of 2012, and to pay the costs and expenses of issuing the 2017 Bonds. The proceeds of the 2012 Bonds were issued in connection with the financing or refinancing of certain capital projects related to the Sewer System.

HRG proposes to complete the Scope of Services for a lump sum fee of \$5,000 including reimbursable expenses.

A motion was made by Mr. Hartz seconded by Mr. Magaro to approve the proposal for financial services for the preparation of a Self Liquidating Debt Report for a lump sum fee of \$5,000 including reimbursable expenses. The motion was unanimously approved.

Standard Developer Specifications and Details Update: HRG met with the Authority Manager on October 20th to review requested updates to the Developer Standard Specifications and Details. Our goal is to complete all of the revisions and have them available for the Authority's approval at your December 2017 Meeting to become effective for January 1, 2018.

2018 Proposed Capital Improvement Projects:

Green Plains FM Discharge Downstream Manholes Lining – Rehabilitation.

Following discussion with the Authority Manager, we are working with Armorock to obtain a free polymer manhole insert as part of their Pilot Testing Program. The requirements are that the Authority needs to provide proof that the material is being considered for a larger Project, and the Authority would need to pay for freight costs, mastic for setting, grade rings, and installation costs including concrete. The Authority Manager believes that this is work that can be completed with existing Township Staff, thereby reducing the overall cost. If the product and installation is successful, it is something that can be further evaluated to reduce the overall cost of this Project.

Land Development Projects Update:

The Pond at Fulling Mill (Retirement Community) – All sanitary sewer work has been completed with exception of the items listed on the engineer's report.

Enterprise Pre-Delivery Inspection Center – There was a correspondence related to the use of a reclaimed rain water system used for the car wash and toilets and the implications that it has on the ability for the Township to bill this customer. We are working with the Authority Manager to develop a resolution.

Phoenix Contact LCA Expansion – No correspondence was received over the past month.

UPS Northeast Hub – No correspondence was received over the past month.

Hershey Creamery Expansion – No correspondence was received over the past month.

William's Manor – No correspondence was received over the past month.

Buddy's Run Subdivision – Received new subdivision and land development plans for an eleven lot subdivision located between Morgan Drive and Stoner Drive. Ten units are being proposed to be connected to public sewer and one unit (separated by the Sunoco easements) is being proposed to be served by an on-lot system as it is over 360-feet away from public sewer service.

PSU Meade Heights – We received some initial inquiry from PSU's Engineer concerning available capacity in the Jamesway Pump Station. Information concerning the capacity and forcemain constraints were provided as requested.

Solicitor's Report: Solicitor Henninger noted that he has not heard back from his contact at Suez yet regarding the past years figures for treatment charges as well as the reimbursement check from the SARAA payment.

Solicitor Henninger informed the Board of an upcoming Foreclosure on January 21, 2018 at 2076 Lexington Avenue, the Ross/Wagaman property. He will be sending the 30-day letter then place a lien to protect the Authority's interest.

Solicitor Henninger suggested the Board discuss at this time the user rate study since they were provided with additional scenarios. Mr. Hartz noted he had requested the current rates for the neighboring communities and he asked Mr. Fox if he would share his findings with the rest of the Board. Mr. Fox indicated that Middletown is a bit unique in the way they charge. They have a \$17.20/month customer charge and a Uniform Volumetric Charge of \$1.55 per 100 gallons/month; Derry Township is \$42.20/unit/month; Steelton Borough has a sewer service fee of \$17 a home occupancy fee of \$145 and a consumption charge per quarter of \$11.75/1,000 gals.; Lower Paxton Township has a flat rate of \$148/quarter; Susquehanna Township has a flat rate of \$123/quarter; Royalton Borough is \$46.50/month plus a \$3.00 overage charge.

After further discussion a motion was made by Mr. Magaro seconded by Mr. Hartz to recommend to the Board of Commissioners for a rate increase to \$50.00 per month, per edu, effective April 1, 2018, with an additional \$5.00 increase January 1, 2020, January 1, 2022 or an additional \$2.50 increase in 2019, 2020, 2021 and 2022. The motion was unanimously approved.

M.A. Manager's Report: Mr. Lanman informed the Board that he and Matt Cichy from HRG gave a speech at a PWEA conference.

Mr. Lanman updated the Board on the Highspire meeting. Substantial completion should be within the next two weeks for the Lumber Street Project.

Township Manger's Report: Mr. Lynch noted to the Board that he attended the Highspire meeting with Lester and feels that the Township should have some kind of voting representation since the Township is paying 64% of expenses.

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve October expenses in the amount of \$326,946.21. The motion was unanimously approved.

Mr. Hartz expressed concern regarding the description of line item dated September 27, 2017 on the Jones & Henninger, P.C. October 3, 2017 invoice. Solicitor Henninger assured Mr. Hartz that what is typed did not happen and he would look at his hand written time sheet as too what it should have said and will call him tomorrow with that clarification.

Chairman Wilkinson proposed to the Board changing the Municipal Authority meeting back to the fourth Monday of each month instead of the fourth Wednesday. This would alleviate other scheduling conflicts that come up throughout the year.

A motion was made by Mr. Hartz seconded by Mr. Magaro to change the Municipal Authority's monthly meeting to the fourth Monday of each month starting in January 2018. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Hartz to change the Municipal Authority's November and December meetings to Monday, November 20, 2017 and Monday, December 18, 2017 due to the Holidays. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Hartz to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 8:27 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary