

Lower Swatara Township
General Fund Budget
2018

2018 Budget	ADOPTED	2018	2017
<i>12.07.2017</i>		Budget & Finance	Budget & Finance
REVENUES			
TAXES			
301 REAL PROPERTY TAXES			
301.100	Real Property Taxes	2,113,626	2,114,699
301.400	Delinquent, Tax Claim Bureau	60,524	72,000
301.500	Real Estate Taxes--Fire Protection	318,669	318,832
301.550	Real Estate Delinquent for FD	7,923	7,500
SUBTOTAL		2,500,742	2,513,031
310 LOCAL TAX ENABLING ACT TAXES			
310.010	Per Capita Taxes -- Current Year	27,000	27,000
310.030	Per Capita Taxes -- Delinquent	4,000	4,500
310.100	Real Estate Transfer Tax	250,000	210,000
310.200	Earned Income Tax - Current Year	973,376	680,000
310.300	Earned Income Tax Prior	191,624	375,600
310.410	Occupation Tax -- Current Year	50,000	57,500
310.430	Occupation Tax -- Delinquent	10,000	10,000
310.600	Local Services Tax	388,104	425,000
310.650	Local Services Tax Prior	61,896	195,000
SUBTOTAL		1,956,000	1,984,600
TOTAL TAXES		4,456,742	4,497,631
LICENSES AND PERMITS			
321 BUSINESS LICENSES AND PERMITS			
321.340	Mobile Home Park Permits	1,500	1,800
321.350	Home Occupation Permits	750	1,100
321.610	Transient Retailers	0	50
321.700	SARAA Patron Parking Tax	154,820	175,000
321.710	PSU Patron Parking Tax	4,260	5,000
321.720	Cramer Patron Parking	16,592	20,000
321.800	Franchise Fees	178,388	150,000
SUBTOTAL		356,310	352,950
322 NON BUSINESS LICENSES & PERMITS			
322.820	Street Encroachments	1,000	900
SUBTOTAL		1,000	900
TOTAL LICENSES & PERMITS		357,310	353,850
FINES AND FORFEITURES			
331 FINES			
331.110	Vehicle Code Violations	50,000	40,000
331.120	Violations of Ordinances	10,000	10,000
TOTAL FINES AND FORFEITURES		60,000	50,000

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INTEREST		
341 INTEREST		
341.000 Earnings, Temporary Investments	9,600	8,400
TOTAL INTEREST	9,600	8,400
342 RENTS		
342.000 Rental, Township Property	150	150
TOTAL RENTS	150	150
INTERGOVERNMENTAL REVENUES		
350.010 PAYMENT IN LIEU OF TAXES	1	0
SUBTOTAL	1	0
355 STATE SHARED REVENUE & ENTITLEMENTS		
355.010 Public Utility Realty Tax	5,000	5,000
355.080 Beverage Licenses	1,200	1,400
SUBTOTAL	6,200	6,400
357 LOCAL GOVERNMENT OPERATING GRANTS		
357.050 Solid Waste Recycling Grant	17,000	17,500
357.150 County Grants	2,000	2,000
357.155 Misc Grants	500	500
357.156 Petsmart Charities	5,000	0
357.157 Greenways/Trails Grant	0	190,000
357.160 Federal/State/Other grants	56,000	299,600
357.410 SRO School Resource Officer	83,417	55,560
SUBTOTAL	163,917	565,160
TOTAL INTERGOVERNMENTAL REVENUES	170,118	571,560
CHARGES FOR SERVICES		
361 GENERAL GOVERNMENT		
361.300 Zoning Permits	3,300	3,300
361.310 Subdivision & Land Development Plan Fees	50,000	25,000
361.313 Reimbursement From Developers	30,000	30,000
361.315 Stormwater Management	7,500	7,500
361.340 Zoning Hearing Fees & Amendments	4,000	2,000
361.350 Code Hearing Board Fee	0	500
361.400 Staff Review Fees	3,000	2,500
361.500 Sales of Maps and Publications	50	50
SUBTOTAL	97,850	70,850
362 PUBLIC SAFETY		
362.110 Sale of Accident Reports	1,000	1,000
362.410 Building Permits	17,000	67,500
362.415 Permit Review (over \$25,000)	37,000	0
362.420 Electrical Permits	1,000	1,200
362.425 Permit Review (over \$25,000)	37,000	0
362.430 Plumbing Permits	2,000	750
362.440 Sewage Permits	1,000	1,000
362.445 DCED Fee	260	300
362.450 Use and Occupancy Permits	50	250
362.470 Mobile Home Permits	0	500
362.480 Police Services	2,500	2,500
SUBTOTAL	98,810	75,000

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363 HIGHWAYS AND STREETS		
363.510 Contracted Snow Removal Work	17,000	17,058
363.520 Departmental Earnings	1,000	0
363.530 Solid Waste Permit Fees	1,000	1,000
363.540 Admin Fee for Solid Waste	17,600	17,600
SUBTOTAL	36,600	35,658
364 SANITATION		
364.650 Dog Licenses	200	0
364.700 Trash Bag Fees	0	2,500
SUBTOTAL	200	2,500
TOTAL CHARGES FOR SERVICES	233,460	184,008
MISCELLANEOUS REVENUE		
380 MISCELLANEOUS RECEIPTS		
380.00 Miscellaneous Receipts	500	1,000
380.100 Health Care Reimb/Benecon	0	21,738
380.110 Gen Muni Pension State Aid	183,530	216,500
380.111 State Aid Fire Dept Relief	63,480	57,481
SUBTOTAL	247,510	296,719
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES		
387.000 Contributions & Donations	1,000	1,000
SUBTOTAL	1,000	1,000
391 PROCEEDS OF GENERAL FIXED ASSET DISPOSITION		
391.100 Sale of Supplies & Equipment	10,000	12,000
SUBTOTAL	10,000	12,000
TOTAL MISCELLANEOUS REVENUE	258,510	309,719
OTHER FINANCING SOURCES		
392 INTERFUND OPERATING TRANSFER		
392.200 Transfer from Capital Improvements	526,645	572,611
392.300 Transfer from Capital Reserve Fund	255,331	0
392.350 Transfer From Highway	0	249,310
395.490 Transfer from Recreation Development Fund	0	100,000
392.660 Transfer from OPEB	79,946	65,408
SUBTOTAL	861,922	987,329
395 REFUNDS -- PRIOR YEARS EXPENDITURES		
395.300 Fuel Reimbursement - Fire	6,379	8,000
395.400 Fuel Reimbursement - EMS	10,118	13,000
SUBTOTAL	16,497	21,000
TOTAL OTHER FINANCING SOURCES	878,419	1,008,329
TOTAL OPERATING REVENUE	6,424,309	6,983,647

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EXPENDITURES		
GENERAL GOVERNMENT		
400 LEGISLATIVE BODY		
400.110 Salaries, Commissioners	12,500	12,500
400.161 Payroll Taxes	956	956
400.310 Legal Services	70,000	35,000
400.315 Engineering Services	50,000	35,000
400.340 Advertising & Printing	8,000	3,500
400.350 Insurance & Bonding	3,601	4,000
400.420 Dues and Membership	5,000	5,250
400.450 Contracted Services	720	720
400.470 General Expense	12,000	12,000
SUBTOTAL	162,777	108,926
401 EXECUTIVE		
401.120 Salary	98,000	75,000
401.156 Employee Benefits	24,448	20,726
401.161 Payroll Taxes	7,997	8,000
401.196 Opeb Benefit	0	5,500
401.200 Materials & Supplies	1,000	1,000
401.320 Communication	1,500	1,500
401.330 Transportation	50	0
401.350 Bonding	345	400
401.354 Workers Comp Insurance	228	152
401.420 Dues & Memberships	200	650
401.422 Part Time Staff	0	5,100
401.450 Contracted Services	40,000	95,000
401.470 General Expense/Education	36,114	650
401.650 Retirement	0	15,494
SUBTOTAL	209,882	229,172
402 FINANCIAL ADMINISTRATION		
402.120 Salary, Administrator	0	0
402.140 Salary, Accountant	47,741	47,741
402.156 Employee Benefits	10,380	8,910
402.161 Payroll Taxes	4,152	10,000
402.174 Education Exp	1,500	1,000
402.196 OPEB Benefit	0	2,418
402.210 Office Supplies	1,000	1,000
402.240 Maintenance Agreement	2,500	2,500
402.260 Minor Equipment	500	500
402.310 Accounting & Auditing Services	25,200	25,200
402.350 Bonding	345	900
402.354 Workers Comp	112	152
402.420 Dues & Memberships	0	300
402.450 Contracted Services	65,090	63,900
402.470 Vash Management Expense	0	250
402.650 Retirement	14,107	9,000
SUBTOTAL	172,627	173,771

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403 TAX COLLECTION		
403.150 Contracted Services	10,000	11,200
403.174 Education	0	250
403.180 Tax Coll Comm Exp	700	1,350
403.200 Materials & Supplies	1,600	1,650
403.350 Insurance & Bonding	198	0
SUBTOTAL	12,498	14,450
405 CLERK/SECRETARY		
405.140 Salaries, Director	54,000	54,000
405.156 Employee Benefits	24,279	21,380
405.161 Payroll Taxes	4,631	4,400
405.200 Office Supplies	1,100	1,600
405.250 Maintenance Contract, Equipment	700	750
405.260 Minor Equipment	1,000	1,000
405.350 Bonding	522	100
405.354 Workers Comp Insurance	128	152
405.470 General Expense	200	100
405.650 Retirement	16,329	8,583
SUBTOTAL	102,889	92,065
406 Personnel Administration		
406.140 Salary, Human Resource	2,000	2,000
406.174 HR -Education Exp	200	500
406.200 HR - Office Supplies	25	75
406.210 HR - Postage	0	25
406.420 HR - Dues and Memembrships	0	100
406.470 HR- General Exp	200	0
SUBTOTAL	2,425	2,700
407 Business Technology		
407.250 Equipment Maintenance	0	2,000
407.260 Licensing Agreement	0	3,900
407.320 Communication	2,500	2,500
407.450 Contracted Services	27,600	10,000
407.740 Capital Expenses	16,000	16,000
407.750 Minor Equipment	2,000	5,500
SUBTOTAL	48,100	39,900
408 Receptionist		
408.120 Salary, Receptionist	0	27,300
408.156 Employee Benefits	0	21,380
408.161 Employer Taxes	0	2,600
408.200 Office Supplies	2,000	2,000
408.210 Postage	1,000	1,250
408.260 Minor Equipment	200	200
408.354 Workers Comp Insurance	36	152
408.380 Equipment Rentals	4,560	4,560
408.470 General Expense	50	50
408.650 Retirment	0	4,584
SUBTOTAL	7,846	64,076

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409 MUNICIPAL BUILDING		
409.140 Salary	16,279	19,000
409.150 Building Maintenance--Contracted Services	4,160	4,160
409.161 Payroll Taxes	374	1,530
409.200 Materials & Supplies	850	500
409.250 Maintenance Contract	6,000	6,000
409.260 Minor Equipment	2,000	2,000
409.360 Public Utility Services	22,600	20,000
409.370 Repairs & Maintenance Services	6,000	6,000
409.470 General Expense	250	250
409.740 Major Equipment & Machines	100,000	85,000
SUBTOTAL	158,513	144,440
TOTAL GENERAL GOVERNMENT	877,557	869,500
PUBLIC SAFETY		
410 POLICE		
410.120 Salary, Chief	100,000	90,000
410.140 Salary, Clerical	39,762	39,762
410.141 Salaries, Officers	896,987	911,906
410.144 Salaries, Vehicle Maintenance	10,062	11,000
410.156 Employee Benefits	293,805	313,152
410.157 Opt Out Payments	16,000	16,000
410.161 Payroll Taxes	116,200	109,100
410.174 Education	24,400	17,150
410.176 Shift Differential, OIC, AC	18,000	20,000
410.183 O/T, Holiday, Court	110,000	90,000
410.191 Uniform Allowance	2,100	2,000
410.196 OPEB Benefit	44,059	42,096
410.200 Office Supplies	9,000	9,000
410.210 Postage - PD	225	1,000
410.225 Community Policing	3,000	1,200
410.231 Vehicle Fuel	25,000	45,000
410.238 Uniform Replacement	23,400	8,400
410.250 Repairs & Maintenance, Supplies	20,000	20,715
410.260 Small Tools & Minor Equip	0	1,580
410.310 Professional Services	4,122	3,000
410.314 Legal Services	15,000	7,000
410.320 Communication	11,000	16,404
410.330 Transportation	600	600
410.340 Advertising & Printing	1,500	1,500
410.354 Workers Comp Insurance	31,013	36,785
410.355 Auto Insurance	6,855	8,451
410.370 Repairs and Maintenance Building	2,000	2,000
410.374 Vehicle Repair & Maintenance	20,000	20,000
410.420 Dues & Memberships	1,100	1,115
410.440 Uniform Cleaning	4,260	6,000
410.450 Contracted Services	42,000	43,150
410.650 Retirement	218,731	62,791
410.740 Major Equipment & Machinery	50,856	140,000
410.750 Minor Equipment & Machinery	11,500	9,000

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SUBTOTAL		2,172,537	2,106,857
411 FIRE			
411.140 Salaries, Vehicle Maintenance		500	2,650
411.231 Vehicle Fuel - Gas		2,290	4,500
411.232 Vehicle Fuel - Disesel		4,090	3,500
411.310 Audit expenses		0	7,000
411.355 Auto Insurance		1,518	1,890
411.540 Contribution, General		318,669	318,832
411.555 Contribution, Prior years		7,923	7,500
411.560 Firemans Relief Payout		63,480	57,481
411.700 Capital Expense		0	47,000
SUBTOTAL		398,470	450,353
412 AMBULANCE/RESCUE			
412.231 Vehicle Fuel - Gas		4,955	4,000
412.232 Vehicle Fuel - Diesel		5,163	9,000
412.540 Contribution, General		70,000	70,000
SUBTOTAL		80,118	83,000
413 PROTECTIVE INSPECTION			
413.130 Salary, Clerical		46,400	46,400
413.140 Salary, Director		70,000	64,173
413.150 Salary, Assistant		55,000	54,000
413.156 Employee Benefits		48,954	42,760
413.157 Opt Out Payments		4,000	4,000
413.161 Payroll Taxes		14,918	14,100
413.174 Education		5,000	5,000
413.196 OPEB Benefit		4,940	4,836
413.200 Office Supplies		2,500	2,300
413.210 Postage		500	500
413.231 Vehicle Fuel - Gas		1,000	1,000
413.250 Maintenance Contracts		2,000	1,600
413.260 Minor Equipment		2,000	3,000
413.313 Review/Consulting Services		1,200	1,000
413.314 Legal Services		10,000	10,000
413.320 Communications		685	850
413.330 Transportation		1,000	1,000
413.340 Advertising & Printing		500	500
413.354 Workers Comp Insurance		656	717
413.355 Auto Insurance		1,108	1,107
413.420 Dues & Membership		900	900
413.450 Contracted Services		6,000	8,825
413.470 General Expense		600	300
413.490 Code Hearing Fees		500	500
413.650 Retirement		33,855	24,309
SUBTOTAL		314,216	293,677

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414 PLANNING & ZONING		
414.140 Salary	59,000	63,748
414.156 Benefits	24,288	21,380
414.161 Payroll Taxes	5,014	5,350
414.174 Education	2,500	1,000
414.196 OPEB Benefit	4,940	0
414.200 Office Supplies	150	150
414.210 Postage	150	150
414.231 Vehicle Fuel - Gas	200	200
414.250 Maintenance Contracts	1,320	700
414.260 Minor Equipment	1,200	1,000
414.312 Engineering Services-SWM	10,000	7,500
414.313 Engineering Services-SALDO	45,000	45,000
414.314 Legal Services	20,000	12,000
414.315 Contracted Services	7,500	36,000
414.316 Training Services	1,200	1,200
414.320 Communication	460	550
414.330 Transportation	1,500	500
414.340 Advertising & Printing	1,000	1,000
414.354 Workers Comp	268	375
414.355 Auto Insurance	473	469
414.420 Memberships Dues	500	700
414.450 Contracted Services	6,000	6,000
414.470 General Expense	500	800
414.531 Contribution, Planning Board	7,600	7,600
414.65 Retirement	9,228	10,423
SUBTOTAL	209,991	223,795
415 EMERGENCY MANAGEMENT		
415.120 Contribution, EMA Director	1,000	0
414.200 Office Supplies	200	200
415.260 Minor Equipment	1,000	900
415.265 Major Equipment	0	2,000
415.320 Communication	800	900
415.470 General Expense	500	800
SUBTOTAL	3,500	4,800
TOTAL PUBLIC SAFETY	3,178,832	3,162,482
HEALTH AND WELFARE		
421 HEALTH		
421.150 Salaries, Overtime	2,500	2,500
421.161 Social Security Taxes	0	210
421.380 Rentals	14,812	9,100
421.540 Animal Control Services	11,131	5,500
TOTAL HEALTH AND WELFARE	28,443	17,310

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PUBLIC WORKS -- HIGHWAY, ROADS, STREETS		
430 HIGHWAY MAINTENANCE GENERAL SERVICES		
430.120 Salary, Director	75,000	64,092
430.140 Salaries & Wages	165,000	209,294
430.150 Retirement Payouts	0	10,000
430.156 Employee Benefits	180,224	138,207
430.157 Opt Out Payments	8,000	5,000
430.161 Payroll Taxes	42,000	34,710
430.174 Education/Training	2,500	1,500
430.183 Overtime	5,000	3,000
430.187 Salaries, Seasonal	0	7,100
430.196 OPEB Benefit	20,126	16,328
430.200 Materials & Supplies--Office Supplies	1,000	1,500
430.210 PW-Postage	50	100
430.231 Vehicle Fuel, Gas, & Oil	11,000	9,000
430.232 Vehicle Fuel - Diesel	19,000	14,500
430.238 Clothing & Uniforms	6,000	6,650
430.239 Employee Testing	1,000	1,000
430.245 Safety Equipment	2,500	2,000
430.260 Small Tools & Minor Equipment	0	5,000
430.320 Communication	3,220	6,000
430.330 PA One Call Expense	900	850
430.340 Advertising & Printing	250	250
430.351 Property and Liability Insurance	1,358	2,500
430.354 Workers Comp Insurance	16,168	24,850
430.355 Auto Insurance	13,984	9,100
430.360 Public Utility Services	20,600	20,000
430.373 Repairs & Maintenance Services, Building	25,000	21,500
430.374 Repairs & Maintenance, Equipment	45,000	45,000
430.450 Contracted Services	3,000	3,000
430.470 General Expense	4,200	4,500
430.650 Retirement	130,661	77,042
430.740 Capital Purchase, Major Equipment	60,668	0
430.750 Capital Purchase, Minor Equipment	20,000	38,300
SUBTOTAL	883,409	781,873
431 CLEANING OF STREETS & GUTTERS		
431.140 Salaries, Street Sweeping	9,000	10,000
431.141 Salaries, Leaf Collecting	13,000	15,000
SUBTOTAL	22,000	25,000
432 SNOW & ICE REMOVAL		
432.140 Salaries, Winter Maintenance	25,000	25,000
432.183 Overtime	30,000	33,500
432.184 Contracted Services, Snow Removal	500	3,000
432.200 Materials & Supplies	67,000	67,000
432.470 Miscellaneous Snow Related Expenses	200	200
432.740 Major Equipment	7,000	11,000
432.750 Minor Equipment	5,000	5,000
SUBTOTAL	134,700	144,700

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433 TRAFFIC SIGNALS, STREET SIGNS, STREET MARKINGS		
433.200 Materials & Supplies, Signs	6,500	6,500
433.360 Public Utility Services, Electricity	8,650	6,000
433.450 Contracted Services	21,000	21,000
SUBTOTAL	36,150	33,500
438 MAINTENANCE & REPAIRS, HIGHWAYS & BRIDGES		
438.140 Salaries & Wages	35,000	40,000
438.244 Materials & Supplies, Highways	48,000	38,000
438.450 Contracted Services	10,000	60,000
SUBTOTAL	93,000	138,000
TOTAL PUBLIC WORKS	1,169,259	1,123,073
446 NPDES MS4		
446.140 Salaries & Wages	17,000	30,000
446.370 Repairs & Maintenance	100,000	220,000
446.540 MS4 expenses	95,000	88,500
TOTAL NPDES MS4	212,000	338,500
CULTURE AND RECREATION		
450 PARTICIPANT RECREATION		
450.540 Contribution to Olmsted Regional Recreation Board	10,000	10,000
SUBTOTAL	10,000	10,000
454 PARKS		
454.140 Salaries	74,000	51,500
454.161 Payroll Taxes	0	4,500
454.187 Salaries, Seasonal	0	17,000
454.360 Public Utility Services	4,575	3,000
454.371 Repairs & Maintenance, Land	25,000	25,000
454.373 Repairs & Maintenance, Building	6,000	8,000
454.374 Repairs & Maintenance, Equipment	6,000	4,000
454.375 Repair & Maint - Playground	10,000	4,000
454.380 Rentals	7,625	6,000
454.500 Special Projects	210,700	362,000
454.740 Capital Purchases, Major	90,740	391,200
SUBTOTAL	434,640	876,200
TOTAL CULTURE - RECREATION	444,640	886,200
DEBT PRINCIPAL		
471.700 Lease Obligation Debt Principal	10,000	9,314
471.710 Principal - Municial Bldg	111,153	105,968
471.720 Principal - DCIB Loan	49,284	49,039
471.730 Principal - GO 2016 Bond	205,780	175,000
SUBTOTAL	376,217	339,321

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DEBT INTEREST		
472.700 Lease Obligation Debt Interest	0	0
472.710 Interest - Municipal Bldg	6,054	11,240
472.720 Interest - DCIB Loan	2,006	2,252
472.730 Interest - Go 2016 Bond	81,700	87,725
SUBTOTAL	89,760	101,217
TOTAL DEBT SERVICE	465,977	440,538
TAXES, BENEFITS, INSURANCE		
486 CASUALTY INSURANCE PREMIUM		
486.040 Umbrella Excess Liability	8,795	8,600
486.351 Property & Liability	38,581	49,500
486.700 Transitional Reinsurance	0	5,775
SUBTOTAL	47,376	63,875
487 PAYROLL TAXES & BENEFITS		
487.189 Act 96 PBPSA	0	1,000
487.214 Mandated Programs	225	169
SUBTOTAL	225	1,169
TOTAL TAXES, BENEFITS, INSURANCES	47,601	65,044
492 TRANSFERS		
492.290 Transfer to Capital Improvements Fund	0	0
492.300 Transfer to Capital Reserve Fund	0	81,000
492.490 Transfer to Recreation Development Fund	0	0
492.610 Transfer to Police Pension Fund	0	0
492.650 Transfer to Non-Uniformed Pension Fund	0	0
492.660 Transfer to Post Retirement HCP	0	0
TOTAL INTERFUND OPERATING TRANSFERS	0	81,000
TOTAL GENERAL FUND OPERATING EXPENDITURES	6,424,309	6,983,647
TOTAL REVENUES	6,424,309	6,983,647
TOTAL EXPENDITURES	6,424,309	6,983,647
EXCESS (DEFICIT)	0	0