

## TOWNSHIP MANAGER

Lower Swatara Township (population approximately 8300), Dauphin County, PA seeks an individual with strong communication skills and a combination of business and public administration knowledge to be the Township Manager of a first class municipality governed by a five member Board of Commissioners. The manager will be the primary liaison to the Board for a professional team of staff which oversees finance, public works, sanitary sewer authority, police, planning and zoning and code enforcement. The candidate should have solid management experience with customer service, grant writing experience, budgeting (long range), project planning (capital asset replacement planning), and personnel (38 full time employees). Five years of local government management experience and a bachelor's degree or equivalent experience in the business or government sector is preferred. Competitive salary and benefits. Qualified candidates should submit cover letter, resume and salary requirements to:

Lower Swatara Township

CONFIDENTIAL: Jean R. Arroyo, Director of Administration

1499 Spring Garden Dr.

Middletown, PA 17057

or via email to: [jarroyo@lowerswatara.org](mailto:jarroyo@lowerswatara.org)

Applications will be accepted until the position is filled. Lower Swatara Township reserves the right to accept or reject all applications.

**Equal Opportunity Employer and Drug-free Workplace.**