

## MINUTES

### MS4 Advisory Committee – August 23, 2018

The August 23, 2018 MS4 Advisory Committee of Lower Swatara Township convened its third meeting at 5:45 p.m.

The following were in attendance:

Nancy Avolese	Tom Eubank	Chuck Garber	
<del>Bruce Harter</del>	Tom Harvey	Bill Leonard	Betsy McBride
Ron Paul	Jessica Silcox	Lori Suski	

Also in attendance:

representing engineering firm, HRG: Bruce Hulshizer  
representing township public works department, Director Lester Lanman

Presentation by HRG, Bruce Hulshizer spoke on the following topics:

Recap, News & Updates

Recap of Average / Expanded (A/E) Level of Service (LOS)

Five Levels of Service were discussed – Minimal, Average, Expanded, Comprehensive, Exceptional. It was agreed that Lower Swatara should not need to incur the costs of Comprehensive or Exceptional Service but the average to expanded was desirable.

A draft Capital Improvements Plan (CIP) for Proposed Level of Service, a copy of which is attached, was discussed.

Stormwater Budget and Captial Improvement Needs

Impervious Area for Single Family Residential parcels was discussed and a chart was provided and is attached to these minutes. Any fee that may be assessed would be based on impervious surface and in Lower Swatara, the average impervious surface for a residence is approximately 3,737 square feet.

A draft of a five year stormwater budget, a copy of which is attached, was reviewed.

Public Education and Outreach Plan

Discussion took place on the most efficient ways to reach the most residents. It was suggested that a list of frequently asked questions (FAQ) be created and made easily available to residents via web and mail.

Closing Questions and Discussion

Bruce from HRG promised to present a sample calculation of possible fee structure. [This was emailed out after the meeting.](#)

#### Future Committee Meetings

September 18, 2018 To discuss stormwater fee and fee impacts

October 2018 To discuss implementation of fee and appeal process/credit options

November 2018 To discuss credit options, implementation schedule, and public education & outreach