

**AGENDA**

**Legislative Meeting**

**December 18, 2013 – 7:00 PM**

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Welcome to visitors/public comment.
5. Approve Minutes of November 20, 2013 Special Budget Meeting.
6. Approve Minutes of November 20, 2013 Legislative Meeting.
7. Approve Minutes of December 4, 2013 Workshop Meeting.
8. Approve Payment of Bills – Warrant No. 2013-11
9. Approve Treasurer's Report for November 2013.
10. Monthly financial statements.
11. Engineer's Report.
12. Solicitor's Report.
13. Manager's Report

**Future Meetings/Events:**

December 19	7 PM	Planning Commission Mtg.
December 25		CHRISTMAS HOLIDAY – TOWNSHIP OFFICES CLOSED
January 1		NEW YEAR'S DAY – TOWNSHIP OFFICES CLOSED
January 6	7 PM	Board of Commissioners Reorganization/Workshop Meeting

14. COMMITTEE REPORTS:

- a. Police Committee – Vice President Leonard (Budget & Finance Committee, Personnel Committee, liaison to Fire Department, liaison to Middletown School Board, liaison to PSU Advisory Board, member of Non-Uniform Pension Advisory Board) .
- b. Public Safety – Commissioner Wilt (Police Committee, Public Safety Committee, Building Committee, liaison to Dauphin County Area Agency on Aging, liaison to EMA, member of Non-Uniform Pension Advisory Board) .
- c. Public Works – Commissioner Mehaffie (Public Safety Committee, liaison to EMS, liaison to Municipal Authority, liaison to Olmsted Regional Recreation Board, member of Police Pension Advisory Board).
- d. Budget and Finance – Commissioner Davies (Community Development Committee, Building Committee, liaison to Olmsted Regional Recreation Board, Alternate to Capital Region COG, member of Police Pension Advisory Board).
- e. Community and Economic Development Committee – Commissioner DiFrancesco

15. UNFINISHED BUSINESS:

- A. Approve/reject acceptance of a 90-day time extension, as requested by the developer, on the Final Land Development Plan of Residential Retirement Community, Phase 1, located along Fulling Mill Road at the intersection of Nissley Drive, prepared by Navarro & Wright, Inc. and submitted by Fulling Road LLC. The plan was recommended for approval by the Planning Commission on November 15, 2007 with stipulations. The plan was due to expire on February 20, 2008. 90-day time extensions were granted by the Board on February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, August 18, 2010, November 17, 2010, February 16, 2011, May 18, 2011, August 17, 2011, October 19, 2011, January 18, 2012, April 18, 2012, July 18, 2012, October 17, 2012, January 16, 2013, April 17, 2013, July 17, 2013 and October 16, 2013. The plan will expire on January 13, 2014. With acceptance of the 90-day day time extension, the plan will expire on April 13, 2014.
- B. Approve/reject acceptance of a 90-day time extension, as requested by the developer, on the Revised Land Development Plan for KGH Properties – Campus Heights Village Wood Street Access, prepared by Forino, Inc. and submitted by Campus Heights Associates I, LP. The initial Plan submittal was due to expire on December 26, 2012. A 90-day extension was approved by the Township on December 19, 2012. Additional 90-day time extensions were approved by the Township on March 20, 2013, June 19, 2013, and September 18, 2013. The plan will expire on December 21, 2013. This plan remains tabled by the Planning Commission. With acceptance of the 90-day time extension, the plan will expire on March 21, 2014.

- C. Approve/reject the Final Land Development Plan for Middletown Home Access Driveway/Parking Revisions, prepared by Schlouch, Inc. and submitted by the Middletown Home. The initial Plan submitted was due to expire on May 29, 2013. 90-day time extensions were granted by the Board of Commissioners on May 15, 2013, August 21, 2013, and November 20, 2013. The plan is due to expire on February 23, 2014. The plan remains tabled by the Planning Commission.
- D. Approve/reject the Final Land Development Plan for New High School, prepared by Raudenbush Engineering, and submitted by the Middletown Area School District. The initial Plan submitted was due to expire on November 20, 2013. The plan will expire on January 19, 2014. The plan remains tabled by the Planning Commission.
- E. Any other Unfinished Business.

16. NEW BUSINESS:

- A. Approve/reject payment of \$3,515.00 to SDL Construction for the final payment associated with Hazard Mitigation Grant Program building demolitions.
- B. Approve/reject Ordinance No. 548. This ordinance appropriates specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during fiscal year 2014.
- C. Approve/reject Ordinance No. 549. This ordinance fixes applicable tax rates for the year 2014.
- D. Approve/reject authorization of payment for the Middletown Borough Authority Waste Water Treatment Plant Blatt & Myers, Inc. litigation, in the amount of \$872.00 to Middletown Borough Authority.
- E. Approve/reject a Security Agreement with Old Reliance Partnership for the Final Subdivision Plan of Old Reliance Farms, Section 18-B (9 lots).
- F. Approve/reject SARAA/HIA time extension for Sewage Facilities Planning Act 537 Plan.
- G. Approve/reject budgetary adjustments for 2013 (see attached list)
- H. Any other New Business.

17. Good and welfare.

18. Adjourn.

Lower Swatara Township  
Budgetary Adjustments  
2013

Debit

Credit

**1 Adjust for relief of payment to the Olmsted Rec Board**

402.231 Auditing services	\$ 5,000.00	
Adjust line item for single audit for federal funding		
410.450 Contracted services	\$ 12,000.00	
Adjust line item for changes due to DUI testing and for 2012 Metro fees		
410.374 Vehicle repairs	\$ 5,000.00	
Adjust for expenses to maintain the squad cars		
450.540 Contribution to Olmsted Recreation		\$ 22,000.00
Delete contribution as the ORRC has disbanded		

**2 Adjust line items for parks and recreation**

454.374 Land Maintenance	\$ 3,000.00	
Adjust for additional costs to prepare the soccer field		
454.740 Capital Purchase, Major		\$ 3,000.00
Adjust as budgeted purchase did not meet the criteria for a major expense		