

AGENDA

REORGANIZATION/WORKSHOP MEETING.....JANUARY 6, 2014....7:00 P.M.

1. Call to order – Solicitor Henninger.
2. Pledge of allegiance.
3. Presentation of Oath of Office:
Commissioner-elect Thomas L. Mehaffie III
Commissioner-elect Laddie J. Springer
Tax Collector/Treasurer-elect Julie A. Wilt
4. Roll call.
5. Call for nominations for President of the Board – Solicitor Henninger.
(Meeting turned over to President)
6. Call for nominations for Vice President of the Board.
7. Call for nominations for Township Secretary.
8. Approve/reject the reappointment of Herbert, Rowland & Grubic as Township Engineer.
9. Approve/reject the reappointment of Peter R. Henninger, Jones & Henninger P.C., as Township Solicitor.
10. Approve/reject the reappointment of Waggoner, Frutiger and Daub, Certified Public Accountants, as Township Auditor.
11. Approve/reject Resolution No. 2014-R-1. This resolution authorizes the entry into an Agreement with Dauphin County, Janis Creason, elected Treasurer of Dauphin County, and Julie Ann Wilt, elected Tax Collector and Treasurer of Lower Swatara Township, whereby Dauphin County and the Office of County Treasurer be appointed Collector of Real Estate Taxes for the Township and County pursuant to the terms thereof.
12. Approve/reject an Agreement with **Julie Wilt**, an elected tax collector for Lower Swatara Township; **Lower Swatara Township**, a first class township existing under the laws of the Commonwealth of Pennsylvania; **Janis Creason**, elected treasurer of Dauphin County; and **Dauphin County**, a third class county under the laws of the Commonwealth of Pennsylvania whereby the Township Treasurer appoints County and the Office of the County Treasurer to act as agent and depository for Township for the purpose of receiving and collecting all taxes levied upon real estate by Township and County.

13. Acknowledge the reappointment of the Keystone Collections Group as Earned Income Tax Collector.
14. Approve/reject the reappointment of Mid Penn Bank as Township Depository.
15. Approve/reject the reappointment of Powell, Rogers & Speaks as Lower Swatara Township delinquent tax collector for Act 511 taxes for the year 2010 and prior.
16. Approve/reject the reappointment of Berkheimer Tax Administrator as delinquent tax collector for Act 511 taxes for the year 2011 – 2013.
17. Acknowledge confirmation of the list of Special Fire Police for the year 2014.
18. Approve/reject the following committee/commission appointments:

APPOINTEE	COMMITTEE	TERM
Billy, Alex (at large rep.)	Non-Uniform Pension Advisory Bd.	2
Arroyo, Jean (staff rep.)	Non-Uniform Pension Advisory Bd.	2
Wagner, Daniel (staff rep.)	Non-Uniform Pension Advisory Bd.	2
DiFrancesco, Dominic (Commissioner rep.)	Non-Uniform Pension Advisory Bd.	2
Wilt, Jon (Commissioner rep.)	Non-Uniform Pension Advisory Bd.	2
Billy, Alex (at large rep.)	Police Pension Advisory Board	2
Davies, Michael (Commissioner rep.)	Police Pension Advisory Board	2
Springer, Laddie (Commissioner rep.)	Police Pension Advisory Board	2
Dinger, Justin (staff rep.)	Police Pension Advisory Board	2
Tingle, Daniel (staff rep.)	Police Pension Advisory Board	2
Breon, Eric	Planning Commission	4
Wagner, Paul	Planning Commission	4
Wagner, Jason	Zoning Hearing Board	3
Jurgill, Stanley	Code Hearing Board	3
Kazakavage, James	Civil Service Commission	5
Dintiman, Scott	Township Recreation Board	5
Martino, Donald	Municipal Authority	5
Knoche, Alan	Fire Prevention Officer	2
Myers, Richard	Assistant Fire Prevention Officer	2

19. President's Appointments:

Police Committee (Chair and Vice Chair)
Public Works Committee (Chair and Vice Chair)
Budget & Finance Committee (Chair and Vice Chair)
Public Safety Committee (Chair and Vice Chair)
Community Development Committee (Chair and Vice Chair)
Personnel Committee (Chair and Vice Chair)
Building Committee (Chair and Vice Chair)
Commissioner-liaison to EMS
Commissioner-liaison to EMA
Commissioner-liaison to Fire Department
Commissioner-liaisons to Olmsted Regional Rec. Bd. (2)
Commissioner-liaisons to Middletown School Board (2)
Commissioner-liaison to Municipal Authority
Commissioner-liaison to Dauphin Co. Area Agency on Aging
Commissioner-liaison to PSU Harrisburg Advisory Board
Commissioner Delegate to COG
Commissioner Alternate to COG

20. Public comments.

21. Department Reports:

Fire Department – Chief DeHart
Police Department – Chief Brandt
Public Works Department – Steve Anderson

Planning & Zoning – Erin Letavic

- Approve/reject with conditions the Final Lot Consolidation and Land Development Plan for Campus Heights Village II, submitted for Campus Heights Associates I, LP and prepared by Forino Company, LP. Three waivers have been requested (22-404 – preliminary plan submission and procedure; 22-502.7.A – streets shall intersect as nearly as possible at right angles, and no street shall intersect another at an angle of less than 75-degrees; 22-502.7.F – at intersections of streets the curb or edge of pavement radii shall not be less than 15-feet). The Planning Commission recommended approvals of the waivers, conditioned upon the requirement to construct the relocated Lawrence Street to a binder course condition prior to demolition and closing of the portions of Dauphin and Lawrence Streets that are planned to be vacated, and conditioned upon the original four-way Gina Lane configuration (as previously conditionally approved) being built if the neighboring property owner allows it in the future. These conditions will be included in the Developer’s Agreement. The plan is due to expire on January 22, 2014. A motion for conditional approval of the plan is requested, conditioned on receipt of NPDES and E&S permits.
- A zoning hearing application for a variance has been requested. The property is located at 401 Aviation Way, Highspire, PA 17034. The applicant requests a variance from the provision of Part 19, Section 27-1902.4 to permit use of the premises as a machine shop utilizing presses which have rated capacities in excess of 20-ton. The four presses that would be utilized at the site have rated capacities of 28-ton, 32-ton, 60-ton, and 105-ton. The Board can take a position on this request if desired.
- SARAA submitted a sewage planning module for the North 29 Area (land where Sheetz and other commercial properties are planned to be built) requesting that the sewage be sent to SARAA’s treatment plant instead of Middletown Borough Authority as would be required according to their location within the sewage area. Lower Swatara Township Authority’s agreement with the Middletown Borough Authority reads that sewage in the designated area shall be exclusively treated at Middletown Borough’s treatment plan. The Planning Commission approved the planning module, conditioned upon SARAA getting Middletown Borough to agree that the exclusivity can be waived in this instance or upon proof that the exclusivity portion of the agreement does not apply to SARAA because of established Authority statutes. The burden of proof is on SARAA at this point. The Board can take conditional action on this planning module; it expires on January 23, 2014.

22. Manager’s Report
23. Engineer’s Report
24. Solicitor’s Report.
25. Good and welfare.
26. Adjourn.