

MINUTES

LEGISLATIVE MEETING – JULY 20, 2016

The July 20, 2016 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by President Thomas L. Mehaffie III. President Mehaffie called for the pledge of allegiance and a moment of silence.

Roll call was taken with the following officials in attendance:

- Thomas L. Mehaffie III, President
- Jon G. Wilt, Vice President
- Michael J. Davies, Commissioner
- Laddie J. Springer, Assistant Secretary
- Todd F. Truntz, Commissioner
- Anne Shambaugh, Manager
- Jean R. Arroyo, Secretary
- Peter R. Henninger, Solicitor
- Erin G. Letavic, HRG, Engineer
- Robert S. Greene, Planning & Zoning Coordinator
- Scott A. Young, Officer in Charge

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

PUBLIC COMMENTS:

Michael Williams, 2697 Fulling Mill Road, stated that he had attended the last meeting to ask for assistance with the situation of accidents at the intersection of Fulling Mill Road, Longview Drive, and Turnpike Industrial Park Drive. He asked if the Township had given any thoughts to these concerns, and reminded the Board that his tenant's truck was hit twice during the past six month due to accidents there. Ms. Shambaugh responded that staff is researching this issue. She has not yet had an opportunity to discuss this with OIC Young.

OIC Young reported that since that meeting, speed enforcement lines have been painted at the 2800 block of Fulling Mill Road. There have been 9 details for speed enforcement conducted there, 11 traffic stops, 2 citations and 10 warnings written. Officers are spending more time in that area. Mr. Williams remarked the last accident involved someone going through the stop sign. OIC Young added that the police are also watching the stop sign. Mr. Williams asked OIC Young if he feels this is a speed issue. OIC Young responded that while he does not, one of the

remedies is to make sure speeding is not an issue. He added that the speed machine discussed for purchase could be used here. Mr. Williams again questioned the possibility of guardrails. President Mehaffie explained that the Township will need to investigate the Township right of ways and speak to PennDOT, since Fulling Mill Road is a state road. He added that he also personally encountered someone pulling out in front of him today at the stop sign; the driver simply could not see him. This is a blind spot which would be hard to fix without redoing the entire contour. In response to a question from President Mehaffie,

Ms. Shambaugh stated the last time she had spoken to PennDOT, they were unwilling to even discuss the possibility of placing guardrail there. She agreed, however, that she and OIC Young can revisit this with them. Commissioner Davies stated that it is his understanding that guardrail is specifically designed to increase the safety for vehicles in areas where they face a circumstance of potentially running off the road and putting a driver at risk. He stated that while he understands Mr. Williams' concerns about his property, guardrail is not to keep vehicles off the property; it is to keep vehicles from turning over. Commissioner Davies added that he cannot imagine accidents are occurring there monthly. Mr. Williams stated that twice in six months is significant. Commissioner Davies agreed this is a concern, but stated that he is still not certain that guardrail is the solution to the problem. Mr. Williams thanked the Board for its time, and stated that he will take care of the situation.

Dawn Duffins, 2119 Market Street Extended, stated she has lived in her home since 1971. With everything going on in the country with police officers, she wanted to express her appreciation to the Lower Swatara Township Police Department. She noted that she continually brags about the officers; they are some of the best in the area. Ms. Duffins recounted a story where an officer drove by and saw her clearing snow with a shovel in one hand and a cane in the other. The officer actually stopped his vehicle, took the shovel from her, and proceeded to shovel her walk. Ms. Duffins stated that the Township's police officers respond quickly, and are always professional and polite, even under uncomfortable circumstances. She added that other police departments could take some tips from whoever is training these officers. President Mehaffie acknowledged OIC Young, and explained that he is one of the Township's training officers. OIC Young thanked Ms. Duffins for the kind words, and stated that hearing these kind of comments make it all worthwhile.

Ron Fisher, 220 Dauphin Street, asked for an update regarding the water issue at the soccer field and also by the field at the blue fence. He explained that the water is starting to wash out his driveway and also doing damage near the Kiner property. The water is beginning to go down under the road. Ms. Shambaugh reported that an on-site meeting will be held next Thursday at 10:00 A.M. and will include HRG, the property owners, the Code Department, and the Public Works Department. Hopefully, there will be some more definitive answers by the August 3 workshop meeting.

Bonnie Kiner, 544 N. Wood Street, added that she does have photos and video from the recent rains. She agreed that a river is now running under the road, and the mailman is even having difficulty delivering Mr. Fisher's mail. She added that the soccer field runoff is also responsible for this issue. Penn State waters the soccer field daily, even when it rains. President Mehaffie stated that Penn State should also be invited to this meeting, and asked that Don Holtzman be contacted and asked to attend.

APPROVAL OF MINUTES:

A motion was made by Commissioner Truntz, seconded by Vice President Wilt, to approve the Minutes of the June 15, 2016 Legislative Meeting. The motion was unanimously approved.

A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve the Minutes of the July 6, 2016 Workshop Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner Springer, seconded by Commissioner Truntz, to approve the payment of bills as presented on Warrant No. 2016-06. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Commissioner Davies, seconded by Commissioner Springer, to approve the Treasurer's Report for June 2016. The motion was unanimously approved.

ENGINEER'S REPORT:

Ms. Letavic updated the Board on the MS4 (Municipal Separate Storm Sewer Systems) Program. She attended training yesterday with DEP about the next permit application which will be due at the end of next year. She will be conducting a review with all of her MS4 clients to identify any shortfalls and any expensive items that may need to be included in the 2017 budget. The Alliance for the Bay partnership kickoff meeting will be held in the next several weeks, and the Manada Conservancy is scheduled to present its organization and future projects in the Swatara Creek watershed to the Board at the August 3 workshop meeting.

Ms. Letavic informed the Board that there is also a new opportunity to partner with the Manada Conservancy on a small project. They are looking to apply for up to \$1,000 from Suez North America Foundation for an environmental grant. Typically, the grant is used to purchase 3 - 5 gallon pot size trees and have volunteers plant them. Ms. Letavic asked if the Board would be willing to entertain use of one of the Township sites for a planting project. She added that it should be a property that is accessible to the public. It could be one of the hazard mitigation flood properties, or possibly the Old Reliance Park, which has a small stream along it. Another possibility is the property at the eastern portion of 140 Fulling Mill Road where the Township has the conservation area which is basically being maintained as a meadow. However, if trees are planted there, a future project would not be a possibility. Ms. Letavic added that Manada plans to submit the grant application next month. President Mehaffie asked about the flood properties along the creek. Ms. Letavic agreed that the Farr property site would probably be a possibility, but it is not very public or well-traveled. She added that there are flood properties down at Jednota Flats that might be an opportunity as well. In response to a question from Commissioner Davies, Ms. Letavic agreed that the property at 140 Fulling Mill Road would be a very good location, but the Township had talked about other potential uses for this parcel. The Township may not want to commit to the plantings at this location, since it would limit options in the future. President Mehaffie agreed that the Board needs to decide how it wants to develop that particular property. In response to a question from Solicitor Henninger, Ms. Letavic stated that if the Township decides to plant trees on the flood mitigation properties, it must get approval from PEMA. That approval is obtainable. Ms. Letavic stated the question tonight is whether the Board wants to partner in this grant application. If so, it can be written in a way to generally agree to the plantings on a Township property. If awarded, the Board can then identify the exact

location. The Board agreed to have Ms. Letavic pursue the grant opportunity. President Mehaffie also suggested that the Recreation Board, at its next meeting in September, pursue discussions on potential uses of the property on Fulling Mill Road.

The Capital Improvements Plan – PENNVEST Funding for Stormwater Projects was discussed. Survey field work was complete, and mapping is being finalized. Preliminary design is underway for the four project areas.

The Richardson Road Bridge project (funded by DCIB Loan and Gaming Grant) is moving ahead. Contract documents have been issued to Handwerk/Blooming Glen for execution. Project schedule is as follows: Procurement Notice to Proceed – August 2016; Construction Notice to Proceed – April 2017; Substantial Completion – July 2017. President Mehaffie asked if all easements are back. Ms. Shambaugh responded that the Township has not yet heard back from everyone at this point. President Mehaffie asked if the sewer project will be taken care of first. Ms. Letavic confirmed that the sewer contractor is the same company that is doing the bridge, so it does not have to wait for the culvert. The Township will coordinate the notices to proceed based upon the easement acquisition.

Ms. Letavic noted that the scope of work to complete an application to fund the design and construction of the Highland Street bridge and Summit Ridge culvert at Richardson Road will appear later on tonight's agenda for formal action.

An update was provided on the Greenways, Trails, and Recreation Park Grant and DCNR Grant Execution for the Old Reliance and Shope Gardens Parks. The construction submittal to DCNR was reviewed with staff and submitted on July 13 for review. Staff cannot proceed with procurement until DCNR provide notice to proceed upon its review of this submittal.

Ms. Letavic reported that the DEP grant for the Strites Road Drainage project was not awarded due to the necessity of temporary construction easements on private property; the project was not deemed to be "shovel ready". This project will be kept on the shelf for possible future opportunities. Ms. Letavic reminded the Board that this project was tied to funding through Suez. At one point, they had been looking at a water line on Strites Road, and were going to partner with the Township on cost sharing for the paving overlay. That project was not funded the beginning of the year, so even if the Township had received the DEP grant for Strites Road, the Board would have had to make a decision on whether or not to proceed since there would have been more costs than originally thought.

SOLICITOR'S REPORT: None

MANAGER'S REPORT:

Ms. Shambaugh reported that over the past several months, three separate financial advisors have made presentations to the Board for administration of re-financing the 2011 Bond. These groups included PFM, Susquehanna Group Advisors and Concorde Financial Group. Based on the services and quotes for fees, she recommended that the Township select Susquehanna Group Advisors for the refinancing at a fee of \$12,500. She noted that the refinance will result in a savings of close to \$370,000. Ms. Shambaugh added that there is also approximately \$35,000 worth of additional costs associated with the refinancing (bond counsel, solicitor, paying agent, rating fee, printing fee, CUSIP). A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve securing the services of Susquehanna Group Advisors to begin the refunding/refinancing of the 2011 Bond. The motion was unanimously approved.

A motion was made by Commissioner Springer, seconded by Commissioner Truntz, to approve the Request for Funding No. 9 for reimbursement from the Dauphin County Infrastructure Bank in the amount of \$2,400 for work completed on the Richardson Road bridge project. The motion was unanimously approved.

Ms. Shambaugh noted that the next item is to award the 2016 Paving Project. The bid opening was on Monday, July 18 at 3:00 P.M. and included milling and overlay of three Township streets: Candlewycke Drive, Blacklatch Lane, and Riverview Drive. One bid was received. The bidder was Pennsy Supply, and the total bid amount was \$329,397.10. This amount includes two inches of superpave asphalt, leveling course, and two inches milling of the roads. After discussion with the Public Works Department and Ms. Letavic regarding the leveling courses outlined within the bid, Ms. Shambaugh asked for Board authorization to go back to Pennsy Supply and see if the leveling course can be removed from Blacklatch and Candlewycke, but kept on Riverview. Ms. Shambaugh explained that leveling course would assist if the milling machine was not able to get it level and make a flat surface and perfect crown so that water could drain appropriately. She stated this should not be an issue on these two streets. Ms. Shambaugh asked Solicitor Henninger if removing this would require a change order. Solicitor Henninger responded that he would need to go back and review the contract. He

asked if it was a lump sum bid. Ms. Letavic explained that she believes it is a unit cost basis. In the event that little or no levelling course is placed on those two streets, it should just be a quantity adjustment and not require a change order. Solicitor Henninger agreed that if it is worded in that manner, the contract should not need to be rebid. However, he suggested that any motion for approval tonight include that it be contingent upon his review of the contract language. President Mehaffie asked for the final amount of the contract based upon removal of the leveling course. Ms. Shambaugh responded that without the leveling course, the amount would decrease to \$229,847.10; there is approximately \$99,000 worth of leveling course in the bid response. President Mehaffie asked what the Township had received in liquid fuels funds this year. Ms. Shambaugh responded that it had received \$266,000. President Mehaffie asked if costs are expected to go higher than that. Ms. Shambaugh responded that she does not expect that they will. President Mehaffie asked if this bid includes paving on the portion of Pennsylvania Avenue that was worked on last year. Ms. Shambaugh explained that this street was not included in the bid document, but could be added as a change order. President Mehaffie stated that if there are any changes made, he would like to see the estimated costs, at least the costs for the three roads and Pennsylvania Avenue. He asked if any other others need addressed, or if the Public Works Department will do the smaller paving projects that are necessary. Ms. Shambaugh confirmed that the Public Works Department will undertake the smaller sections. She added that the last time she spoke to Mr. Wagner, he had estimated about \$25,000 for this work. She added that as far as the bid itself, removing all leveling course decreases it by approximately \$99,000. She estimated that only about \$25,000 of leveling course would be needed for Riverview Drive, which is hilly and may require it depending on the milling machine. Commissioner Truntz noted that he understands there is a potential defect on Blacklatch Lane as a result of the recent stormwater installation work. Ms. Shambaugh confirmed that this will be repaired prior to it being paved. In response to a question from President Mehaffie, Ms. Shambaugh projected that the project as bid will take the contractor five days to complete. In response to a question from Commissioner Truntz, Ms. Shambaugh reported that the total amount in the liquid fuels account is a bit over \$400,000. After further discussion, the Board agreed to cap the paving project at \$265,000, which is the amount of liquid fuels received this year. A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve award of the 2016 Paving Project (Candlewycke Drive, Blacklatch Lane, and Riverview

Drive) to Pennsy Supply at a cost not to exceed \$265,000 which would include the elimination of the leveling course as a total leveling course, and subject to final review of the contract documents by Solicitor Henninger. The motion was unanimously approved.

Ms. Shambaugh reported on a proposed application for a Multimodal Transportation Fund grant application in the amount of \$512,400 for 2017 paving and drainage projects. The Board would also need to act on the accompanying resolution, Resolution No. 2016-R-13, for the grant application. Ms. Shambaugh explained that this grant is a 70/30 match. She and Ms. Letavic had met last week to discuss projects, and the Public Works Department identified three roads within the Shope Gardens development and five roads in the Bryn Gweled development. The grant request would include stormwater replacement, sanitary sewer replacement, and paving of those streets. Based on the figures received for the 2016 paving project and recent stormwater projects, cost is estimated to be \$736,000. The 70% grant portion would equate to \$512,400 and the Township would then be responsible for the \$219,000 match. Ms. Shambaugh explained that Multimodal Grants are usually not awarded the first time around, but once in the network, the municipality would have a good chance of approval going forward. Ms. Letavic noted that this grant application is due at the end of the month. Since there is no engineering design involved, it should be possible to turn this around in two weeks. A motion was made by Commissioner Davies, seconded by Commissioner Truntz, to approve the application for a Multimodal Transportation Fund grant application in the amount of \$512,400 and with that, approval of Resolution No. 2016-R-13. The motion was unanimously approved.

The Board tabled action on the contract between Lower Swatara Township and Scott Young regarding his appointment as Officer in Charge. This will appear on the August 3 workshop meeting agenda.

Ms. Shambaugh requested approval for the Township to participate in the aerial insecticide spraying for gypsy moths in 2017. If approved, she would draft the response to the Dauphin County Conservation District. This entails the spraying within specific blocks and coordinates of the municipality. Ms. Shambaugh added that there is a cost associated with this, but she is uncertain of it since she does not know what areas of the Township will require spraying. The Township could front the money or the landowner of the area that is being sprayed could be billed upfront. Deadline for a response to the County is August 26. Ms. Shambaugh added that there will be a meeting on Monday evening at the County Conservation

District to discuss the program. Solicitor Henninger explained that historically, the Township does not participate in this as there has not been interest from the landowners. After further discussion, the Board directed that Ms. Shambaugh provide more information after the meeting at the County; this item will appear on the August 3 workshop agenda.

Ms. Shambaugh noted that in 2015, the Township had issued requests for proposals for administration of both the non-uniformed and uniformed pension plans. Thirteen bids were received, and four firms were chosen to come in and present their qualifications to the pension boards. Based on the presentations and the proposals, the recommended firm is PFM. Ms. Shambaugh noted that the Township expects to save \$70,000 in administrative costs the first year alone. A motion was made by Vice President Wilt, seconded by Commissioner Davies, to award the administration of the Pension Administration contract for both the uniformed and non-uniformed pension plans to PFM. The motion was unanimously approved. President Mehaffie added that he was part of the process, and would like to thank Alex Langan for helping sort out the proposals during this lengthy process. He also thanked Ms. Shambaugh and the pension board members: Daniel Tingle, Ryan Gartland, Jean Arroyo, Dan Wagner, and Tim Noll.

Ms. Shambaugh asked Board authorization to paint and decal an old police car that is currently being used by the Codes Department. She explained that the Township had lost two vehicles that were previously used by the Codes Department, since they were unable to be repaired. This older police vehicle has higher mileage, but is still suitable for use around the municipality. A motion was made by Vice President Wilt, seconded by Commissioner Truntz, to approve an expenditure not to exceed \$600 for costs associated with painting and decaling the old police car being used for the Codes Department. The motion was unanimously approved.

Ms. Shambaugh asked Board authorization to approve the purchase of a truck (F250) for the Municipal Authority, at a cost not to exceed \$32,000. The Authority needs a heavy duty truck to help with plowing, to get back and forth to the pumping stations, and to haul around the televising equipment. The Municipal Authority has authorized the purchase of this vehicle from money in its reserve fund, which has approximately \$135,000 in it. Ms. Shambaugh added that the Township will be requesting approval to purchase a plow for this truck in its 2017 budget. She also noted that the Durango that the Municipal Authority presently uses will then be given to the Codes Department. Commissioner Truntz noted that this truck will be purchased through the Municipal Authority budget. Solicitor Henninger agreed, and explained that the Board of

Commissioners must approve the expenditure. A motion was made by Commissioner Davies, seconded by Commissioner Truntz, to approve the purchase of a truck (F250) for the Municipal Authority, at a cost not to exceed \$32,000. The motion was unanimously. Commissioner Davies suggested that if there is any leeway in unexpended funds in this year's budget, the Township should move forward with the plow purchase and mount. Ms. Shambaugh agreed to take a look at the budget, and also obtain pricing on a plow for the truck.

President Mehaffie asked the status of the new police car that had been ordered. Ms. Shambaugh explained that it was due to be delivered to Hoffman Ford this past Monday. It will then undergo up fits (computer, lights, decaling, etc.), and should be ready to go on the road in about two months.

Commissioner Truntz referenced his earlier comments about the stormwater pipe issue on Blacklatch Lane, and asked where the contractor is in terms of making the repairs. Solicitor Henninger explained that the contractor who performed the pipe work -- EK Services -- does not believe it is their responsibility or that they are at fault. They are disputing whether or not the fact that they left the bell on there was the cause of the water eroding out and blowing thousands of pounds worth of stone out into the creek. The contractor is claiming that it was not their fault and that it was due to the force of the stormwater. Solicitor Henninger explained that his intention, based on his discussions with Ms. Shambaugh, is to send the contractor a letter asking them to comply with the repairs or else jeopardize their responsible bidder status with the Township in the future. Solicitor Henninger did note that the repair of this sinkhole could be done in house if need be, or added on to the Pennsy contract as part of the paving project. President Mehaffie asked that the letter be sent out tomorrow, since it is important that the project not be held up. Ms. Shambaugh stated that earlier this year, she had mentioned coordinating with the Township an Emergency Services Contract. This could be developed for issues with stormwater, sanitary sewer, or other items that come up on an emergency basis such as this one. The 3 – 5 year contract would be bid out, knowing that costs would be on a time and material basis. There would be no guaranteed quantity or projects. Ms. Shambaugh asked the Board's permission to work on this with Ms. Letavic for presentation during the 2017 budget process. President Mehaffie asked what transpires if there is faulty work. He also stated that while he does not mind doing it year to year, he does have concerns about a lengthy contract with a firm that could end up doing less than satisfactory work. Ms. Shambaugh added that it

could also be a two year contract with yearly extensions. Solicitor Henninger stated that he is uncertain whether the Board would even be able to enter into a five year agreement and bind future Boards to it, but agreed that the idea of an emergency services contract is worth exploring. He agreed to work with Ms. Shambaugh and Ms. Letavic on the possibility. Vice President Wilt stated that it would seem an emergency services contract would result in higher prices. Ms. Shambaugh explained that in several municipalities with similar contracts, the rates have been lower because the contractor knows at some point it is very likely that the municipality will have work for them.

President Mehaffie referenced future meeting dates: July 25 at 7:00 P.M. -- Municipal Authority; July 28 at 7:00 P.M. -- Planning Commission; August 3 at 7:00 P.M. -- Board of Commissioners' Workshop; August 10 at 7:00 P.M. -- Zoning Hearing Board request from Uncle Bob's Storage; August 25 at 7:00 P.M. -- Planning Commission Meeting/Comp Plan Review; September 8 at 6:00 P.M. -- Zoning Hearing Board Continuance for Dickerson rezoning request.

COMMITTEE REPORTS:

Police Committee – Vice President Wilt – reported that last Monday, the Board had conducted interviews for the two open police positions. One of the candidates had backed out unexpectedly the day of the interviews because he had secured another job. The Civil Service Commission requires the Board to interview four individuals for the two positions. Three candidates were interviewed that evening, so the Board will need to schedule interviews for an additional candidate(s) so that these positions can be filled soon. The Board asked Ms. Shambaugh to provide some tentative days next week to interview two candidates. OIC Young added that the background checks have been forwarded to Ms. Shambaugh.

Public Safety Committee – Commissioner Springer -- no report

Budget & Finance – Commissioner Davies – stated that he would like to hit the ground running in September with some early budget meetings.

Public Works – Commissioner Truntz -- reported that the Department is busy mowing and clearing right of ways.

Community and Economic Development – President Mehaffie -- reported that the Olmsted Recreation Board meets next Thursday. He thanked Middletown for last evening's approval to reimburse the Township for the services it provided at the pool. President Mehaffie also reported

that he was in contact this week with the County. The County would like to sit down with Lower Swatara and Middletown to talk about some regionalization. He noted that this was the first time he has been contacted by the County for a meeting, and he is not sure if it pertains to services, regionalization, etc. He noted that the meeting will be held sometime in August, and asked Vice President Wilt, Chairman of the Police Committee, to also attend.

UNFINISHED BUSINESS:

A motion was made by Vice President Wilt, seconded by Commissioner Springer, to grant a time extension until October 19, 2016, as requested by the developer, on the Final Land Development Plan of Residential Retirement Community, Phase 1, File #2007-14, located along Fulling Mill Road at the intersection of Nissley Drive, prepared by Navarro & Wright, Inc. and submitted by Fulling Road LLC. The plan was recommended for approval by the Planning Commission on November 15, 2007 with stipulations. The plan was due to expire on February 20, 2008. 90-day time extensions were granted by the Board on February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, August 18, 2010, November 17, 2010, February 16, 2011, May 18, 2011, August 17, 2011, October 19, 2011, January 18, 2012, April 18, 2012, July 18, 2012, October 17, 2012, January 16, 2013, April 17, 2013, July 17, 2013, October 16, 2013, December 18, 2013, March 19, 2014, June 18, 2014, October 1, 2014, December 17, 2014, March 18, 2015 and July 1, 2015. The Board, at its October 7, 2015 meeting, granted a time extension to January 20, 2016. The Board, at its January 20, 2016 meeting, granted a time extension to April 20, 2016. The Board, at its May 4, 2016 meeting, granted a time extension until July 20, 2016. The motion to grant the time extension was unanimously approved.

The Board tabled the Final Land Development Plan for Middletown Home Access Driveway/Parking Revisions, prepared by Schlouch, Inc. and submitted by the Middletown Home. The initial plan submitted was due to expire on May 29, 2013. Time extensions were granted by the Board of Commissioners on May 15, 2013, August 21, 2013, November 20, 2013, February 19, 2014, May 21, 2015, October 15, 2015, January 21, 2015, May 18, 2015, August 19, 2015, and November 18, 2015. The Board, on February 17, 2016, granted a time extension

until May 18, 2016. The Board, on May 18, 2016, granted a time extension to expire on August 17, 2016.

NEW BUSINESS:

A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve the Scope of Work for Engineering Services – Dauphin County Infrastructure Bank (DCIB) Application – for the Highland Street Bridge and Summit Ridge Culvert. Ms. Letavic explained that this is very similar to the action taken by the Board for the Richardson Road culvert a few years ago. The motion was unanimously approved

A motion was made by Commissioner Davies, seconded by Commissioner Truntz, to approve a Time Extension request for the Final Subdivision Plan for William’s Manor, File #2016-01, a 26 lot subdivision located along Lumber Street for Rhodes Development Group, Inc., submitted by R.J. Fisher Engineering & Assoc., Inc. The plan was recommended for approval by the Planning Commission on April 28, 2016 with conditions. The plan is due to expire July 27, 2016 and a written time extension has been received that will expire on October 20, 2016. The motion was unanimously approved. Vice President Wilt asked when the project will start. Mr. Greene explained that the Planning Commission had recommended approval of the plan with conditions. Staff is waiting for some loose ends to be tied up, with the major one being the sanitary sewer with regards to the Lumber Street inceptor.

FINAL COMMENTS:

Commissioner Truntz requested a short executive session, and asked that OIC Young remain for the session to discuss some police personnel matters. He also referenced tonight’s comments about the upcoming police services meeting with the County and Middletown, and stressed that no decisions will be made at the meeting. President Mehaffie confirmed that the County is facilitating this meeting, and the Township is just there to listen. Commissioner Truntz added that in the interest of full disclosure, he wants to assure everyone that nothing is happening behind the scenes. This is just an informational meeting.

Vice President Wilt stated that he is disgusted with the events in this county involving assassinations and ambush of our police officers. The country owes local, state, and national police officers its thanks. Vice President Wilt added that things start from the top, and he must

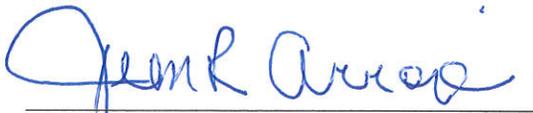
say that our President has not backed up the police. Actions speak louder than words, and the nation needs to support the police everywhere.

Commissioner Davies agreed that all police officers deserve the thanks and support of this country, and added that he looks forward to doing more in the coming year to make things better for both the community and the police department.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other business, a motion was made by Vice President Wilt, seconded by Commissioner Springer, to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 8:21 P.M.

ATTEST:



Jean R. Arroyo, Township Secretary

PLEASE **PRINT** NAME CLEARLY

Board of Commissioners Legislative Mtg. - July 20, 2016

NAME	ORGANIZATION (IF APPLICABLE) OR ADDRESS
ROY BURKHOLDER	
ROY PAUL	RICHARD AVE
CHRIS DEHPAN	OLD RELIANCE RD
ROD + BONNIE KINKER	N Wood St
TIMOTHY STONE SARTORS	10. Union St.
Nancy Avolese	1451 N. Union St.
Laura Ribec	2143 N. Union St.
Mike William	
Dan Smith	press + journal
Dawn R. Duffins	2119 Market St. Ext.
Norm Feye	
Ron Fisher	220 Dauphin St