

MINUTES

LEGISLATIVE MEETING – SEPTEMBER 21, 2016

The September 21, 2016 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by President Thomas L. Mehaffie III. President Mehaffie called for the pledge of allegiance and a moment of silence.

Roll call was taken with the following officials in attendance:

- Thomas L. Mehaffie III, President
- Jon G. Wilt, Vice President
- Michael J. Davies, Commissioner
- Laddie J. Springer, Assistant Secretary
- Todd F. Truntz, Commissioner
- Anne Shambaugh, Manager
- Jean R. Arroyo, Secretary
- Peter R. Henninger, Solicitor
- Erin G. Letavic, HRG, Engineer
- Robert S. Greene, Planning & Zoning Coordinator
- Frank E. Williamson, Public Safety Director

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

UPDATE ON 2011 BOND REFUNDING:

Jay Wenger, Susquehanna Group Advisors (SGA), reported that the last time they were here, the Board had approved a parameters authorization which basically allowed SGA to move forward with the process and RBC to enter the market to sell bonds. Mr. Wenger explained that they are here tonight to recap how the process went. A very attractive market was caught, and the Township's AA rating carried a lot of value in that marketplace. The ultimate interest rates and yields on the bonds were far better than anything else in the marketplace. To summarize, the call date is December 1 of this year. Settlement will occur in a few weeks, and the money will be put into an escrow account until December 1 to pay off the 2011 bonds. The average rate on the 2011 bonds remaining is 3.47%. The new debt is well below that, at an interest rate of 1.96%. Total savings was \$373,000, with the net present value of savings at \$372,000. Mr. Wenger explained that most of this savings, about \$205,000, will be realized in the current fiscal year. Approximately \$158,000 will be realized in 2017, and it will essentially remain unchanged after that. Mr. Wenger stated that savings exceeded early projections, and SGA was

extremely pleased to be part of this process. President Mehaffie thanked SGA and RBC for their efforts which resulted in an outstanding savings that will benefit the Township and its residents. Vice President Wilt agreed, and stated the savings is substantial and will come in handy. Solicitor Henninger added that it is important to note that the term of the bonds was not extended; the end date for the final payment is still the same, which is another positive.

PUBLIC COMMENTS:

Terry Miller, Delmont Avenue, called the Board's attention to a dangerous intersection at Fulling Mill Road and Longview Drive. She explained that she has personally experienced several incidents here which could have been fatal. Drivers coming down from Longview Drive tend not to see the stop sign and fly straight across the intersection. Added to this is the fact that there is usually either soy or corn growing in the field, which makes it hard to see when approaching the intersection. She asked if the Township could try to remedy this through better signage or rumble strips to alert drivers before they get to the intersection. President Mehaffie agreed that it is a tough intersection; resident Mike Williams had also approached the Board about it. Vice President Wilt remarked that he lives in the area, and agrees that the intersection is a problem due to its design and the vegetation growth. He stated, however, that he did not realize that drivers are also going right through that stop sign. President Mehaffie asked that Mr. Williamson and Mr. Wagner look to see what can be done to increase visibility of the stop sign. He suggested options to consider may be reflectors on the sign, or a "stop sign ahead" sign on Longview Drive.

Rick DeCamp, 40 Riverview Drive, stated that Riverview Drive was just paved. While the contractor did a great job, his driveway is no longer even. There is a 2" bump on one side and a 4" bump on the other side. He added that other driveways on his street were also impacted. Mr. DeCamp asked if the Township can level out the area in front of the driveways, or if the homeowners will have to take care of this themselves. President Mehaffie explained that it depends on the water runoff. The street was milled so it has a crown. He agreed that the Township staff can take a look at it.

APPROVAL OF MINUTES:

A motion was made by Commissioner Davies, seconded by Commissioner Truntz, to approve the Minutes of the August 17, 2016 Legislative Meeting. The motion was unanimously approved.

A motion was made by Commissioner Springer, seconded by Vice President Wilt, to approve the Minutes of the September 7, 2016 Workshop Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner Davies, seconded by Commissioner Truntz, to approve the payment of bills as presented on Warrant No. 2016-08. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve the Treasurer's Report for August 2016. The motion was unanimously approved.

PUBLIC SAFETY DIRECTOR'S REPORT:

Frank Williamson, Public Safety Director, provided the Board with an updated UCR sheet. For August, there were 13 Part 1 crimes and 41 Part 2 crimes. Thus far, there are 65 Part 1 crimes for the year, which is an increase of 6 over the same period last year. There are 163 Part 2 crimes year-to-date, which is a reduction of 21 from the same period last year. Overall crime rate is down 15 calls since last year at this time. Calls for service are down by 180; total calls for service year-to-date is 4699. Mr. Williamson explained that this is a new report for the police department. Additional information will be included soon, including fire and EMS statistics and expense reports for each of the vehicles.

There will be a slight delay in delivery of the new police vehicle, which is now expected on October 1. With the extra battery ordered, it did not come into the dealer until now. President Mehaffie asked if the vehicle would be received fully outfitted and ready to go on October 1. Mr. Williamson responded that it should be.

On this evening's agenda are two resolutions for police officers that the Township would like to hire. Ryan Lesko would start his employment on September 26, and Artemus Tuisl would start his employment on October 10.

A motion was made by Vice President Wilt, seconded by Commissioner Springer, to approve Resolution No. 2016-R-17. This resolution appoints Ryan A. Lesko to the position of Police Officer. The motion was unanimously approved.

A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve Resolution No. 2016-R-18. This resolution appoints Artemus D. Tuisl to the position of Police Officer. The motion was unanimously approved.

ENGINEER'S REPORT:

Ms. Letavic reported on the Greenways, Trails and Recreation Park Grant for the Old Reliance and Shope Gardens Parks. Verbal authorization has been provided to proceed with executing agreements on certain parts of the grant project which includes playground equipment, poured-in-place rubber matting, wood fiber mulch, park benches, and garbage and recycling bins. The Board has been provided quotes, a plan, and color choices for review. Solicitor Henninger added that he had reviewed the documents, and everything is in order. Ms. Letavic noted that HRG had worked with Mr. Wagner on color choices. In response to a question from President Mehaffie, Ms. Letavic explained there is a lot of blue, and the rubber matting will be a muted beige with a 50% mix of color and black. Ms. Letavic explained that Board authorization is being requested to proceed with executing the quotes for the agreement according to the colors selected by HRG and the Public Works Superintendent. The continued goal is a fall 2016 installation. A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve authorization to proceed with executing agreements for the Greenways, Trails and Recreation Park Grant for the Old Reliance and Shope Gardens Parks, with colors to be selected by HRG and the Public Works Superintendent. The motion was unanimously approved.

Also requested tonight is authorization to remove the existing play structures according to the public works labor schedule. A six to eight week turnaround is expected between the time that the contractors receive the executed documents to the time that they actually do the work. Because the current playground equipment is not in perfect shape and the Public Works Department will soon be busy with leaf collection, Mr. Wagner has asked for authorization to

remove the equipment when convenient. Ms. Letavic noted that this will mean the public will not have use of the playgrounds for a few weeks. Once a firm schedule is received, the public can be notified how long they will be down. A motion was made by Commissioner Davies, seconded by Vice President Wilt, to approve authorization to remove the existing play structures at the Old Reliance and Shope Gardens Parks, according to the Public Works labor schedule. In response to a question from Ms. Letavic, Commissioner Davies agreed that removal can happen on whatever date works best for the Public Works Department. President Mehaffie added that when the schedule is known, it should be placed on the Township website. The parks should also be staked to advise the public. The motion was unanimously approved.

An update was provided on the Richardson Road Bridge project. Ms. Letavic noted that it sounds like there is progress being made on getting the easements executed. The construction notice to proceed was anticipated for September 30, and depending on whether the Township hears from the last party, the extension previously talked about will be requested. Handwerk has indicated that it will work with the Township on the schedule for notice to proceed. Ms. Letavic reported that the sewer portion of the project may occur this winter, although the bridge work will not occur until January or February, after the weather breaks. Substantial completion by contract is May 1, 2017 but could be extended to June 1, 2017 in the event that Handwerk needs the time, because the Township did delay them a bit on the front-end.

Ms. Letavic reported on the new DCIB Project for the Highland Street and Summit Ridge Culverts. The loan application for \$1.149 million is prepared for Board review, to be submitted on September 23, 2016. The term of the loan is currently for 10 years, but can be requested on a longer term based upon the Township's strategy to pay the loan back. Schedules for 10-year, 15-year and 20-year payback terms were provided for Board consideration. Ms. Letavic added that due to the 30 – 50 year anticipated life of the concrete culvert, it probably makes sense to look at the 15 year term rather than the 20 year term. She explained that she is looking for Board confirmation this evening on the term to be requested in the application. Commissioner Davies observed that the numbers reflect an approximate \$15,000 difference in cost of funding depending on the term length. Ms. Letavic agreed that is correct. He stated that he personally tends to lean towards shorter terms. Commissioner Springer agreed, and added that you never know what could come up. President Mehaffie remarked that a shorter term means less interest paid. Commissioner Truntz explained his only concern with a shorter term is that it allows less

debt service flexibility if something does come up. He stated that while he does not want to stretch it to 20 years, his vote would be for a 15-year term. The Board members agreed. A motion was made by Commissioner Springer, seconded by Vice President Wilt, to confirm requesting a 15-year loan term for the Dauphin County Infrastructure Bank (DCIB) Loan Application – 2016 – for the Highland Street and Summit Ridge Culverts. The motion was unanimously approved.

An update was provide on the MS4 program. Ms. Letavic noted that the Township’s fall newsletter included many MS4 educational items; she applauded the staff for doing an excellent job on the stormwater content. HRG met with Township staff on September 13 to review the six minimum control measures with the new building code official. The Township is on target to meet its stormwater goals for the year (it is halfway through the permit year of April 2016 – March 2017), and is looking to ensure all new and existing Township staff members have an appropriate awareness of the Township’s MS4 program and understand their roles in implementing the program.

Ms. Letavic reported that HRG, the solicitor, and the staff will be meeting in the next few weeks to discuss the zoning map revisions and to identify what reviews need to be made.

President Mehaffie addressed the previously approved loan term request, and asked if the Township will be guaranteed a 15-year term. Ms. Letavic explained that it is not guaranteed, since the County is still redeveloping its program and looking at financing options.

President Mehaffie noted that the staff did a great job on the newsletter, and thanked Ms. Arroyo for putting it together.

SOLICITOR’S REPORT:

Solicitor Henninger reported that there is a resolution before the Board pertinent to easements needed on three properties for the Richardson Road Bridge construction. Two are also needed by the Municipal Authority, which will be considering similar resolutions at its meeting on Monday evening. The resolution will be attached to the deed in order to avoid payment of any transfer taxes. Solicitor Henninger explained that the resolution authorizes the purchase for \$1.00 each, in lieu of condemnation, a certain tract of land from Brookside Mobile Home Park, BBGY Inc., and Richard and Karen Scherba, along with temporary construction easements. A motion was made by Commissioner Davies, seconded by Commissioner Truntz, to

approve Resolution No. 2016-R-19 authorizing the purchase of additional land and temporary construction easements for the Richardson Road bridge replacement project. The motion was unanimously approved.

Solicitor Henninger reported that last meeting, the Board had authorized him to draft an ordinance which would increase the membership on the Zoning Hearing Board from three members to five members. The draft is before the Board tonight. As part of the required process, it will need to be forwarded to both the Township and the County Planning Commission for review. A motion was made by Vice President Wilt, seconded by Commissioner Springer, to approve the forwarding of a draft zoning ordinance amendment to the Lower Swatara Township Planning Commission and the Dauphin County Planning Commission. This ordinance amendment would change the number of members on the Zoning Hearing Board from three to five. Commissioner Truntz asked for an explanation of the increase in members. President Mehaffie explained that the Zoning Hearing Board felt there might be the need for an alternate. The Commissioners decided at its last meeting that it might be better to go with a five-member board, which is the standard number for most of the other Township boards and commissions. It also seems to be the standard for other municipalities. Solicitor Henninger explained that if a member is absent on the present three-member board, an alternate could be called in. This alternate might not be familiar with the case. Also, the absence of a member from a three-member board could result in a 1 – 1 vote, which would be a denial since a majority vote is needed, and the applicant would probably request a continuance. Basically, a five-member board would decrease the chances of issues arising, and would also provide additional viewpoints. Commissioner Davies, who served on the Zoning Hearing Board for a number of years, agreed that if one person is absent, the logistics are awkward in regards to making motions and seconds. The motion to forward the draft ordinance to both planning commissions was unanimously approved.

Solicitor Henninger requested an executive session immediately upon conclusion of this evening’s meeting in order to discuss a real estate matter, specifically regarding the Sunoco Mariner 2 East Pipeline easements.

MANAGER’S REPORT:

Ms. Shambaugh called the Board’s attention to a memo from the Township Finance Director regarding the Minimum Municipal Obligation (MMO). Pursuant to Act 205, which is the Municipal Pension Plan Funding Standards and Recovery Act, municipalities must provide the Commonwealth with what they expect to pay towards all pension funds. The numbers in the memo reflect anticipated costs in fiscal year 2017. The Township is expecting general state aid funding and is estimating that will be about \$240,000. The estimated Township cost would then be roughly \$270,000. A motion was made by Commissioner Davies, seconded by Commissioner Springer, to approve the Minimum Municipal Obligation for the Police and Non-Uniform Pension Plans for 2017. The motion was unanimously approved.

President Mehaffie read aloud the list of future meetings/events:

September 22	7 PM	Planning Commission Meeting
September 26	7 PM	Municipal Authority Meeting
September 28	6 PM	Zoning Hearing Board (continuance)
October 5	6 PM	Recreation Board Meeting
October 5	7 PM	Board of Commissioners Workshop
October 13	6 PM – 8 PM	Fire Department Open House
October 19	7 PM	Board of Commissioners Legislative Meeting
October 24	7 PM	Municipal Authority Meeting
October 27	7 PM	Planning Commission Meeting
October 27	6 PM – 8 PM	“Trick-or-Treat”

COMMITTEE REPORTS:

Police Committee – Vice President Wilt – reported that as acted on earlier by resolution, two police officers have been hired. He and Mr. Williamson have met to discuss general issues. Commissioner Truntz referenced Sergeant Young’s active shooter training sessions at the fire station, and encouraged everyone to attend this fine presentation. President Mehaffie added that one of the Township police officers had a shout-out on Facebook today. The officer stopped a resident who was walking his child to the bus stop to give the child a badge sticker. President Mehaffie asked Mr. Williamson to convey the Board’s appreciation for this nice demonstration of community outreach.

Public Safety Committee – Commissioner Springer – no report

Budget & Finance – Commissioner Davies – reported the he had met with the Manager and the Finance Department to look at the budget year-to-date. Everything seems to be on track and as

anticipated. President Mehaffie stated that he was also part of the meeting, and noted that 2016 looks to be a good year. Ms. Shambaugh added that an early rough draft of the 2017 budget will be provided to the Board for its review by September 29.

Public Works – Commissioner Truntz – reported that the asphalt crack sealer is back in operation after being down. The Department is still mowing, fertilizing, and watering. Leaf collection will start at the beginning of October.

Community and Economic Development – President Mehaffie – no report

UNFINISHED BUSINESS:

The Board tabled the Final Land Development Plan of Residential Retirement Community, Phase 1, File #2007-14, located along Fulling Mill Road at the intersection of Nissley Drive, prepared by Navarro & Wright, Inc. and submitted by Fulling Road LLC. The plan was recommended for approval by the Planning Commission on November 15, 2007 with stipulations. The plan was due to expire on February 20, 2008. 90-day time extensions were granted by the Board on February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, August 18, 2010, November 17, 2010, February 16, 2011, May 18, 2011, August 17, 2011, October 19, 2011, January 18, 2012, April 18, 2012, July 18, 2012, October 17, 2012, January 16, 2013, April 17, 2013, July 17, 2013, October 16, 2013, December 18, 2013, March 19, 2014, June 18, 2014, October 1, 2014, December 17, 2014, March 18, 2015, July 1, 2015, October 7, 2015, January 20, 2016, April 20, 2016, and July 20, 2016. The plan is due to expire on October 19, 2016.

The Board tabled the Final Land Development Plan for Middletown Home Access Driveway/Parking Revisions, File # 2013-01 prepared by Schlouch, Inc. and submitted by Middletown Home. The initial Plan submitted was due to expire on May 29, 2013. Time extensions were granted by the Board of Commissioners on May 15, 2013, August 21, 2013, November 20, 2013, February 19, 2014, May 21, 2015, October 15, 2015, January 21, 2015, May 18, 2015, August 19, 2015 and November 18, 2015 due to expire on February 17, 2016. The Board, on February 17, 2016, granted a time extension to expire on May 18, 2016. The Board, on May 18, 2016, granted a time extension to expire on August 17, 2016. The Board on August 17, 2016 granted a time extension to expire on November 16, 2016.

The Board tabled the Final Subdivision Plan for William's Manor, File #2016-01, a 26 lot subdivision located along Lumber Street for Rhodes Development Group, Inc., submitted by R.J. Fisher Engineering & Assoc., Inc. The plan was recommended for approval by the Planning Commission on April 28, 2016 with conditions. The plan was due to expire July 27, 2016. The Board granted a time extension on July 20, 2016; the plan is due to expire on October 20, 2016.

NEW BUSINESS:

A motion was made by Vice President Wilt, seconded by Commissioner Truntz, to accept the resignation of Thomas M. Shank from the Civil Service Commission effective September 8, 2016. Mr. Shank's term of office was due to expire on December 31, 2016. The motion was unanimously approved.

The Board discussed the Final Subdivision/Land Development Plan for Maaco of Middletown Cramer Auto Park, File #2016-03 located at 1998 W. Harrisburg Pike and submitted by Raudenbush Engineering, Inc. The Planning Commission took action on May 26, 2016 to recommend approval of two waiver requests and plan approval with conditions. Catherine Prince, Raudenbush Engineering, presented a rendering for a new building on a portion of Mr. Cramer's current property along Route 230. The plan meets the parking criteria and will be able to utilize water from the existing well on the property. There is an existing sanitary sewer line which will be used. This is a remediation project, and all stormwater requirements will be met. Ms. Letavic added that there are only a few administrative items that are needed for plan approval. Mr. Greene stated that there are two waiver requests associated with the plan: a waiver of the Preliminary Plan, and a waiver to connect to a water main supply system. A motion was made by Commissioner Springer, seconded by Commissioner Davies, to grant a waiver of the Preliminary Plan, and a waiver to connect to a water main supply system. The motion was unanimously approved. With the waiver requests granted, a motion was made by Vice President Wilt, seconded by Commissioner Truntz, to approve the Final Subdivision/Land Development Plan for Maaco of Middletown Cramer Auto Park, subject to all outstanding comments being addressed. The motion was unanimously approved. President Mehaffie added that Maaco had recently done a great job painting one of the Township's vehicles, and stated it is nice to be able to support a Township business.

The next plan presented was the Final Land Development Plan for Uncle Bob's Self Storage, File #2016-04, located at 3271 Fulling Mill Road and submitted by K&W Engineers on behalf of Sovran Acquisition, LTP. The Planning Commission took action at its meeting on August 25, 2016 to recommend approval of waivers and the plan with conditions. Jeff Shyk, K&W Engineers, explained that this project is essentially demolition of three existing storage facilities and replacement with one larger, two-story facility. He noted that he believes that there are only two comments left to address from Ms. Letavic's letter, and these regard agreements and signatures. There are also two waivers associated with the plan: one for easement sizes and the other for the Preliminary Plan. Ms. Letavic agreed that she has no major issues with the plan. Mr. Greene added that the applicant had been before the Zoning Hearing Board and was granted several variances which are identified on the coversheet of the plan. A motion was made by Commissioner Truntz, seconded by Vice President Wilt, to grant a request for waiver of the Preliminary Plan and a waiver of the stormwater easement. The motion was unanimously approved. With the waivers granted, a motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve the Final Land Development Plan for Uncle Bob's Self Storage, subject to all outstanding comments being addressed. The motion was unanimously approved. It was noted that that when the final plans come in for recording, the Township will also notice that the name of the business will be changed from Uncle Bob's to Life Storage.

The next plan for action was the Final Subdivision/Land Development Plan for AV Flight, File #2016-05, located on Terminal Drive, SARAA property, submitted by Hoover Engineering Services. The Planning Commission took action on August 25, 2016 to recommend approval for three waivers and approval of the plan with conditions. Chris Hoover, Hoover Engineering, explained that AV Flight is proposing to construct two buildings at the HIA facility. The buildings would consist of a new FBO building of about 5,000 sq. ft., and a second building which will be a hanger of about 30,000 sq. ft. The location of the site is the former terminal building that was demolished in 2014. There are three minor waiver requests associated with the plan: a waiver of the Preliminary Plan, waiver of protective covenants on the plan, and waiver of name of record owners of adjoining unplatted land. Ms. Letavic agreed that the plan is ready for approval pending a few administrative items. A motion was made by Commissioner Davies, seconded by Vice President Wilt, to grant a request of a waiver of the Preliminary Plan, a waiver of protective covenants on the plan, and a waiver of name of record owners of adjoining unplatted land. The

motion was unanimously approved. With the waiver requests granted, a motion was made by Commissioner Springer, seconded by Commissioner Truntz, to approve the Final Subdivision/Land Development Plan for AV Flight, subject to outstanding comments being addressed. The motion was unanimously approved.

Wendall Billinger, Middletown & Hummelstown Railroad, presented a request for the Railroad to use Township property for two fall season activities. The Pumpkin Patch Trains will operate October 8 through October 16, and would be located in an area approximately 50' x 100' north of Swatara Park. The other event is for the Santa's House, which would be located at the intersection of Swatara Park and the railroad crossing. This event would run from November 15 to December 30. President Mehaffie noted that the written request states that the Santa House event was held the last two years, but noted he did not recall the Railroad coming in for this request. Mr. Greene explained that the request had been handled by the management and staff. With the addition of the Pump Patch Train site, however, it was felt that the Railroad should come before the Board for approval. This particular property is a piece of land that the Township acquired through the flood mitigation program. Solicitor Henninger noted that he had reviewed the paperwork, and everything is in order. Commissioner Truntz stated that as an attorney, he does have concerns about the potential for someone to be injured on Township property. Mr. Billinger stated that he believes the Township has been added as an additional insured on the Railroad's insurance policy. President Mehaffie asked that Mr. Dillinger provide a copy of this document to Mr. Greene. A motion was made by Commissioner Truntz, seconded by Vice President Wilt, to approve the request from Middletown & Hummelstown Railroad for use of Township property for two fall season activities, subject to proof that the Township is listed as an additional injured on the Railroad's insurance policy. The motion was unanimously approved.

A motion was made by Commissioner Springer, seconded by Commissioner Davies, to approve the Improvement Guarantee Reduction Request #2, LOC #18118703 for site construction improvements for Stoneridge Commerce Park, Lot #3, File #2013-03, requesting a reduction in the amount \$5,675.75 from the current amount of \$11,206.00, leaving a balance of \$5,530.25. The motion was unanimously approved.

Commissioner Truntz added that he had one additional item to address with the Board that was brought up by Jason Wagner, President of the Athletic Association. There are Legion baseball teams that were approved by the Township to use Memorial Field. However, the team is now

requesting use for night games, which will require lighting. The question arose on whether the Township should be charging them a fee to use the lighting. Commissioner Truntz explained the team is comprised of Lower Swatara kids and kids from the surrounding community. The Township does not charge the Lower Swatara Athletic Association to use the lighted fields, but that is because it is a Township organization. Again, the question is whether a fee should be charged for outside groups to use the lights. Solicitor Henninger stated that the Township can charge a fee if desired. In response to a question from President Mehaffie, Commissioner Truntz explained that he is not sure how many of these players are actually from the Township, but can probably find out. President Mehaffie stated that the lights are expensive to run, and he would be interested in seeing the costs of running the lights, which would be easy if they are metered separately. Solicitor Henninger noted that he had spoken to Ms. Arroyo, and there is a fee charged for non-residents to use the pavilion in the park, because it does have electric. The Township may need to come up with a fee schedule to use the field lighting on an hourly basis. Commissioner Davies cautioned that setting fees is something that needs to be carefully considered. People start asking for special exceptions, and there is also a concern with a paying customer promised use of the field on the same date as a Township team might need it. He suggested the Board think about this carefully, and perhaps consult with the Recreation Board for its feeling. President Mehaffie agreed that this is an excellent idea, and noted that the Recreation Board meets next month. He stated that it is important to know how much the electric bill spikes with use of the field lighting. If it is minimal, the Township should probably not charge. Commissioner Truntz agreed, since the Township would be providing an avenue for youth to come and play sports. President Mehaffie added that Township residents also use facilities at Middletown; it is a give and take. He suggested the staff do some research and find out what the actual costs are to the Township.

President Mehaffie stated that he had one final item under New Business. He asked for a motion to accept the resignation of Anne Shambaugh as Township Manger effective September 30, 2016. A motion was made by Vice President Wilt, seconded by Commissioner Truntz, to accept the resignation of Anne Shambaugh as Township manger effective September 30, 2016. The motion was unanimously approved. President Mehaffie thanked Ms. Shambaugh for all she's done through the past few months and for moving the Township forward. He wished her luck in her future endeavors. Ms. Shambaugh thanked the Commissioners

for allowing her the opportunity to work with the Board and the residents. She noted that she had a fantastic time and will miss everyone.

FINAL COMMENTS:

Commissioner Truntz thanked those that come out to the meetings, and stated it is great to see people involved.

Commissioner Springer reported that signs are up indicating that on September 26, the North Union Street Bridge over Route 283 will be closed. President Mehaffie asked that this be placed on the Township website. Commissioner Springer also thanked Ms. Shambaugh for her service to the Township.

Vice President Wilt also thanked everyone for coming out tonight. He thanked Ms. Shambaugh for her time here, and wished her much luck in her future endeavors.

Commissioner Davies wished Ms. Shambaugh well, and thanked her for her time and input. He also gave a hats-off to those involved in the bond refinance, which was timed perfectly and will result in significant savings to the taxpayers.

Ms. Shambaugh again thanked the Board. She noted that the Township has a tremendous staff and fantastic residents, which made it easy to get a lot of things done.

Solicitor Henninger reminded the Board that he would like to meet in executive session upon conclusion of the meeting. He also echoed the Board's comments about Ms. Shambaugh. He stated that it has been a pleasure working with her, and he will continue to work with her during the next week and a half to wrap up some items. He wished Ms. Shambaugh the best of luck in the future.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other business, a motion was made by Commissioner Truntz, seconded by Vice President Wilt, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 8:15 P.M.

ATTEST:


Jean R. Arroyo, Township Secretary

PLEASE PRINT NAME CLEARLY

Board of Commissioners Legislative Mtg. - SEPTEMBER 21, 2016

NAME

ORGANIZATION (IF APPLICABLE) OR ADDRESS

NAME	ORGANIZATION (IF APPLICABLE) OR ADDRESS
Wendell Dillinger	M & H Railroad
Carl Hopkins	Avflight Harrisburg Corp.
CHRIS HOOVER	HES
Chris DeNap	LST
Lou Verdelli	RBC
Terry Miller	Delmont Ave. Middletown
Ben Hall	520 Constitution Dr.
Beth + Solomon Cramer	Cramer MAACO
Norm Freye	
JEFF SHYK	KFW
Catherine Prince / ^{Tison} Wolfe	Raudenbach Engineers
Matt Luttrell	THINK design
Nancy Avolise	N. Union Street
K Gottshall	Hearthstone Ln
N Pendergrass	BRIARCREEK Ln
Carolyn Lutz	1380 Woodridge Dr.
Eric Wise	Pres And Journal
Rick DeCamp	40 Riverview Dr
Karen DeCamp	40 Riverview Dr.