

## MINUTES

### NON-LEGISLATIVE MEETING – JUNE 1, 2016

The June 1, 2016 Non-Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by President Thomas L. Mehaffie III. President Mehaffie called for the pledge of allegiance and a moment of silence.

Roll call was taken with the following officials in attendance:

- Thomas L. Mehaffie III, President
- Jon G. Wilt, Vice President
- Laddie J. Springer, Assistant Secretary
- Michael J. Davies, Commissioner
- Todd F. Truntz, Commissioner
- Anne Shambaugh, Manager
- Jean R. Arroyo, Secretary
- Peter R. Henninger, Solicitor
- Erin G. Letavic, HRG, Engineer
- Robert S. Greene, Planning and Zoning Coordinator
- Richard D. Brandt, Police Chief
- Daniel L. Wagner, Public Works Director

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

#### PUBLIC COMMENTS:

Joseph Hoover, Condran Drive, observed that he was here last month and heard that Chief Brandt is retiring, leaving an opening for an individual to lead the Police Department. For months now, the Township has been going back and forth with the idea of regionalization, hiring new officers, etc. Mr. Hoover commented that he understands there are talks about combining with the Swatara Township Police Department, which he feels is a mistake. This department covers Swatara, Paxtang, Oberlin, Enhault, Bressler and many shopping areas. Mr. Hoover stressed that he is not taking anything away from Swatara Township, but feels that its police department is already overtaxed with its own work. Someone would suffer, and that would probably be Lower Swatara Township. Middletown Borough also has a police problem and is short of officers; Lower Swatara and Middletown have a lot in common. They have a similar tax base, belong to the same school district, and the departments know each other. Mr. Hoover

stated that there are usually two problems with regionalization, and they pertain to power struggles from two sources: (1) the leaders of the police departments – who will be the chief? and (2) the municipalities that have to work together. With Chief Brandt retiring, the first problem is already solved. Lower Swatara Township could save \$100,000/year and would have an academy trained Chief of Police by combining with the Borough of Middletown. It is a logical thing to do. Mr. Hoover informed the Board that he was a state trooper for 28 years and realizes that the concept of regionalization is not a popular one. A lot of this is due to the two issues previously mentioned.

Commissioner Davies asked where Mr. Hoover had served with the state police. Mr. Hoover explained that he was all over the state and served in 7 counties and 54 police departments. Commissioner Davies asked what Mr. Hoover has been doing since his retirement. Mr. Hoover explained that he served as deputy coroner, private investigator, and also does forensic investigations.

Commissioner Truntz thanked Mr. Hoover for his comments, but asked where he is hearing about the Board talking to Swatara Township. Mr. Hoover responded from scuttlebutt. He has heard from sources that the Board is considering a merger with Swatara Township, but is also talking to Middletown and possibly Royaltown. Commissioner Truntz stated that Mr. Hoover did not hear that from this Board. Mr. Hoover confirmed that is true. President Mehaffie clarified that before Commissioner Truntz was on the Board, the Board had asked Nick DiFrancesco to head up this effort since he is on the regionalization board for the County. Commissioner DiFrancesco may have had one meeting and discussed it with the Board very briefly. President Mehaffie asked the Commissioners if any of them had any meaningful conversations with anyone from Swatara Township. All Commissioners stated that they did not. President Mehaffie stated that he wants to clear up rumors and nip it in the bud right here. The Board did not have any conversations with Middletown about regionalization, not to say that it cannot. Mr. Hoover said if this is true, it still might be the opportunity of the lifetime to do so. Since PA does not have a strong sheriff's system with the power that other states have, regionalization makes sense. He stated that he is just asking that the Board take some time and ponder this.

The Board thanked Mr. Hoover for his comments.

### FIRE DEPARTMENT REPORT:

Assistant Chief Ken Phillips reported that there were 24 total calls for the month of May. Upcoming events include the June 19 Baked Chicken Dinner. The Department will be completing the donation by Gulf Oil LP Petroleum Terminals (Former PPC) next week of a foam trailer and a pick-up truck. The Department has accepted a recommendation from the apparatus committee to combine the services of Engine 59 and Tanker 59 into one piece of fire apparatus; a Pumper/Tank. It has asked the committee to continue working to establish specifications on the dual use piece of apparatus. The Grant Agreement for the 2016 Dauphin County Gaming Grant has been executed and the PA State Fire Grant has been received by the Department and will be processing the purchase of the hydro-fusion lifting struts and increasing the personal protection equipment available for water rescue personnel. The Department will be participating in an upcoming exercise with Penn State Harrisburg in the fall. To prepare for this, it will be doing some joint training with the Police Department and EMS for response to active shooter events on July 18 at FDLS. Department leadership will be participating in an emergency plan review for Harrisburg International Airport on June 16. The Department has completed the purchase of a 2016 Chevy Tahoe to replace the decommissioned command vehicle. The vehicle is currently being outfitted by 911 Rapid Response in Palmyra. President Mehaffie asked if the Department plans to sell the two pieces of equipment that will be combined into one. Chief Phillips agreed that this is the intent.

### POLICE DEPARTMENT REPORT:

Chief Brandt reported that both Part 1 and Part 2 crimes were down slightly from last month. There were 601 total calls for service. This number is about the same as last month, which was up quite a bit from previous months. Calls do tend to increase in the summer and when school is out. The Department made 2 DUI arrests, wrote 45 traffic citations, 3 non-traffic citations and 51 traffic warnings. Chief Brandt referenced the traffic citations, particularly in regards to North Union Street. Now that the red flashing signs are posted restricting trucks and providing weigh limits, the police are writing citations, which are several thousand dollars each. Over time, this will have an impact as word gets around. Vice President Wilt asked if the warnings listed in the report are for trucks or are speed warnings. Chief Brandt stated that most of them are for the trucks. He added that the department did send letters and make personal

visits to the trucking companies regarding the new weight restrictions.

Commissioner Davies asked if the staff has plans to place speed limit signs at the far end of Powderhorn Road; he observed there are none there. Chief Brandt agreed that this was previously discussed and the Public Works is pursuing this. The signs do need to be there.

Commissioner Truntz asked if Chief Brandt is aware of any officers that are working 18 hour shifts. Chief Brandt explained that if it happens, it is not planned. An officer working a double shift (16 hours) could get a call at the end of the shift and have to stay. While this does not happen often, it is possible. Commissioner Truntz asked how often officers work double shifts. Chief Brandt explained that it depends on the schedule. Last month was pretty heavy as far as overtime due to several factors including lack of manpower, an injured officer, training, vacations, etc. There were a lot of double shifts. Commissioner Truntz asked if hiring two officers will alleviate that. Chief Brandt responded that it will help tremendously.

#### PLANNING AND ZONING REPORT:

Mr. Greene referenced the monthly reports on inspections and permits. The Codes Department has implemented a new policy procedure that will require individuals having complaints to sign a Township Complaint Form. This will assist with accurate information and maintenance of records, and eliminate erroneous complaints and oversight of employees. The Planning Commission met on May 26. Plans reviewed included the Noah Kreider Minor Subdivision Plan on Longview Drive (the Planning Commission recommended approval of nine waiver requests and plan approval with conditions) and the Cramer Auto Park/Maaco Subdivision & Land Development Plan at 1998 W. Harrisburg Pike (the Planning Commission recommended approval of two waiver requests and plan approval subject to conditions). The Zoning Hearing Board is scheduled for a hearing on Thursday, June 9 at 7:00 P.M. for a zoning variance request from David Tshudy on behalf of Fritz Lee Dickerson, IV, Ashton C. Dickerson, Thomas Steele, Fritz Lee Dickerson, III, Ann M. Korb, Timothy S. Santoro, and Sherry L. Santoro. The applicants are requesting relief from Section 27-502 of the Zoning Ordinance (permitted uses in the R-S District) to allow for commercial use, and Section 27-508 of the Zoning Ordinance (lot coverage regulations in the R-S District) to increase impervious area. President Mehaffie asked what relief they are asking for. Mr. Greene explained that they are asking for a variance to allow a commercial use in a residential zoning district, and to also allow

for an increase of impervious area on properties in that zoning district. President Mehaffie asked how they can do that. Mr. Greene explained that under the municipal planning code, they have the right to file for a rezoning request through the Zoning Hearing Board. The applicant has a right to ask for a variance or a waiver from those regulations. Solicitor Henninger added that in order to approve a variance, there is a five prong test set in the zoning ordinance that would need to be met. The most significant is that they have to show there is a hardship in that the property cannot reasonably be used for anything that is already permitted there. That is the burden that the applicant must prove. Solicitor Henninger noted that this Board has authorized him to represent its interest at the hearing. President Mehaffie referred to the recent article in the Press & Journal written by Eric Wise which states that 2 restaurants, 1 hotel, 1 office building and 1 retail building would be eventually built on that site. President Mehaffie asked if the Zoning Hearing Board can grant that kind of approval in a residential district; these plans were never even brought before the Board. Mr. Greene explained that the Zoning Hearing Board can simply act to approve or deny the application request. With that also comes the right for either side to appeal the decision. Solicitor Henninger added that as far as those proposed uses, the applicant did submit this as part of the application a potential layout. If the variance is granted, the market will determine what they end up building there, just like any other commercial or industrial zone. Mr. Greene noted that if the variance request is granted, anything they plan to do will eventually come back to the Planning Commission and the Board as a Land Development Plan.

Commissioner Davies asked if two separate variances are being requested. Mr. Greene confirmed that this is correct: one is the use, and one is for the lot coverage. Vice President Wilt asked when the applicants had purchased that property. Solicitor Henninger responded that the Dickersons have owned the property before the highway went through. Some of the other folks are also long-time property owners. Vice President Wilt stated that when they purchased it, they were aware it was residential. Solicitor Henninger confirmed this is true. Vice President Wilt stated that it seems the applicant does not want the Board to rule on it because it might not have a favorable outcome, so they are instead taking to the Zoning Hearing Board. Solicitor Henninger explained that they do have a right to proceed in this manner, as does any property owner.

An update was provided on the Comprehensive Plan. The final draft version is expected soon. A meeting date will be set for the Planning Commission to hold a public meeting. Mr. Greene reported that he and Ms. Letavic met with Tim Mellott, Mellott Engineering and Kevin Haller,

Haller Builders to discuss the prospect for purchasing and developing the final section of Woodridge Development, Phase II, Section 9. Plans are to meet with Joe Messick to review all the details with the option of submitting a sketch plan for review and comments to the Planning Commission and Board of Commissioners. President Mehaffie asked if final wear course will then be placed on the roads. Mr. Greene explained that it will be on the Township section. There are, however, some private drives in this development. Final paving was never applied; the Township does not hold bonds or letters of credits for private roads. Solicitor Henninger confirmed that these were always designed to be private roads and were not necessarily built to Township standards. Final wearing course should be put on, but is a private matter between those residents and the developer. Mr. Greene also informed the Board that Don Fure, Building Code Official, will be on vacation the week of June 20, and he will be on vacation the following week. In response to a question from President Mehaffie, Mr. Greene reported that the new high school project is progressing nicely and is a very exciting project.

#### PUBLIC WORKS REPORT:

Mr. Wagner referenced Mr. Greene's comments about Woodridge, and stated that along with the private streets is private stormwater that flows into the Townships system. If they do not maintain their system, the Township will have issues. There are already issues in that area, and he and Mr. Greene have been discussing how this will be dealt with in the future. Commissioner Davies asked if the Woodridge Homeowners Association would be responsible for maintaining these systems in lieu of the developer. Solicitor Henninger explained that when the plan came in, it came in under the Planned Residential Development. The regulations for PRD's that were in place 30 years ago made many of these individual stormwater facilities the responsibility of the property owners, who may not necessarily realize that they are responsible. It is a sticky situation since that ordinance was written back in the 80's. Commissioner Truntz recalled that there were issues with the lack of snow plowing back there. Solicitor Henninger agreed, and this is because they are private roads, not Township roads. President Mehaffie suggested it might help if the Township schedules meetings with the various developments in the Township to explain to the residents what is expected of them as far as stormwater responsibilities. Ms. Shambaugh and Ms. Letavic were asked to look into this possibility.

Mr. Wagner reported that crack sealing is almost complete, and the department has been

mowing at the parks. Two department employees successfully passed a confined space training program. The department will be looking for the right weather and time to spray all the guiderails. There is also an abundance of road repairs needed, as well as inlets to repair and clean. The new scoreboard at Memorial Field was completed this evening, and looks great. In response to a question from Commissioner Truntz, Mr. Wagner reported that the cost of the work was \$4,450. At a future meeting, he would like to recognize the electrician who donated his time for this work.

Mr. Wagner stated he spoke to one of the officers this afternoon about truck restriction signs. While there are truck restriction signs on a section of roadway from Lumber Street to Fulling Mill Road, there was not a traffic study done to support those signs. He suggested this be looked at in the future. He also expressed concern about Rosedale Avenue; trucks on Meade Avenue are trying to use Rosedale Avenue as a short cut, and this road was not built for truck traffic.

Mr. Wagner informed the residents that the dumpster will be available to residents on June 4, from 8:00 to noon.

#### MANAGER'S REPORT:

Ms. Shambaugh introduced Jay Wenger, Susquehanna Group Advisors, Inc., who provided a presentation regarding the potential re-funding of one of the Township's bonds. Mr. Wenger highlighted the operations of Susquehanna Group Advisors Inc. and listed some of the local clients that it represents. Mr. Wenger noted that the Township has a series of 2011 bonds outstanding with a call date coming up in the fall. There is approximately 4.35 million dollars outstanding. The Township could refinance and save approximately \$340,000 which represents almost 7% of the principal amount of debt outstanding. The informal benchmark in the industry is that if 3% savings can be achieved, it is considered a "go" point. Savings could be structured to meet the Township's needs. Mr. Wenger added that he would strongly recommend looking to banks, as he feels that the Township is a good candidate for a bank loan. He suggested starting the process in mid-July if the Board desires to pursue the refunding. Since the rates are so low, the Board should also consider whether the Township has any capital needs in addition to the refunding that it would like to consider. President Mehaffie asked Mr. Wenger to put together a proposal as to what the cost factors would be. The Township does have infrastructure projects that will need to be addressed.

Mr. Wenger stated that he would be happy to do this if the staff could provide him with a bit more information regarding numbers and timetables. In response to a question from Commissioner Davies, Mr. Wenger explained that short term rates seem to be increasing a bit more, but long term rates are stable. President Mehaffie asked Ms. Shambaugh to have something together next month as far as where the Township plans to go with its capital campaign.

Ms. Shambaugh noted that at the last meeting, the Board had approved emergency services work on Nissley Drive for repair of the collapsed stormwater pipe and road. This work was estimated to cost about \$22,000 which included a \$5,000 contingency. Although emergency repairs are not required to be bid, three quotes were pursued and the low quote, submitted by Rogele Inc., came in at \$13,000 and includes a contingency of about \$4,000. Ms. Shambaugh added that the Board had asked her to look into what accounts this expense will be paid from. Due to the costs being lower than anticipated, she recommended this expenditure be paid out of the liquid fuels/state highway fund. A motion was made by Commissioner Davies, seconded by Vice President Wilt, to approve the expenditure of \$13,000 from the liquid fuels fund for the emergency repair work on Nissley Drive. The motion was unanimously approved.

A motion was made by Commissioner Truntz, seconded by Vice President Wilt, to accept the retirement of Willard (Bill) Walker from the Public Works Department effective June 30, 2016. The motion was unanimously approved.

A motion was made by Vice President Wilt, seconded by Commissioner Davies, to approve the promotion of Louis Yeich from a part-time employee to a full-time employee in the Public Works Department. Ms. Shambaugh added that Mr. Yeich has been a part time employee since November of 2015. The Township will not replace the part time employee position, but will simply move Mr. Yeich into the full time vacancy created by the retirement of Bill Walker. Vice President Wilt added that he had sat in on Mr. Yeich's interview. Mr. Yeich is well qualified and has a Class A CDL. The motion was unanimously approved.

Ms. Shambaugh reported that the Board had been provided a copy of a Confined Space Entry Policy and Protocol. The Township has actually been following these procedures for a number of years and has worked with its insurance carrier to ensure that all employees are trained properly on confined space entry. Since Mr. Lanman came on board as Municipal Authority Manager, he felt there should be a policy in place for new hires and for additional training and retraining. Commissioner Truntz noted that he is probably not qualified to review it and make any

decisions on it. He asked if an expert on this subject had done so. Ms. Shambaugh explained that the policy was modeled after the Township's insurance standards and the confined space training of local agencies. Solicitor Henninger agreed that from a liability standpoint, the Township should have a written policy in place. Commissioner Truntz suggested an expert be brought in to take a look at it and confirm it is a good policy. Ms. Shambaugh agreed to do so and present it to the Board for approval at the next meeting.

Ms. Shambaugh reminded the Board and public that tomorrow, at 12:15 P.M., TMI will conduct a full system siren test for 3 minutes. All 96 sirens within the emergency zone will sound.

Commissioner Truntz made a motion to accept, with regret the resignation of Charles High from the Municipal Authority (Mr. High's term expires 12/31/17). He noted that Mr. High has been a valuable colleague and long term member of the Authority for at least 25 years. President Mehaffie agreed that Mr. High served the Authority well over many years; he seconded the motion. The motion was unanimously approved.

A motion was made by Vice President Wilt, seconded by Commissioner Truntz, to approve the appointment of John Weikle to fill an unexpired term on the Municipal Authority (term expiration of 12/31/17). The motion was unanimously approved.

#### ENGINEER'S REPORT:

Ms. Letavic updated the Board on the MS4 Program. Township staff is looking to enhance partnerships with Alliance for the Bay and Manda Conservancy. More details will be forthcoming. Ms. Letavic added that she will also look into the Board's request tonight to further the plan for educating the homeowners' association groups.

An update was provided on the Greenways, Trails and Recreation Park Grant and DCNR Grant Execution for the Old Reliance and Shope Gardens Park. HRG has proceeded with preparing a submittal to DCNR, which is required to be approved by DCNR prior to procuring equipment for the project. The current schedule is to submit the required documents to DCNR in June (ahead of the July deadline) to construct the projects this fall. Staff cannot proceed with procurement until DCNR provides notice to proceed upon its review of this submittal.

An update was also provided for the Greenways, Trails and Recreation Park Grant – Little Hollywood Park/Memorial Field. An application is being considered for improvements to this park. Improvements are being quoted by staff so that a grant budget can be established and

approved by the Board in June for the June 30 grant application deadline to the Commonwealth Finance Agency. Potential improvements include upgraded/replacement lighting for the ballfields and parking lot improvements, as the projected budget allows. The full project and a resolution will be before the Board at its next meeting.

Work on the Capital Improvements Plan is ongoing. An updated comprehensive funding matrix as a result of a follow up meeting with Township staff is under development. HRG has a few projects currently out to bid that these costs estimates will benefit from. Upon adoption of the finalized project list and schedule, the engineering scope of work for the PENNVEST application will be finalized (November 2016 deadline, January 17 Board meeting decision, construction in 2017).

The schedule for the Richardson Road Bridge (funded by DCIB Loan and Gaming Grant) was reviewed: Open bids June 28, Recommendation of Award July 6, Procurement Notice to Proceed August 2016, Construction Notice to Proceed April 2017, Substantial Completion July 2017. Ms. Letavic noted that no bid documents have been purchased from the office thus far, but she is not concerned since bids are not due for a few weeks. An update will be provided at the next meeting.

A meeting with CVS, Township, HRG, and landscaper representatives is being scheduled regarding the Meade Avenue/ CVS Stream Monitoring. The purpose of the field meeting is to explain that the planted vegetation cannot be mowed and that if the U.S. Army Corp of Engineers does not accept the stream buffer and requires further monitoring, CVS could be held responsible for the cost to continue to monitor the project and any future plantings necessary to replace those cut down by CVS's landscaper.

The memo for the abbreviated traffic count for Old Reliance Farms will be finalized this week and will be to staff early next week.

Ms. Letavic noted that the agenda includes approval of Resolution No. 2016-R-11, which requests a Sewage Facilities grant of an amount not to exceed \$100,000 from the Commonwealth Financing Authority to be used for costs associated with the planning work required under the Act 537 Plan. This action was approved by the Authority, and a resolution needs to be approved by the Board. Ms. Shambaugh added that the two individuals named in the resolution are her as Township Manager and Chester Hartz, as Treasurer of the Municipal Authority. Commissioner Davies inquired about the purpose of the Act 537 Plan. Ms. Letavic explained that this is a

sewage planning document that is about 30 years old, and needs updated. This grant covers the cost of some of the update. Solicitor Henninger added that the cost will be more than \$100,000 but it is a necessary expense. It also includes the updating of inspections for on-lot systems. The Municipal Authority has budgeted accordingly. This is a 50/50 grant. Commissioner Truntz added that it is mandated by DEP. Ms. Shambaugh agreed, and added that it is a lengthy process which is estimated to take between 3 – 5 years. A motion was made by Commissioner Davies, seconded by Commissioner Truntz, to approve Resolution No. 2016-R-11. This resolution requests a Sewage Facilities grant of an amount not to exceed \$100,000 from the Commonwealth Financing Authority to be used for costs associated with the planning work required under the Act 537 Plan. The motion was unanimously approved.

Ms. Letavic provided the Board with a Scope of Work for Professional Engineering Services for the Highland Street Bridge Replacement. This is a full scope, and is different than the scope for the Richardson Road Bridge because it includes a feasibility study for three different types of structures. While more will be spent upfront, the intent is to make sure the Township feels confident knowing what cheaper alternatives are out there. It was felt that it would be beneficial to look at more options, including one for a timber frame structure. In response to a question from Vice President Wilt, Ms. Letavic said she is not sure what the timber frame option would cost, but would expect that the Township would recoup the extra money spent for this feasibility study if a more economic option is found. She explained that since this is a low traffic area, it might be worthwhile to look at the cheapest option. Timber can be very cost effective and low maintenance. Ms. Letavic explained that she is not necessarily looking for approval tonight. President Mehaffie stated that the total estimated fee for this scope of work is listed at \$175,834.00. Since this is not a budgeted item, he suggested that the Board and staff take some time to look at payment options before proceeding. The Board agreed.

#### SOLICITORS REPORT:

Solicitor Henninger referenced the agenda item pertinent to the Verizon franchise Agreement renewal and a letter from Verizon that it wishes to negotiate a renewal of its agreement. Solicitor Henninger explained that when Verizon initially entered into franchise agreements with municipalities, most of those in the COG had secured the services of the Cohen Law Group. Now, most of these franchise agreements are up for renewal. The cost of the

renewal was proposed at about \$5,800. Since Lower Swatara Township has worked with Cohen Law Group on other items this year, the Township was able to negotiate the price down to \$5,000. Solicitor Henninger stated that this is a very good rate. A motion was made by Vice President Wilt, seconded by Commissioner Truntz, to approve the Verizon Franchise Agreement renewal at a cost of \$5,000. The motion was unanimously approved.

Solicitor Henninger referenced an email he had forwarded the Board yesterday regarding a proposed conflict waiver from Eckert Seamans, special employment counsel to the Board. This firm also represents Lift Development which will be working with Penn State University Harrisburg Campus on its welcome center. Therefore, conflict waivers need to be obtained from both clients, Lift and Lower Swatara Township. Solicitor Henninger noted that the language will read as follows: "On behalf of Lower Swatara Township, after due authorization, I waive any conflict of Eckert Seamans, Cherin & Mellott, LLC, providing legal services to Lift Development in connection with matters involving the development and construction of a Penn State Harrisburg welcome center, according to the understandings set forth in the foregoing letter." Commissioner Truntz clarified that there is no actual conflict. Solicitor Henninger stated that it is always good to err on the safe side. A motion was made by Commissioner Davies, seconded by Vice President Wilt, to approve a waiver of a conflict of interest as set forth in correspondence dated May 27, 2016 from Mark Stewart of Eckert Seamans. The motion was unanimously approved.

Solicitor Henninger stated that last month, the PA legislator passed the PA Medical Marijuana Act. Ms. Letavic was kind enough to forward to him today an email she received from the Tri County Regional Planning Commission regarding a model Medical Marijuana Ordinance. This would be an amendment to the zoning ordinance. Solicitor Henninger suggested the Board forward this to the Planning Commission to begin the review process. A motion was made by Vice President Wilt, seconded by Commissioner Davies, to refer the model Medical Marijuana Ordinance to the Planning Commission. The motion was unanimously approved.

FINAL COMMENTS:

Commissioner Truntz noted that last week, there was an article in the Press & Journal written by Mr. Wise about the Township's intent to hire police officers and a public safety officer. He expressed concern that it states that the Township is in the process of negotiating with another municipality regarding police regionalization. He asked if any of the Commissioners had been negotiating or talking to another municipality and also asked if anyone from the Press & Journal had contacted any of them. President Mehaffie confirmed that the Press & Journal had contacted him. President Mehaffie addressed Mr. Wise, and asked what his response was when Mr. Wise asked him if he was negotiating with Middletown. Mr. Wise stated that he believes President Mehaffie said he has not seen anything yet. President Mehaffie confirmed that is correct and he has not spoken to them either. Commissioner Truntz questioned why this statement would be in the paper if nobody spoke to the Board. Mr. Wise responded that he has a source in Lower Swatara and in Middletown that told him this was happening. Vice President Wilt stated that his sources are lying to him if that is the case, because the Board has not had any discussions with them of anything of that nature. Commissioner Truntz agreed that nobody is talking to anybody about police mergers. He stressed that there will not be some secret deal that is reached and suddenly police departments will be merged. Any decision made would involve an open opportunity for the public, including the police officers, to come in and share their views. This is not something that is happening behind the scenes. He stated that he feels it would be a good idea to have the media come forward with any questions about what may or may not be happening so things can be clarified. The Board, as well as the management and professional staff, are here at the meetings to answer questions out in the open. Commissioner Truntz expressed hopes that moving forward, the media will take the opportunity to ask questions to avoid these types of surprises.

Commissioner Springer wished Chief Brandt well on his retirement, and stated that it has been great working with him.

Vice President Wilt referenced Commissioner Truntz's comments about the press, and stated that he feels it is irresponsible to publish unfounded stories unless there is something to back them up.

Ms. Shambaugh stated that with the retirement of Chief Brandt and the possible transiting to a Public Safety Director, she would ask Board permission in the interim to ask that all media

inquiries go through her as Township Manager. This would take the burden off whoever is acting in the Chief's role until the position is filled. It would also allow Mr. Wise, and all media, to have one source to go through for questions. She will then work with the appropriate departments or Board members to get the information back to the media as quickly as possible.

Ms. Shambaugh also stated that she had one additional request to make this evening. In the 2016 budget, three roads were scheduled for paving: Candlewycke (approximately 2000'), Blacklatch (approximately 1400') and Riverview (approximately 2400'). She and Mr. Wagner have been working on estimates to compare doing this work in-house versus bidding it out. Ms. Shambaugh stated that she believes that bidding it out will be cheaper; the approximate \$50,000 saved could then be used towards other projects and would also allow the department to use that time to do other projects such as address stormwater issues and prepare for next year's paving. Ms. Shambaugh requested authorization to advertise bids for the paving projects. If it is bid as a project, the Township would have the right to reject any of the bids if they come in too high or if the Board is not comfortable with the low bidder. Ms. Shambaugh added that if DCNR gives the Township the approval to proceed with the park project, she is a bit concerned that there may be a timing issue if the paving is done in house. President Mehaffie asked if the paving is only for the three roads. Ms. Shambaugh responded that there would be an additional 350 feet or so of skin paving that would be included as an addendum to the bid. The contractor would already be mobilized, so the additional cost should only be for the asphalt. A motion was made by Commissioner Truntz, seconded by Commissioner Davies, to approve authorization for advertisement of bids for the Township's 2016 paving project. The motion was unanimously approved.

President Mehaffie referenced previous comments about the media point of contact, and asked if that concerns all departments, or just the police. Ms. Shambaugh suggested it pertain to all departments. President Mehaffie asked if that includes the Board members too. Ms. Shambaugh explained that this would be up to the Commissioners; she is just trying to get one point of contact who would then disseminate the information to the correct people. Commissioner Truntz stated that the Commissioners are here every other week, and feels questions can be given to them also. President Mehaffie asked about media contact during off-meeting nights. Commissioner Truntz expressed his feelings that elected officials also need to be available to answer question.

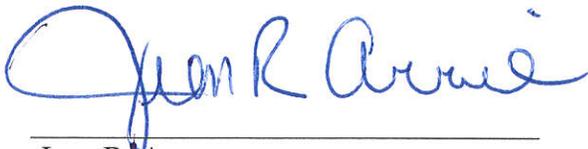
Commissioner Davies stated that he is glad to see the road projects moving forward.

Solicitor Henninger again wished Chief Brandt good luck on his retirement.

ADJOURN:

Hearing no other business, a motion was made by Vice President Wilt, seconded by Commissioner Davies, to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 8:43 P.M.

ATTEST:



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Jean R. Arroyo  
Township Secretary

**PLEASE PRINT NAME CLEARLY**

Board of Commissioners Workshop Mtg. - June 1, 2016

NAME	ORGANIZATION (IF APPLICABLE) OR ADDRESS
Julie A. Wilt	1259 Longview Dr. LST Tax Col
Ken Phillips Mike Williams	Lower Swanton Fire Dept
Jim Rodgers	181 Highland St.
ROB BUCKHOLDER	OPP
CHAS DENMAN	1506 Old Richmond Lk
RONALD J. PAUL	2 RICHARD AVE.
KATHY GOTSHALL	HEALTHSTONE LN
NANCY PENDERGRASS	BRIAR CREEK LN
JES HOOPER	81 CONDRAW DR
Linda Metcalfe Eric Wise	921 Ebenezer St, Press And Journal
Michelle Wagner	644 Longview Dr,
Nancy Anselmi	1451 N. Union