

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 22, 2018

The January 22, 2018 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Solicitor Henninger. Solicitor called for the pledge of allegiance. The record indicated the following officials in attendance:

- Richard Wilkinson
- Daniel Magaro
- Scott Spangler
- Frank Popp
- Peter Henninger, Solicitor
- Frank Lynch, Interim Township Manager
- Josh Fox, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Chester Hartz

Residents and visitors in attendance:

Lester Lanman (LSTMA)

Todd Truntz, (LST Commissioner)

Joe Rovak, (365 Hollywood Drive)

Solicitor Henninger called for nominations for Chairman of the Board. A motion was made by Mr. Magaro seconded by Mr. Spangler to nominate Richard Wilkinson as Chairman. Hearing no other nominations, the nominations were closed and the motion to appoint Richard Wilkinson as Chairman was unanimously approved. The gavel was then turned over to Chairman Wilkinson.

Chairman Wilkinson called for nominations for Vice Chairman of the Board and made a motion to nominate Dan Magaro as Vice Chairman. The motion was seconded by Mr. Spangler, and unanimously approved.

Chairman Wilkinson called for nominations for Secretary of the Board. A motion was made by Mr. Magaro seconded by Mr. Spangler to nominate Mr. Hartz as Secretary. The motion was unanimously approved.

Chairman Wilkinson called for nominations for Treasurer of the Board. A motion was made by Mr. Magaro seconded by Mr. Popp to nominate Mr. Spangler as Treasurer. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Magaro to reappoint Herbert, Rowland & Grubic as Municipal Authority Engineer. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Spangler to reappoint Peter R. Henninger, Jones & Henninger P.C. as Municipal Authority Solicitor. The motion was unanimously approved.

Public Comments: Joe Rovak of 365 Hollywood Drive, owner of Little Hollywood Mobile Home Park. Mr. Rovak indicated it was his understanding that the Sewer Authority will be handling the storm water run-off fee. Solicitor Henninger responded that there has been nothing enacted as of yet. There has been studies done to date, the Authority is set up that they could be handling that when we get to that point. Mr. Rovak asked if the Board could give him a time frame when this may take place. Solicitor Henninger indicated that he does not know at this time, it will be the Board of Commissioners who will be the driving force on this issue and suggested that Mr. Rovak direct this question to them at a Commissioners meeting.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve the December 18, 2017 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Spangler to authorize the addition of Frank Popp to the Mid Penn Bank signature cards for the Sewer Revenue Fund. The motion was unanimously approved.

Engineer's Report: Mr. Fox distributed the monthly written report.

Standard Developer Specifications and Details Update: A red-lined version of the updated Developer Standard Specifications and Details was provided to all the Authority Members for review. The Authority Manager has completed his review. Pending any revisions requested by the Authority Members, we would request that the Authority approve the updated Developer Standard Specifications and Details.

Solicitor Henninger noted that this requires a Resolution, and he was not able to draft one up for in time for this evening's meeting. Solicitor Henninger indicated that the Board could approve the Resolution, which would be 2018-R-1 saying it is adopting the Resolution in the form to be provided 2018-R-1 Standard Developer Specifications and Details and a copy will be sent to all Board members tomorrow.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve Resolution 2018-R-1 approving the revised Developer Specifications and Details. The motion was unanimously approved.

CFA Small Water & Sewer Grant Program: A confirmation of assignment was submitted to the Authority for consideration regarding the preparation and submission of a CFA Small Water & Sewer Grant Application for CIPP Lining of sanitary sewers identified in the Capital Improvement Plan.

After further discussion, a motion was made by Mr. Magaro seconded by Mr. Popp to postpone the CFA PA Small Water and Sewer Program Funding Assistance till next year. The motion was unanimously approved.

Land Development Projects Update:

The Pond at Fulling Mill (Retirement Community) – The Developer will be replacing existing MH TW-1 as part of the project in order to facilitate installation of new storm sewer piping associated with the project. We have notified the contractor that an interior lining of the manhole is needed to provide protection from corrosion associated with

H2S as this manhole is downstream of the Green Plains PS force main discharge. The Developer's Engineer noted that the revised sanitary sewer realignment to accommodate the Sunoco Pipeline route shift would be included with the Phase 2 land development plan submission.

Enterprise Pre-Delivery Inspection Center – No correspondence was received over the past month.

Phoenix Contact LCA Expansion – No correspondence was received over the past month.

UPS Northeast Hub – No correspondence was received over the past month.

Hershey Creamery Expansion – No correspondence was received over the past month.

William's Manor – No correspondence was received over the past month.

Buddy's Run Subdivision – HRG has completed review of the revised land development plan and provided comments to the Township on December 20, 2017. We are waiting on the submission of revised plans.

PSU Meade Heights – No correspondence was received over the past month.

Stoneridge Lot 1 – HRG has completed review of the land development plan and provided comments to the Township on December 19, 2017. We are waiting on the submission of revised plans.

SBC Pennsylvania Building Expansion – HRG has completed review of the land development plan and provided comments to the Township on January 2, 2018. We are waiting on submission of revised plans.

2018 Proposed Capital Improvement Projects - Green Plains FM Discharge Downstream Manholes Lining – Rehabilitation: No update to report.

Solicitor's Report: Solicitor Henninger thanked the Board for the reappointment. Solicitor Henninger reported that last week the Board of Commissioners approved the Sewer Rate Ordinance. He noted he gave each Authority member a draft copy of the letter to the residents regarding the rate increase and if there are any comments to email him and he'll have the final copy ready for the Commissioners to finalize at their February 7, 2018 meeting.

Solicitor Henninger noted the letter from DTMA dated November 20, 2017 regarding the capacity fees going up July 1, 2018. Commissioner Paul suggested to him that the Authority should take another look at their tapping fees. Solicitor Henninger said there are a couple of options the Authority could look at and suggested having HRG do a capacity study showing those options.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve HRG to do the capacity study not to exceed \$500.00. The motion was unanimously approved.

Solicitor Henninger reported that he will have the updated lien list for the Board next month.

M.A. Manager's Report: Mr. Lanman asked the Board for approval of the 2018 Sewer Revenue Fund Budget.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve the 2018 Sewer Revenue Fund Budget. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve conveyance of 11 EDU's to the Highspire WWTP for Buddy's Run Subdivision contingent on Highspire approving those EDU's. The motion was unanimously approved.

Mr. Lanman updated the Board on the Highspire Clarifier Project payment.

Mr. Lanman asked the Board for approval to grandfather 300 Capital Lane the one EDU that the property used to be billed. They need 3 EDU's for the current expansion so we would ask them to purchase the additional 2 EDU's.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the waiver of 1 EDU to 300 Capital Lane. The motion was unanimously approved.

Mr. Lanman indicated he reached out to Ms. Weaver in reference to the letter she sent regarding the sewer rate increase. He invited her to attend tonight's meeting but unfortunately she had to work but Mr. Lanman told her he would bring her concerns to the Board this evening and call her back tomorrow. After discussion, the Board recommended that Mr. Lanman respond back to Ms. Weaver through a letter explaining the rate structure.

Township Manger's Report: Mr. Lynch informed the Board that the new Auditor, RKL, will be meeting with staff the first week of March.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve RKL as the Sewer Revenue Fund Auditors. The motion was unanimously approved.

Mr. Lynch discussed with the Board on how they wish to follow up to the December 7th meeting with Highspire.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve January expenses in the amount of \$256,763.90. The motion was unanimously approved.

Old Business: None

New Business: None

A motion was made by Mr. Magaro seconded by Mr. Spangler to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 8:17 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary