

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 28, 2019

The January 28, 2019 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- Daniel Magaro, Vice Chairman
- Chester Hartz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Peter Henninger, Solicitor
- Elizabeth McBride, Township Manager
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance:

Lester Lanman (LSTMA Manager)
Todd Truntz, (LST Commissioner)
Ron Paul (LST Commissioner)
Chris DeHart (LST Commissioner)

Solicitor Henninger called for the reorganization of Officers. A motion was made by Mr. Magaro seconded by Mr. Popp to reappoint the same officers. The motion was unanimously approved. The following is the slate of officers for 2019: Richard Wilkinson, Chairman; Daniel Magaro, Vice Chairman; Chester Hartz, Secretary; Scott Spangler, Treasurer.

A motion was made by Mr. Magaro seconded by Mr. Spangler to reappoint Herbert, Rowland & Grubic as Municipal Authority Engineer. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Magaro to reappoint Peter R. Henninger, of Jones & Henninger P.C. as Municipal Authority Solicitor. The motion was unanimously approved.

Public comments: None

A motion was made by Mr. Hartz seconded by Mr. Magaro to approve the December 17, 2018 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve the Maintenance Guarantee Reduction, Sanitary Sewer Improvements – Building #300 – Capital Logistics Center in the amount of \$23,332.50, which holds a maintenance guarantee in the amount of \$4,117.50, or 15% of the original amount of \$27,450.00 for a period of 18 months.

Engineer's Report: Mr. Krauter distributed the monthly written report.

2018 Proposed Capital Improvement Projects – Contract 18-1: Sanitary Sewer Rehabilitation: Mr. Rehab, Inc. completed the pre-cleaning and televising on January 25, 2019. The installation of the CIPP liner shall be conducted between February 4, 2019 and February 8, 2019.

SWERP, Inc. (SWERP) is tentatively scheduled to complete the work for the Meter Chamber Rehabilitation for Airport Drive in February 2019.

Act 537 Planning – HRG has begun the planning effort for the first chapters of the Plan. We will be preparing to send out the OLDS inspection letters in February for completion of the physical inspections as soon as the weather breaks.

Land Development Projects Update:

The Pond at Fulling Mill (Retirement Community) – Phase 1 – No Update to report. MH vacuum testing and submission of record drawings remain to be completed. The developer has agreed to a cost share approach for the replacement of Manhole TW2 whereas the Authority obtains the polymer concrete insert and the Contractor for the development installs the insert at no cost to the Authority.

Phase II – No update to report. HRG has provided additional comments and we are awaiting resubmission of a revised land development plan to address all remaining comments. We completed review of the financial security and recommended that the financial security be established in the amount of \$285,346.60 for the sanitary sewer facilities for this phase.

Enterprise Pre-Delivery Inspection Center – HRG performed an investigation of the project in order to determine the completion of items contained within the Improvement Guarantee Estimate for the Sanitary Sewer Improvements. Based on our observations, the installation of a manhole infiltration dish is needed. Once this has been installed, HRG will prepare a recommendation letter to reduce the improvement guarantee.

Phoenix Contact LCA Expansion – No correspondence was received over the past month.

UPS Northeast Hub – HRG met with Lester Lanman on January 23, 2019 to review the gravity sewer and pump station options that Snyder, Secary, and Associates (Developer's Engineer) developed for North Union Street/UPS. Based on our review we recommend approving the concept of Option 2 which relocates the pump station site to the Noah Kreider property near the bridge for the steam crossing on North Union Street. HRG notified Snyder, Secary and Associates of several details that will need to be addressed before they develop the plans further.

Mr. Lanman reviewed and discussed and asked Board approval of Option 2 for off-site sewer improvements along North Union Street as a result of the UPS Development. A motion was made by Mr. Magaro seconded by Mr. Spangler to conceptually approve Option 2. The motion was unanimously approved.

Hershey Creamery Expansion – HRG completed our review of the revised land development plan and issued a comment letter on January 24, 2019.

William's Manor – No correspondence was received over the past month.

Buddy's Run Subdivision – The developer has performed the capping of the sewer lateral.

PSU Meade Heights – No correspondence was received over the past month.

Stoneridge Lot 1 – No correspondence was received over the past month.

SBC Pennsylvania Building Expansion (2755 Spring Garden Drive) – No correspondence was received over the past month.

Building #300-Capital Logistics Center – HRG performed an inspection of the project in order to determine the completion of items contained within the Improvement Guarantee Estimate for the Sanitary Sewer Improvements. Based upon our observations, all sanitary sewer improvements have been completed. We recommend an improvements guarantee reduction in the amount of \$23,332.50 which holds a maintenance guarantee, in the amount of \$4,117.50, or 15% of the original amount of \$27,450.00 for a period of 18 months.

Star-Barn Duplexes – No update to report. A financial security estimate must be submitted for review and the Authority's approval.

Woodridge PH II Section 9 – Construction of the sanitary sewer improvements has been completed and testing remains.

Campus Heights Village III – No correspondence was received over the past month.

Mr. Krauter noted the attached Improvement Guarantee Reduction Sanitary Sewer Improvements for the Maaco of Middletown Body Shop Expansion that came in after the Agenda was done. At the request of the developer, HRG has reviewed the project in order to determine the completion of items contained within the Improvement Guarantee Estimate for the sanitary sewer improvements. Based upon our observations, all sanitary sewer improvements have been completed. We recommend an improvement guarantee reduction in the amount of \$13,765.75 which holds a maintenance guarantee, in the amount of \$2,429.25, or 15% of the original amount of \$16,195.00 for a period of 18 months.

A motion was made by Mr. Popp seconded by Mr. Magaro to approve the Improvement Guarantee Reduction Sanitary Sewer Improvements in the amount of \$13,765.75 which holds a maintenance guarantee, in the amount of \$2,429.25, or 15% of the original amount of \$16,195.00 for a period of 18 months. The motion was unanimously approved.

Solicitor's Report: No Report.

M.A. Manager's Report: Mr. Lanman noted that the transaction with Hershey Creamery for the remaining capacity that is in the existing pump station, which is 138 EDU's, is completed. There is additional talks of them eventually wanting up to 70,000 gallons per day. Mr. Lanman indicated that Township is going to try to put them together with UPS so they can decide who is going to pay for what especially when we are talking about that amount of capacity.

Mr. Lanman informed the Board regarding 108 Tioga Avenue. Mr. Murray, of Murray Plumbing is trying to buy this property, he currently has Suez water and UGI coming into the property. We cannot find any record of this property ever having a sewer EDU associated with it. There was an EDU associated with that block, which was subdivided in the past and there is a house there which we believe is where that EDU went to. We are billing that address for sewer. Mr. Murray has been told that he needs to purchase an EDU. Mr. Murray was supposed to be here tonight to ask the Board if he could make payments on the tapping fee. Mr. Lanman thinks there is already a sewer line into the building that was there before Mr. Murray began renovating.

The Board does not want to set a precedence to allow financing a tapping fee. The Board advised Mr. Lanman that Mr. Murray needs to attend an Authority meeting to discuss further.

Mr. Lanman mentioned that he failed to get the letter out to Sheetz in regards to their EDU's exceeding what they had purchased as discussed at an Authority meeting last year. Mr. Lanman noted he will work with Solicitor Henninger to get that letter out to them.

Mr. Lanman updated the Board on the flusher truck. He had previously mentioned to the Board that A&H had found a truck that is located in Ohio which was quite a bit newer and less miles and seems to be in pretty good shape. It is a 2012 Vactor Unit on a 2013 International Chassis. It has more gallons per minute and higher psi than our current truck. It holds 1,000 gallons like our current truck, has a ten yard debris body, it has a few more bells and whistles than our current truck. It has 14,900 miles, 2,300 hours and just under a 1,000 hours on the PTO, which is what drives the fan systems.

Mr. Lanman noted that A&H sent one of their service tech's out to look it over with a fine tooth comb and made a list of things they would fix. Most of these things will be with factory parts and A&H is a factory dealer for Vactor. They are going to descale the debris body and inspect it and do whatever is needed to replace/repair the liner inside the debris hopper; replace some pressure gauges and fix the wind guide for the hose reel, the inner boom tube and air seals; replace curbside cyclone, and crossover tube; replace deflector plates in debris body, impeller, flush out system, and elbow weldment, as well as service aux engine. This truck currently just had a brand new pump put in and A&H is going to put a brand new fan in it, so basically the suction system and water system will have brand new components in it.

Mr. Lanman indicated our price for the truck would be under \$225,000 which is quite a bit less than our capital improvement price for a new truck, which was set at \$385,000 and it is just a little bit more than the truck that was offered by U.S. Municipal which was much older and had more miles on it and didn't have a few things

that this truck does have. Mr. Lanman added that A&H has since purchased this truck from the dealer at a price which allows them to do all the work necessary and still offer it to us at the price originally discussed. The truck will be in route to here shortly. They gave us everything they have on it, which is basically the original purchase paperwork and the list from the International dealer of everything they did to it when they checked it out. Mr. Lanman noted he gave all this information to both Steve and Jeff in the Authority and Roger our mechanic to look over, but indicated he has not had an opportunity to talk to them because of being out sick since last Thursday. Once the truck comes in, he wants to go take a look at it and check it out. Mr. Lanman indicated he is still waiting for answers back from A&H about warranty maintenance on things like the fan, the debris box, the pump etc. Mr. Lanman added that for an upgrade from our existing flush truck which is an 88 or 89 to a 2012 for this price this is a good deal since there are not a lot of single axle trucks on the market.

Mr. Lanman advised the Board that once A&H gets everything fixed and since this is not a purchase he can make through COSTARS because it is a used vehicle, A & H will write up a bid that will have to be advertised, we will go through the whole bidding process, wait for that to come back then we can make the purchase.

Ms. McBride asked Mr. Lanman if this purchase is necessary or just desired. Mr. Lanman explained that our current truck gets used only as a flush truck not a vacuum truck, and as long as he has been here he cannot recall it ever being used to vacuum sewage, it only been used for stormwater pipe to suck up water. Mr. Lanman pointed out that in a collection system, a flush truck is one of the most important pieces in the puzzle to keep the pipes flowing, not when you have a back-up. Currently we've mainly been in a reactive posture waiting for something to back-up. Mr. Lanman added that the GIS data collection has been great because we're popping manholes that we haven't opened in 30 years and we found some that Steve and Jeff didn't even know existed. Earlier this year we found areas where there were rags in the system, but because our truck is limited in instability due to the age and it tends to break down a lot, and doesn't have the suction it needs to have, to do some of these jobs, we have to hire out Kline's or JG Environmental. Mr. Lanman expressed again, if you have a collection system, you should have this piece of equipment for that, "just in case", moment or you could be waiting for days if you have to call out Kline's or JG's.

Mr. Lanman explained that the whole scheme for the truck is that this year will be a heavy SL-RAT year which will tell us what we need to flush and televise and then once we get that cycle going there will be a lot of line that we will need to flush and when we flush now we need to be vacuuming so we are not just blowing the stuff further down the line. Mr. Lanman indicated that he has spoken to both Derry and Highspire, they both have areas where we can go dump the truck for a charge. We could, in an emergency situation, go to Suez. If you're going to have a collection system, you need to have this. Mr. Lanman noted that he personally feels that our existing truck is not being used mainly because every time he sees it going out, it comes back and is in the shop. He stated that if you're going to play in the game of having a collection system and a stormwater system, you have to have the equipment to play it.

Mr. Margo asked Mr. Lanman if he is stating that this is part of a MS4 system and is it a requirement to have a flush truck. Mr. Lanman replied that is not an MS4 requirement, but the street sweeper can clean the storm inlets and storm manholes but it is not designed to do the really deep and large ones. The suction on the street

sweeper is not the same as on the flusher truck. Mr. Lanman added that he is looking into signing into an agreement with PennDOT like we do for the winter road maintenance, where we would clean inlets that are PennDOT's and get paid for it.

Ms. McBride inquired if this is something that is easily rentable. Mr. Lanman answered that you can't go out and rent this size truck, they are not just sitting around waiting to be rented. If you rent one of these from a company like A&H you will be renting it for long term, like six months or a year and there is no guarantee that they will even have one. Ms. McBride asked, on average, how often does a truck like go out on the road. Mr. Lanman indicated that Derry has theirs on the road every week with the exception of when the temperature goes into the negative degrees.

Mr. Paul asked if it would make any sense to keep the other truck. Mr. Lanman responded that he only has two guys right now and with storage issues that would not be practical at this time. Mr. Lanman added that he would like to get rid of the other truck as soon as he can.

Mr. Lanman indicated that he will be talking with the guys and get their input on the specs and everything, and in the meantime if the Board has any input or questions feel free to reach out to him.

Township Manger's Report: Ms. McBride noted the delinquent account update. She also indicated that she intends to send out delinquent letters twice between now and April 1, 2019, that way when that date comes we can resume with water shut offs.

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve January expenses in the amount of \$542,819.80. The motion was unanimously approved.

Old Business: None

New Business: None

A motion was made by Mr. Magaro seconded by Mr. Popp to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 8:06 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary