

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
FEBRUARY 26, 2018

The February 26, 2018 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- Chester Hartz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Peter Henninger, Solicitor
- Frank Lynch, Interim Township Manager
- Josh Fox, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Daniel Magaro, Vice Chairman

Residents and visitors in attendance:

Lester Lanman (LSTMA)
Todd Truntz, (LST Commissioner)
Ron Paul (LST Commissioner)
Ron Burkholder

A motion was made by Mr. Spangler seconded by Mr. Popp to approve the January 22, 2017 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Spangler to approve the O&M Agreement (SWM BMPs) for DPIF PA 2 Middletown, LLC (300 Capital Lane). The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Popp to approve the O&M Agreement (SWM BMPs) for Phoenix Contact Services, Inc. The motion was unanimously approved.

Engineer's Report: Mr. Fox distributed the monthly written report.

The Pond at Fulling Mill – Phase 1: HRG has reviewed the project in order to determine the completion of items contained with the Improvement Guarantee Estimate for the sanitary sewer improvements. Based upon our

observations, HRG recommends an improvement guarantee reduction in the amount of \$392,740.00 leaving a balance of \$74,694.00.

A motion was made by Mr. Hartz seconded by Mr. Popp to approved a reduction of the sanitary sewer improvement guarantee in the amount of \$392,740.00 leaving a balance of \$74,694.00 The motion was unanimously approved.

2018 Proposed Capital Improvement Projects - Green Plains FM Discharge Downstream Manholes Lining – Rehabilitation: No Update to report.

Chapter 94 Report for 2017: HRG has commenced with preparation of the annual Chapter 94 Municipal Wasteload Management Report for the 2017 Calendar Year. HRG will be submitting a draft of this report to the Authority Manager for review when complete. This report is required to DTMA, Highspire, and Middletown in order to be included in their Reports that are due to PADEP by March 31.

Land Development Projects Update:

The Pond at Fulling Mill (Retirement Community) – HRG attended a site meeting to review the work required at existing MH TW-1 as part of the project in order to facilitate installation of proposed storm sewer piping associated with the project. The Developer is proposing to relocate the proposed storm sewer piping away from MH TW-1 to avoid replacing this manhole. HRG notified the Developer that due to the deteriorated condition of MH TW-1, replacement or rehabilitation of this manhole is needed due to the proximity of the proposed storm sewer work. HRG is waiting on a proposed solution from the Developer. The Developer’s Engineer also noted that the rim elevation of MH TW-2 will have to be lowered approximately 1 to 2 feet to accommodate new sidewalk that is being proposed at that location. HRG again asked the Developer to submit for how they proposed to perform this work and are waiting on a response.

Enterprise Pre-Delivery Inspection Center – No correspondence was received over the past month.

Phoenix Contact LCA Expansion – No correspondence was received over the past month.

UPS Northeast Hub – A meeting was requested by the Developer’s Engineer to review proposed capacity in the system as well as any restrictions or potential upgrades. HRG met with the Developer’s Engineer, Authority Manager and Township Manager on February 6. The Developer’s Engineer requested that HRG review the existing pumps at North Union Street Pump Station to identify if the pumping capacity could simply be increased by changing the impeller size or upgrading the motor. HRG is to provide a response as soon as possible.

Additionally, HRG is assisting the Authority Manager to prepare a response to their initial capacity request.

Hershey Creamery Expansion – No correspondence was received over the past month.

William’s Manor – No correspondence was received over the past month.

Buddy’s Run Subdivision – No correspondence was received over the past month.

PSU Meade Heights – No correspondence was received over the past month.

Stoneridge Lot 1 – HRG received revised land development plans on February 2, 2018. HRG intends to provide comments to the Township within the next week.

SBC Pennsylvania Building Expansion – No correspondence was received over the past month.

Building #300-Capital Logistics Center – HRG received new site development plans for Building #300 – Capital Logistics Center. HRG intends to have the initial review completed within the next week.

Sewer System Tapping Fee: HRG reviewed Lower Swatara Township Municipal Authority’s tapping fee as a result of Derry Township Municipal Authority (DTMA) increasing their capacity fee to \$2,400 per EDU.

HRG looked at four (4) options:

1. Increase Capacity Fee to the Maximum Permitted.
2. Update the 2015 Tapping Fee.
3. Reimbursement Part Fee.
4. Divide the Sewer System into Drainage Basins.

HRG recommended Option 1, which is the simplest and easiest solution to implement now without delaying additional tapping fee income from new customers, and incurring costs to revise the tapping fee.

A motion was made by Mr. Hartz seconded by Mr. Popp to prepare a Resolution to raise the tapping fee to \$3,650 and to send a correspondence to DTMA requesting relief off their \$2,400 capacity fee based on our maximum is \$2,186. The motion was unanimously approved.

Solicitor’s Report: Solicitor Henninger distributed the updated Lien list to the Board members.

M.A. Manager’s Report: Mr. Lanman noted the receipt of a letter from The Borough of Highspire along with a refund check in the amount of \$142,712.00 which represents unaudited excess funds in the Highspire Sewer O&M account.

Mr. Lanman reported that The Lumber Street project is substantially complete as reported at the Highspire meeting.

Mr. Lanman noted staff has updated our root control list and we have seen really good results with the first application that Dukes Root Control did two years ago.

Township Manger’s Report: Mr. Lynch informed the Board that the rate increase letters will be mailed out later this week.

Mr. Lynch mentioned an invoice that the Authority has received from The Susquehanna Group in the amount of \$9,000.00. This invoice is associated with the refinancing of the bond issuance that fell through. Solicitor Henninger is going to look into this further to see if it is indeed a valid expense.

Mr. Lynch reported that there has been no follow up from Highspire in regards to our second letter we sent to them. Mr. Lynch requested an executive session to discuss Inter-municipal issues after the regular meeting this evening.

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve February expenses in the amount of \$166,476.37. The motion was unanimously approved.

Old Business: None

New Business: None

The next meeting is scheduled for Monday, March 26, 2018.

A motion was made by Mr. Hartz seconded by Mr. Spangler to adjourn the meeting and convene into executive session for inter-municipal issues. The motion was unanimously approved and the meeting adjourned at 7:39 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary