

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
DECEMBER 17, 2018

The December 17, 2018 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- Daniel Magaro, Vice Chairman
- Chester Hartz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Peter Henninger, Solicitor
- Elizabeth McBride, Township Manager
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance:

Lester Lanman (LSTMA Manager)

Todd Truntz, (LST Commissioner)

Theresa Fink, (99 Bradford Ave)

Public comments: Chairman Wilkinson welcomed residents and visitors and asked if anyone had any public comments. Theresa Fink asked the Board if they had any updates on the buy-out for the two properties on Bradford Avenue. Solicitor Henninger responded that he has no status on this, but advised Ms. Fink to contact Dan Tingle in the Police Department. Ms. Fink asked if she could have a copy of the award letter that the Township received, Solicitor indicated that she should stop by the Township Office tomorrow and Ms. McBride will give her a copy.

A motion was made by Mr. Hartz seconded by Mr. Spangler to approve the November 19, 2018 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the 2019 Sewer Revenue Fund Budget. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve the Improvement Guarantee Reduction #1 for Middletown Area High School in the amount of \$57,579.50 be fully released as all sanitary sewer improvements have been completed in 2016. The motion was unanimously approved.

Engineer's Report: Mr. Krauter distributed the monthly written report.

2018 Proposed Capital Improvement Projects – Contract 18-1: Sanitary Sewer Rehabilitation: A Pre-construction meeting was held with Mr. Rehab, Inc., HRG and Lester Lanman on November 28, 2018. The minutes from that meeting are included at the end of the Engineer's Report. Mr. Rehab, Inc. has provided a schedule showing that the Pre-cleaning and televising shall be completed between January 2, 2019 and January 4, 2019. The installation of the CIPP liner shall be conducted between January 14, 2019 and January 25, 2019. HRG anticipates submittals to be received by January 1, 2019.

Contract 18-2: Flow Meter Replacement: All bids have been rejected. This work will be included as a component of the Green Plains and Middletown School Pump Station work or the Jamesway Pump Station and force main improvements.

SWERP, Inc. (SWERP) is tentatively scheduled to complete the work for the Meter Chamber Rehabilitation for Airport Drive in early January 2019.

Act 537 Planning – HRG has begun the planning effort for the first chapters of the Plan.

2019 Sewer O&M Review: HRG assisted with the review of the Highspire 2019 Sewer O&M budget.

Middletown Area High School Improvements Guarantee: HRG recommends that the Authority fully release the Improvements Guarantee in the amount of \$57,579.50, as the 18 month maintenance guarantee period has expired.

Land Development Projects Update:

The Pond at Fulling Mill (Retirement Community) – Phase 1 – MH vacuum testing and submission of record drawings remain to be completed. The developer has verbally agreed to a cost share approach for the replacement of Manhole TW2 whereas the Authority obtains the polymer concrete insert and the Contractor for the development installs the insert at no cost to the Authority. HRG has requested that the developer put this in writing to the Authority. Mr. Lanman acknowledged receipt of that letter.

Phase II – No update to report. HRG has provided additional comments and we are awaiting resubmission of a revised land development plan to address all remaining comments. HRG completed review of the financial security and recommended that the financial security be established in the amount of \$285,346.60 for the sanitary sewer facilities for this phase.

Enterprise Pre-Delivery Inspection Center – No update to report. All work has been completed and we are awaiting submission of the final Record Drawings.

Phoenix Contact LCA Expansion – No correspondence was received over the past month.

UPS Northeast Hub – Snyder, Secary, and Associates (Developer’s Engineer) is now expected to attend the January Authority meeting to provide detailed information regarding the right-of-way issues and the specifics of the proposed sewer design.

Hershey Creamery Expansion – HRG completed our review of the revised land development plan and issued a comment letter on December 10, 2018.

William’s Manor – No correspondence was received over the past month.

Buddy’s Run Subdivision – A rock construction entrance was installed and a timber harvest contractor is currently onsite. During the installation of the rock construction entrance, an existing sewer lateral cleanout was broken and removed. We assisted the Authority Manager with putting the developer on notice regarding the broken sewer cleanout and the need to have it immediately capped to prevent soil and water from getting into the sewer system. Ultimately this sewer lateral must be abandoned in accordance with the Authority’s requirements. The schedule for construction of this land development is not known.

PSU Meade Heights – No correspondence was received over the past month.

Stoneridge Lot 1 – No correspondence was received over the past month.

SBC Pennsylvania Building Expansion (2755 Spring Garden Drive) – No correspondence was received over the past month.

Building #300-Capital Logistics Center – No correspondence was received over the past month.

Star-Barn Duplexes – No update to report. A financial security estimate must be submitted for review and the Authority’s approval.

Woodridge PH II Section 9 – Construction of the sanitary sewer improvements continues.

Campus Heights Village III – No correspondence was received over the past month.

Solicitor’s Report: No Report.

M.A. Manager’s Report: Mr. Lanman updated the Board that he has been working with HRG to figure out what the actual capacity is that is left at the North Union Street Pump Station. On paper it’s about 138 EDU’s and Hershey Creamery has expressed a lot of interest in purchasing that capacity. Mr. Lanman indicated Hershey Creamery is also looking to put in a pre-treatment plant and he will be reaching out to DTMA to discuss these issues with them.

Mr. Lanman reported on the progress with the construction at Phoenix Contact and the relocation of their meter which should be up and running in the next month which will give us actual billing numbers instead of estimates.

Mr. Lanman indicated there has been some talks with a couple different manufactures. One of the items on the Capital Improvement Plan for next year is a combination, vac/flusher truck. He will keep the Board updated on this item.

Township Manger's Report: Ms. McBride noted the special MS4 meeting that the Board of Commissioners held on December 3, 2018.

A motion was made by Mr. Spangler seconded by Mr. Popp to approve December expenses in the amount of \$99,099.55. The motion was unanimously approved.

Old Business: None

New Business: None

A motion was made by Mr. Magaro seconded by Mr. Popp to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 7:26 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary