

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**APRIL 28, 2014**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Samuel Monticello, Manager
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Residents and visitors in attendance:

- David Yandrich, 1439 Candlewycke Dr. Middletown

**Public Comment:** Mr. Yandrich, 1439 Candlewycke Drive indicated that the grass that was planted last year after the Blacklatch Sewer Replacement Project was completed is not coming up real well and asked the Board if there is any recourse to have the Contractor return and reseed it.

Mr. Cichy informed the Board and Mr. Yandrich that there is a one-year correction period and he would notify the Contractor that there are some areas that need addressed.

A motion was made by Mr. Wilkinson seconded by Mr. Truntz to approve the March 24, 2014 Meeting Minutes. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report.

**GIS Mapping Update:** Data collection of the sanitary sewer and storm sewer features continues and we anticipate completing the first go through of the entire Township within the next week, weather permitting. Once the data collection has been completed, HRG will review the collected information with Township Staff and go over any areas of concern, which may include areas that HRG has questions on connectivity and areas where conventional survey may be required, among others.

**Green Plains PS Bypass Connection – General Permit:** Township staff brought to our attention in April 2014 that they would like to install a force main bypass connection on the Green Plains Pump Station this year. The force main bypass connection would consist of a manhole with a valve and necessary pipe fitting, similar to that installed at the Jamesway Pump Station to hook up to the recently acquired bypass pump. Staff noticed that an environmentally sensitive area (i.e. stream or wetland) is adjacent to the work area and asked if a PADEP permit would be necessary to complete the installation. HRG conducted a site visit and confirmed with PADEP that a GP-11 would be necessary to install the force main bypass connection in close proximity to these sensitive resources. As requested by Township staff, HRG has prepared a proposal for the preparation of a GP-11 PADEP Chapter 105 Water Obstruction and Encroachment General Permit Registration application for the Authority's consideration this evening.

Mr. Cichy indicated that the Proposal for Professional Engineering Services for the Green Plains Pump Station GP-11 would include the preparation of GP-11 Permit application and the necessary forms and documents that go along with it and HRG would propose to complete this work on a lump sum fee basis for \$5,000 including reimbursable expenses. This proposal is valid for 30 days from the date of this letter.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve the proposal submitted by HRG for Professional Engineering Services for the Green Plains Pump Station GP-11. The motion was unanimously approved.

**2014 CFA Sewer Project Grant Opportunity:** Mr. Cichy explained that this is a new potential grant funding opportunity for sewer projects and this is through the Pennsylvania Department of Community Economic Development. They have established new economic stimulus funding through their Commonwealth Financing Authority for a variety of projects. One of the project types is for small water and sewer projects. CFA has three (3) million dollars available for these types of projects to assist with construction, improvements, expansion or rehabilitation or repair of water supply or sanitary sewer systems. Eligible projects that CFA is considering are those that have a total project cost of not less than \$50,000 or more than \$150,000. The Grant funding does have a matching fund requirement of not less than 15% of the total eligible project cost.

Mr. Cichy indicated that this is a quick turnaround, the application deadline is May 16<sup>th</sup> for consideration at a July 8<sup>th</sup> CFA Board Meeting. After meeting with Township staff last week to discuss potential sewer projects that could potentially benefit from this source of funding and considering that there is three (3) million dollars available and this is a project state wide, the thought is that it is high and likely to get multiple funding application approved from this source of revenue, it was determined to only apply for the highest priority project which was the Sanitary Sewer Rehab project in the Shopes Garden, Rosedale Manor areas.

Based upon that, Mr. Cichy prepared a proposal for the preparation of the Application to go after the CFA Grant Funding Opportunity and with that for consideration this evening if the Board is looking to move forward it would also require the Authority to pass a Resolution requesting the grant as well as a \$100 non-refundable application fee. HRG proposed to assist in the completion of the application package for a fee of \$3,800 which includes reimbursable expenses. The estimated cost for the Rosedale Manor and Shopes Garden Sewer Rehab project is \$150,000.

A motion was made by Mr. High seconded by Mr. Wilkinson to approve Resolution No. 2014-R-1 authorizing a request to the PA Small Water and Sewer Program grant in an amount not to exceed \$127,500 from the Commonwealth Financing Authority to be used for a sewer rehabilitation project. The motion was unanimously approved.

A motion was made by Mr. High seconded by Mr. Martino to approve the proposal submitted by HRG to provide financial services related to Small Water and Sewer funding assistance for the sewer rehabilitation project. The motion was unanimously approved.

**Stormwater O & M Agreement – 181 Fulling Mill Road:** Mr. Cichy explained the Operation and Maintenance Agreement Stormwater Management Facilities – Best Management Practices for this facility states that the Developer and Property Owner are responsible for the stormwater management of this site and that the Township has the Authority to go in and review that information and tell the Developer or Property Owner that certain improvements are necessary.

Mr. Henninger noted that he has reviewed the O & M Agreement and it is ready for Board action.

A motion was made by Mr. Truntz seconded by Mr. High to approve the Operation and Maintenance (O & M) Agreement Stormwater Management Facilities for 181 Fulling Mill Road. The motion was unanimously approved.

**Solicitor's Report:** Solicitor Henninger updated the Board on the three (3) properties that were discussed at last month's meeting, there was no response to the letters that were sent and liens were filed on those properties.

Solicitor Henninger noted that Ms. Wilkerson filed a bankruptcy petition the day before the Sheriff Sale, which stops the sale of her property, therefore, he will be filing a Proof of Claim.

The Authority has received payment in full for the Jeffrey L. Zang Lien and payment on the Sarah A. Sharp Lien. Solicitor Henninger indicated that the Sarah Sharp property was taken back by the Bank and the water service had been terminated on January 13, 2014. Since it was a repossession foreclosure and we verified with United Water of the date of water termination, we are asking the Board to Grant/deny relief to of charges that incurred after water termination on January 13, 2014 for a total of \$115.48.

A motion was made by Mr. Martino second by Mr. High to grant relief of charges totaling \$115.48 on the Sarah Sharp Lien. The motion was unanimously approved.

Solicitor Henninger briefly updated the Board on the SARAA meeting and indicated that at this point we are waiting on SARAA to get back to us on what they propose with regards to the North 29.

**Manager's Report:** Mr. Monticello noted that the Board of Commissioners appointed Robert Greene as the Sewer Enforcement Officer (SEO) for the Township. He is now asking for the Authority Board to acknowledge Mr. Greene's appointment.

A motion was made by Mr. Wilkinson seconded by Mr. High to acknowledge the appointment of Robert Greene as Township SEO. The motion was unanimously approved.

A motion was made by Mr. High seconded by Mr. Martino to approve April expenses of the Sewer Revenue Fund in the amount of \$548,511.88. The motion was unanimously approved.

**New Business:**

The next meeting is scheduled for Monday May 19, 2014 at 7:00 P.M.

A motion was made by Mr. Martino seconded by Mr. High to adjourn. The motion was unanimously approved and the meeting adjourned at 7:45 P.M.

ATTEST:

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Tracey Bechtel  
Recording Secretary