

MINUTES  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**DECEMBER 18, 2017**

The December 18, 2017 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- Chester Hartz, Secretary
- Daniel Magaro, Treasurer
- Scott Spangler
- Peter Henninger, Solicitor
- Frank Lynch, Interim Township Manager
- Josh Fox, Engineer
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance:

Lester Lanman (LSTMA)  
Ron Paul (Richard Avenue)  
Chris DeHart (Old Reliance)  
Todd Truntz, (LST Commissioner)  
Mike Williams

Public Comments: None

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve the November 20, 2017 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Magaro second by Mr. Spangler to recommend approval for the Security Agreement – PENRAC LLC, Pre-Delivery Inspection Center for Enterprise Holdings. The motion was unanimously approved.

A motion was made by Mr. Spangler second by Mr. Magaro to approve the O&M Agreement (SWM BMP's) – PENRAC LLC. The motion was unanimously approved.

**Engineer's Report:** Mr. Fox distributed the monthly written report.

**Standard Developer Specifications and Details Update:** Mr. Fox noted that HRG did draft updates for the Developer Specifications and Details to Mr. Lanman and they were finalized today, but unfortunately they were having some printer issues so he was unable to provide each Board member with a copy this evening. The Board tabled the approval of the specifications till next month in order for the Board to have time to review them.

**CFA Small Water & Sewer Grant Program:** CFA announced on November 14 that they have re-opened the Small Water and Sewer Grant Program for 2018. They will be accepting applications for a period of 90 days. HRG met with the Township and Authority Managers on November 21 to review applicable Projects from the CIP. As previously discussed, the program requires a 15% match and a \$100 non-refundable application fee.

**Land Development Projects Update:**

***The Pond at Fulling Mill (Retirement Community)*** – HRG provided comments to the Developer on which sanitary sewer realignment around the Sunoco Pipeline would be acceptable to the Authority. We are waiting on the submission of revised plans.

***Enterprise Pre-Delivery Inspection Center*** – No correspondence was received over the past month.

***Phoenix Contact LCA Expansion*** – All comments related to the proposed sanitary sewer facilities have been addressed; therefore, the drawings are adequate for construction proposes. We recommend that financial security in the amount of ^68,893.00 be provided for sanitary sewer facilities.

***UPS Northeast Hub*** – No correspondence was received over the past month.

***Hershey Creamery Expansion*** – No correspondence was received over the past month.

***William's Manor*** – No correspondence was received over the past month.

***Buddy's Run Subdivision*** – HRG received revised drawings for the land development plan. We intend to have the review completed prior to the end of 2017.

***PSU Meade Heights*** – No correspondence was received over the past month.

***Stoneridge Lot 1*** – HRG has completed review of the land development plan and have provided comments.

***SBC Pennsylvania Building Expansion*** – HRG received new land development plans for a building expansion at an existing warehouse facility located along Turnpike Industrial Park Drive. The initial review is expected to be complete within the next two weeks.

**2018 Proposed Capital Improvement Projects - Green Plains FM Discharge Downstream Manholes Lining –**

**Rehabilitation:** Lester has received a materials quote from Armorock for polymer concrete manholes and is reviewing whether to proceed with one manhole to test as a pilot before proceeding with the other manholes.

**Solicitor's Report:** Solicitor Henninger recommended Board approval for the Assignment of Sewer EDU's between BW Partnership and RDG Williams Manor Associates contingent on the sale of the property.

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve the Assignment of Sewer EDU's between BW Partnership and RDG Williams Manor Associates, contingent on the sale of the property. The motion was unanimously approved.

Solicitor Henninger noted that he is still working on the proposed letter regarding the sewer rate increase and indicated he will have that to the Board so action can be taken at next month's meeting.

**M.A. Manager's Report:** Mr. Lanman updated the Board on development and inspections over the last month.

**Township Manger's Report:** Mr. Lynch updated the Board on the Highspire meeting.

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve December expenses in the amount of \$33,827.37. The motion was unanimously approved.

**New Business:** Mr. Paul indicated to the Board that Mr. Lynch forwarded him a copy of the Letter from Derry Township Municipal Authority for Sewer User Rates for 2018, especially the increase in Capacity Fee. Mr. Paul suggested the Authority take a look at adjusting our tapping/connection fees.

A motion was made by Mr. Magaro seconded by Mr. Spangler to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 7:39 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary