

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
DECEMBER 19, 2016

Chairman Wilkinson called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- John Weikle, Vice Chairman
- Chester Hartz, Secretary
- Daniel Magaro, Treasurer
- Scott Spangler
- Peter Henninger, Solicitor
- Matt Cichy, Engineer
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance:

Andy Hornberger KEMS (Laundry Express)

Todd Truntz, (LST Commissioner)

Public Comments: None

A motion was made by Mr. Spangler seconded by Mr. Weikle to approve the November 21, 2016 Meeting Minutes. The motion was unanimously approved.

Mr. Weikle inquired to Mr. Lanman under Capital Purchase-Equipment in the Sewer Revenue Fund Budget what the need for a snow plow would be other than helping the highway department. Mr. Lanman explained that we need to plow out the pumping stations. Chairman Wilkerson added that it's a dual purpose item, it serves both the Authority and the Township in the event of large snow storms.

A motion was made by Mr. Magaro seconded by Mr. Weikle to approve the 2017 Sewer Revenue and Expense Fund Budget. The motion was unanimously approved.

A motion was made by Mr. Weikle seconded by Mr. Hartz to approve Resolution No. 2016-R-6 – Resolution of the Municipal Authority of Lower Swatara Township authorizing submission of the attached request for the Pennsylvania Department of Transportation to provide 75% reimbursement to the Lower Swatara Township Municipal Authority for all cost incurred less any betterments in replacing our sanitary sewer main pipeline. The motion was unanimously approved.

A motion was made by Mr. Weikle seconded by Mr. Spangler to approve O & M Agreement (SWM BMPs) for TE Connectivity. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report.

Richardson Road Sewer Relocation: The Contractor has completed a majority of the sanitary sewer relocation installation. Photos of the sanitary sewer main that is crossing the stream, as well as the exterior wrap provided around the manhole joints to prevent groundwater infiltration into the manholes are attached to the engineers report.

Mr. Cichy informed the Board that an illicit discharge into the unnamed tributary was noted while construction was underway. The illicit discharge was believed to be coming from the Elegant Marble Products located nearby and a result of them blasting the marble and discharging the dirty water with the marble into the stream (i.e. the white color). HRG notified the Township who then investigated per their MS4 program. According to the Authority Manager, the white colored water was now observed in the sanitary sewer. Staff will be following up with the owner to correct this issue.

Mr. Cichy updated the Board on the downstream manhole that was set. When the contractor excavated for that he had installed the manhole at the line that the sewer main in the ground was sitting at which ended up being about two tenths lower then what was called for on the plans. When flow was introduced back into the system it was found that about six (6) feet of the first section of pipe coming out was installed at a flat slope and the belief was that the existing area of the sewer had a sag at that location. Township had gone out to flush and investigate thinking it was debris but found that it was a flat section of sewer.

The proposed solution which was directed to the contractor was to replace one stick of pipe downstream of the manhole and tie back into the existing sewer which would create the slope and eliminate the flat sewer for the first six (6) feet coming out of the manhole. The contractor was told that if he would have followed the plan and replaced the five (5) feet of pipe instead of just pushing the manhole onto the existing pipe, it would have eliminated that belly at that spot. The contractor indicated that the work would not occur until the new box culvert is installed because his excavator is on the one side of the stream and he can't get it over to the other side till the box culvert is in place.

Sanitary Sewer Rate Study: As requested by the Authority, work on the rate study will not commence until the 2017 billing period. Mr. Cichy did note that HRG has requested information from the Township staff for the purpose of starting to prepare the rate study.

Jamesway Pump Station Corrective Action Plan: HRG is working on developing the Corrective Action Plan for projected overload of the Jamesway Pump Station. This plan will identify the current Authority initiatives that have

been undertaken in the areas tributary to the pump station as well as an I/I monitoring and reduction plan based on routine flushing, cleaning, inspections, and repairs as issues are encountered.

The force main air release valves have been replaced. We are waiting on updated flow monitoring information to see what impact the new air valves have on the operation of the pumps.

Solicitor's Report: Solicitor Henninger reported that the Authority received payment on the Corage Lien and the two Blank Liens and he filed a lien on Zarra.

Solicitor Henninger indicated he is reviewing the O & M and is working with HRG and staff regarding the security for the Paul Navarro residential retirement community project.

Solicitor Henninger requested an executive session immediately following the meeting to discuss an intermunicipal agreement.

M.A. Manager's Report: Mr. Lanman noted that Mr. Hornberger is in attendance this evening and indicated that he is the owner of the commercial property located at 2285 West Harrisburg Pike that has multiple businesses in it. The Authority does not have any record of how many EDUs were allotted to this property when it was originally built. There are actually two different address buildings on one lot.

Mr. Lanman reported he did a max usage and an average usage from all the water readings and how many EDUs were billed over the last couple of years. He believes the easiest thing for the Authority to do would be to grandfather an allotment of EDUs to that property that are already being used, that way if Mr. Hornberger moves forward with his plan to put a laundromat type business in there where he will possibly have more flow he would then purchase additional EDUs to cover that additional flow.

Mr. Lanman indicated that Mr. Hornberger purchased eight (8) EDUs last year to cover the one business that he has in there, so he has shown good faith and has been very accommodating with us as we work together on this. Mr. Lanman recommended that the Board allot twenty (20) EDUs to that property as a starting point.

A motion was made by Mr. Magaro seconded by Mr. Weikle to approve the allotment of twenty (20) EDU's at the property location of 2285 W. Harrisburg Pike. The motion was unanimously approved.

Mr. Lanman updated the Board on the Highspire meeting he attended on Thursday December 15, 2016. The council acted on the Lumber Street Project, it is currently out for Bid. Bids are due by February 8, 2017. There is a pre-bid meeting scheduled for January 11, 2017 at the Borough Hall at 1:30 P.M.

Mr. Lanman reported that we received the \$32,000.00 check from Phoenix Contact for ten (10) additional EDUs. Mr. Lanman will be invoicing them for the other additional ten (10) EDUs in January 2017.

Mr. Lanman noted a special meeting is scheduled for January 10, 2017 at 7:00 P.M. with Lower Swatara Township Board of Commissioners and the Lower Swatara Township Municipal Authority Board. Also, on January 18, 2017 at 6:00 P.M. there is a MS4 presentation scheduled and Mr. Lanman encourage everyone to try to be in attendance.

A motion was made by Mr. Hartz seconded by Mr. Spangler to approve the transfer of \$30,253.99 from the Sewer Revenue Fund Capital Projects to the Sewer Revenue Fund Checking Account. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Weikle to approve December expenses in the amount of \$97,352.23. The motion was unanimously approved.

The next meeting is scheduled for Wednesday, January 25, 2017.

A motion was made by Mr. Weikle seconded by Mr. Magaro to adjourn the meeting and convene into executive session. The motion was unanimously approved and the meeting adjourned at 7:30 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary