

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**JULY 22, 2013**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)
- Jeff Bowra, HRG
- Ron Helwig (341 W. High St.)
- Jeremy and Angela Burkett (94 Hollywood Dr.)
- Tom Mehaffie, Commissioner

**Public Comment:** Mr. Helwig of 341 W. High Street, Middletown is requesting termination of sewer charges for 341A and 341B W. High Street. Mr. Helwig indicated that these apartments have been vacant for 2 months and he has cut the lines to the well, there is no electric, everything is being torn out and they will not be occupied in the future.

Chairman Gingrich indicated that according to our ordinance we will have our inspector go out to the location and verify that the water service has been disconnected.

A motion was made by Mr. Wilkinson seconded by Mr. High that upon confirmation of termination of water service the sewer rents will be suspended for 341A and 341B W. High St. The motion was unanimously approved.

A motion was made by Mr. Martino seconded by Mr. High to approve the June 24, 2013 Meeting Minutes. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report.

**Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)**

Mr. Cichy reported that all easements required for this project have been obtained. A preconstruction conference was held on June 25, 2013. The Contractor advised that he is completing another project and would begin this work after that project is completed. The Contractor must still submit shop drawing submittals prior to beginning work on site. Per the terms of the Contract, the Contractor must be substantially complete by September 18, 2013. Township staff will be performing a majority of the onsite RPR work for this project.

**GIS Mapping Update:** HRG met with Township Staff to review the draft proposal for the collection and development of geographic information system for the sanitary sewer system. Based upon our meeting, HRG finalized the proposal and submitted to the Authority for your consideration. HRG also finalized and submitted a GIS proposal for the storm sewer system to the Township as well.

After discussion, the Municipal Authority would like to look into other venues before pursuing with the current GIS proposal. A motion was made by Mr. Martino seconded by Mr. Wilkinson to table the GIS Mapping proposal. The motion was unanimously approved.

Mr. Cichy noted to the Authority members that the Township is evaluating replacing a culvert on Richardson Road on the west side of Fulling Mill and Eisenhower Blvd. and that may require a relocation of the sanitary sewer main. The main currently goes under the culvert but preliminary indications show that with the new structure going in it may impact the existing sanitary main and may have to be re-routed around it. HRG is working on cost estimates on that and it all is only in the evaluation stage right now.

**Solicitor's Report:** Solicitor Henninger indicated that all the easements for the Blacklatch Lane Sewer Replacement Project have been signed and will be recorded tomorrow and the Barlick lien has been satisfied. Solicitor Henninger also requested an executive session following the regular meeting this evening to discuss a personnel matter.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve the July expenses of the Sewer Revenue Fund in the amount of \$120,506.28. The motion was unanimously approved.

**New Business:** No New Business

Ms. Bechtel commented that the new billing system is working out great.

The next meeting is scheduled for Monday, August 26, 2013 at 7:00 P.M.

A motion was made by Mr. High and seconded by Mr. Truntz to adjourn. The motion was unanimously approved and the meeting adjourned at 7:21 P.M.

ATTEST:

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Tracey Bechtel  
Recording Secretary