

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**AUGUST 25, 2014**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Samuel Monticello, Manager
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer

Absent: Tracey Bechtel, Recording Secretary

Residents and visitors in attendance:

Jeff Ash, (LSTMA)

A motion was made by Mr. Truntz seconded by Mr. Martino to approve the July 28, 2014 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Martino seconded by Mr. Truntz to approve the Security Agreement for Capital Valley Business LP. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve Improvement Guarantee Reduction #1, in the amount of \$2,750.00 for the sanitary sewer improvements to FedEx Ground Harrisburg East. This reduction will leave a balance of zero \$0.00. The motion was unanimously approved.

A motion was made by Mr. Truntz seconded by Mr. Wilkinson to approve the Waggoner, Frutiger & Daub, LLP proposal for an additional three-year period for the audit of the financial

statements of the Lower Swatara Township Municipal Authority contingent on the approval by the Board of Commissioners. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report.

**GIS Mapping Update:** HRG has completed the storm sewer mapping and the data has also been uploaded for LST staff's use. HRG is coordinating with LSTMA staff to schedule the training on the ArcGIS Online system so that they can use it to complete the inspection and attribution of all the sanitary sewer features.

Mr. Cichy noted that the Township Fire Department requested from the Board of Commissioners (BOC) a copy of the storm sewer GIS data, so that they have an understanding of what precautions they may need to take to protect the storm sewer when responding to a call. The BOC acted favorably to this request but wanted the Municipal Authority to respond to this request as well. The Municipal Authority Board did not object to releasing the GIS data to the Fire Department.

**Green Plains PS Bypass Connection – General Permit:** After receiving the resubmission of the GP-11 PADEP Chapter 105 Water Obstruction and Encroachment General Permit Registration application, the PADEP reviewer determined this project did not require a permit (state or federal). The reviewer was under the impression that the project included the installation of a new crossing under the stream (which would require a permit) in addition to the proposed manhole. The project scope was discussed in detail with the PADEP reviewer at the beginning of the project and noted in the original submission, so HRG is not sure why it took them until the final step to make this call. LSTMA staff should wait for a confirmation letter from the PADEP reviewer before proceeding with installation of the bypass connection.

**Riverview Drive Sewer Replacement:** HRG has completed preparation of draft project documents, which are currently under internal QA/QC, and will be provided to the Township and LSTMA staff this week for review, with final documents being available September 4, 2014. The Township is placing the Advertisement for Bid to be published this Thursday. Bids will be

due on Monday, October 13, 2014. Mr. Cichy noted he had a copy of the Project Drawings if the Board wishes to review.

**Solicitor's Report:** Solicitor Henninger noted the upcoming meeting with SARAA and Middletown on September 30<sup>th</sup> in regards to the North 29 sewer situation.

Solicitor Henninger reported that there were a few properties that had gone to Sheriff Sale and were taken back by the bank this past month. The Authority has received any past due balances that were owed from these properties.

**Manager's Report:** Mr. Monticello informed the Board about a recent sewer blockage that occurred on Market St. Ext. The Authority responded and televised the main line and found a blockage about 7 houses down from the manhole. The Authority proceeded to flush the line in order to unblock the blockage at which time caused one of the nearby resident's sump pumps to burn up. This sump pump was legally connected to the sewer, it was used to pump the water discharged from the washing machine only, there was no rain water going into it. The resident was not aware of the damage that had occurred to her sump pump from the force of the flushing until later when she did some laundry. Unfortunately, this caused her to have sewage backup in her basement. She is requesting reimbursement of \$2,294 for damages. Mr. Monticello informed that Board that he has submitted this claim to the Township's Insurance Company.

Mr. Monticello noted that he had a conversation with Mr. Ash earlier this morning regarding personnel issues in the Municipal Authority Department and he agrees with Mr. Ash's thoughts and asked Jeff to address the Board at this time. After Mr. Ash's discussion with the Board, a motion was made by Mr. High seconded by Mr. Wilkinson to make a recommendation for Chairman Gingrich to write a letter to the Board of Commissioners asking for consideration of hiring an entry level employee for the Municipal Authority. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve August expenses of the Sewer Revenue Fund in the amount of \$153,891.21. The motion was unanimously approved.

**New Business:** Mr. High mentioned a concern he noticed when he was out for a walk that there is a storm inlet grate on Old Reliance Road, between Powder Horn and Blacklatch that was bent to the degree where a small child could possible fall between the grids. Mr. Monticello and Mr. Ash both indicated they would inform Public Works on this situation first thing in the morning.

The next meeting is scheduled for Monday September 22, 2014 at 7:00 P.M. Chairman Gingrich noted that he will not be in attendance at this meeting.

A motion was made by Mr. High seconded by Mr. Truntz to adjourn. The motion was unanimously approved and the meeting adjourned at 7:35 P.M.

ATTEST:

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Samuel Monticello, Manager