

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
AUGUST 26, 2013

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Absent: Peter Henninger, Solicitor

Residents and visitors in attendance:

- Brandt Coyne
- Bill Meiser (MASD)
- Jeff Sipe (LSTMA)
- Tom Mehaffie, Commissioner

Public Comment: No Public Comment

Bill Meiser, Director of Operations for Middletown School District explained that he received a call from Lower Swatara Township Authority indicating an extremely large usage of water for the month of July. Upon investigating the school district discovered main that goes to Reid and the Middle School. Mr. Meiser indicated that none of the water from the leak went into the sanitary sewer system. Mr. Sipe from the Municipal Authority confirmed that as well. Ms. Bechtel provided the Board and Mr. Meiser with a spread sheet showing the accumulative readings for the last year. Mr. Meiser is requesting from the Authority Board consideration in reduction for the previous paid sewer charges for the months of April through

July of 2013 when the leak occurred. The Board agreed that they would reduce the sewer charges based on the average of last year's readings for the months April through July 2012. A motion was made by Mr. High seconded by Mr. Wilkinson to average the readings for April through July 2012 and give the appropriate credit for Reid Elementary/Middle School sewer charges. The motion was unanimously approved.

A motion was made by Mr. Martino seconded by Mr. Truntz to approve the July 22, 2013 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report.

Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)

Mr. Cichy reported that the Contractor has submitted and HRG has reviewed the shop drawing submittals for this project. The Contractor began work at the Blacklatch site on August 20, 2013 and speaking with Mr. Sipe today, they got in about 512 feet of the sanitary sewer main pipe. Per the terms of the Contract, the Contractor must be substantially complete by September 18, 2013. Township staff has been performing a majority of the onsite observation efforts for this project.

GIS Mapping Update: Based upon the Authority's direction, HRG met with Township Staff to discuss revising the GIS proposals for the sanitary sewer and storm sewer systems. The revisions discussed the Township performing the database population, inspection and attribution of the sanitary and storm sewer systems. HRG revised the proposal based upon these revisions and submitted the revised draft proposals to Township staff for their review. HRG also discussed software and hardware requirements with Township staff and Mr. Cichy attached a copy of that information to his engineers report.

Commissioner Tom Mehaffie noted that it may be in the best interest of the Authority to conditionally approve the sanitary sewer GIS proposal tonight upon final review from Solicitor Henninger in order to move forward in a timely manner. The approval for the storm sewer proposal will be forthcoming. A motion was made by Mr. Wilkinson seconded by Mr. High to conditionally approve upon Solicitor Henninger review the GIS sanitary sewer proposal. The motion was unanimously approved.

Commissioner Mehaffie requested an executive session to discuss a personnel matter.

Chairman Gingrich noted that we had a very productive meeting with Middletown Borough regarding billing issues. It looks like we will be moving forward to getting this settled soon.

A motion was made by Mr. Wilkinson seconded by Mr. Truntz to approve the August expenses of the Sewer Revenue Fund in the amount of \$135,373.85. The motion was unanimously approved.

New Business: No New Business

The next meeting is scheduled for Monday, September 23, 2013 at 7:00 P.M. Chairman Gingrich noted he will not be attendance for that meeting.

A motion was made by Mr. High and seconded by Mr. Truntz to adjourn into executive session. The motion was unanimously approved and the meeting adjourned at 7:58 P.M.

ATTEST:

Tracey Bechtel
Recording Secretary