

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**FEBRUARY 23, 2015**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles High, Secretary
- Donald Martino, Asst. Secretary/Treasurer
- Samuel Monticello, Manager
- Matthew D. Cichy, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Richard Wilkinson, Treasurer, Peter Henninger, Solicitor

Residents and visitors in attendance:

Daniel Standish (United Water Middletown)

Steve Severin, (LSTMA)

Public Comments: No Public Comment

Chairman Gingrich welcomed Mr. Standish, Project Manager for United Water Middletown to the meeting and indicated that we are looking forward to having a good working relationship with him.

A motion was made by Mr. Truntz seconded by Mr. Martino to approve the January 26, 2015 Meeting Minutes. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report.

**Act 57 Tapping Fee Update:** A draft copy of the updated Wastewater Collection and Conveyance Facilities Capital Charges Study Pursuant to Act 57 of 2003 is attached for your review. The calculations indicate that maximum Total Residential Tapping Fee can be increased to \$3,652.00 from the current tapping fee of \$2,600.00. Mr. Cichy indicated that there are two (2) items he would like to highlight. The first item is the Reimbursement Part of the Study. A reimbursement component may be included in the tapping fee charged to new connections for facilities constructed by others for which a reimbursement is due to the person constructing the facilities. This reimbursement must be defined in a written agreement between the Township and the entity constructing the facilities. Typically, such agreements reimburse the cost of the capacity available for use by future connections. The Authority does not currently assess a Reimbursement Part.

The second item is the Special Purpose Part. This is generally applicable only to a particular group of customers. The Authority currently has two (2) Special Purpose parts, they are one thousand dollars each and they are the Lumber Street Interceptor and the Cherry Alley Interceptor. In completing this study we took a look at historic information and we could not find anything in our records of that calculation previously and from what we were able to determine from previous studies it looks like that was something that was done between 1998 and 2002 time frame by Township Staff, so this was one item that we were not able to update as part of this study.

HRG will finalize the draft report after receipt of comments.

**Riverview Drive Sewer Improvements:** The Contractor has completed a majority of the sanitary sewer and storm sewer replacement work. The Contractor has also installed the trench drains. Compaction testing on the backfill of the sanitary sewer trench showed that the contract required minimum compaction levels were not met, as such the contractor was required to excavate and recompact the trench. The Contractor must still complete work on the sanitary sewer manholes and mandrel testing of the sanitary sewer mains. In addition, restoration of the roadway and other disturbed areas remains. HRG continues to provide an on-site resident

project representative to observe the construction and is assisting Staff in their administration of the Contract.

**Pennsylvania Avenue Sewer Improvements Project:** As requested, HRG has prepared a proposal to provide Professional Engineering Services related to the Survey and Basemapping, Design, and Bid Phase Services for this project for the Authority's consideration. The Scope of Services is on a time and materials basis for an estimated fee of \$19,000.00.

A motion was made by Mr. High seconded by Mr. Truntz to approve the proposal for Professional Engineering Services related to the Survey and Basemapping Design and Bid Phase Services for the Pennsylvania Avenue Sewer Improvements Project for an estimated cost of \$19,000.00. The motion was unanimously approved.

**Solicitor's Report:** None

**Manager's Report:** Mr. Monticello reported that Art Saunders of United Water has informed him that they will coordinate any work they need to do with the Township's work plan in regards to the Pennsylvania Avenue Sewer Improvements Project. Mr. Monticello extended a Thank you to United Water for their cooperation.

Mr. Monticello asked the board for the approval of the O & M Agreement for Allied Properties, Inc. contingent on the Solicitor's review. A motion was made by Mr. High seconded by Mr. Martino to approve the O & M Agreement for Allied Properties, Inc. contingent of the Solicitor's review. The motion was unanimously approved.

Mr. Monticello requested a brief executive session immediately following this evenings meeting.

A motion was made by Mr. High seconded by Mr. Martino to approve February expenses of the Sewer Revenue Fund in the amount of \$226,464.24. The motion was unanimously approved.

**New Business:**

The next meeting is scheduled for Monday March 23, 2015 at 7:00 P.M.

A motion was made by Mr. High seconded by Mr. Truntz to adjourn and convene into executive session. The motion was unanimously approved and the meeting adjourned at 7:22 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary