

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 27, 2014

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Absent: Todd Truntz, Vice Chairman and Donald Martino, Asst. Secretary/Treasurer

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)
- Jeff Ash (LSTMA)
- Bill Meiser, (MASD)
- Catherine Hoover (Raudenbush Engineering)
- Jack Raudenbush (Raudenbush Engineering)
- Tom Mehaffie, Commissioner

Public Comment: No Public Comment

A motion was made by Mr. High seconded by Mr. Wilkinson to retain the same slate of officers as 2013. The motion was unanimously approved. The 2014 of officers is as follows:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard W. Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer

A motion was made by Mr. Wilkinson seconded by Mr. High to reappoint Peter Henninger, Jones and Henninger, P.C. as the Authority Solicitor. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. High to reappoint Herbert Rowland and Grubic as Authority Engineer. The motion was unanimously approved.

The approval of the Minutes of the Regular Meeting, December 16, 2013 is tabled till next month's meeting, due to the absence of two Board Members and Mr. Wilkinson not present at last month's meeting.

A motion was made by Mr. Wilkinson seconded by Mr. High to conditionally approve the conveyance of 4 additional EDU's for the new Middletown Area High School project upon review of the numbers provided to Mr. Cichy this evening from Raudenbush Engineering.

Engineer's Report: Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report.

Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)

The Contractor's submitted closeout documentation including record drawings which were reviewed and approved, and copies were distributed to all parties in mid-December 2013. As such the project has been completed.

GIS Mapping Update: Township Staff have completed locating, inspecting and attributing of the stormwater features throughout the Township and only some minor cleanup work remains.

As of today, Township Staff have collected:

- Outfalls: 166
- Storm Manholes: 35
- Inlets: 1,041
- Pipe segments: 1,099
- Cross Pipe: 53
- Conveyance: 14
- Underground Storage: 0
- Rain Garden: 0
- Basins: 45

HRG data collection of the sanitary sewer features via GPS was scheduled to begin last week; however, it was delayed due to the weather. It is now scheduled to begin later this week, weather permitting.

Easements for Sewers Constructed as part of Land Development Projects:

During review of a recent land development plan, it was discovered that a sanitary sewer easement deed of dedication proposed as part of a previous land development project was never recorded. In discussions with Solicitor Henninger, we questioned whether someone should review all plans going back some years regarding the deeds of dedication. It was assumed that the Township was handling this recording like they do for new roads. HRG would like the Board's recommendation on how to proceed.

A motion was made by Mr. Wilkinson seconded by Mr. High to authorize Solicitor Henninger to go on-line and search the last sewer deed of dedication that was recorded. Once we have a starting point then staff can go back and look at the Land Development/Sub Division Plans and find the ones that have not been recorded as of yet.

Potential Stormwater Ordinance Revision – Act 167:

Dauphin County Conservation District (DCCD) notified the Township of a DEP-approved amendment to the model stormwater ordinance in a memorandum dated December 12, 2013. The Township has the option to adopt one of three options:

1. Do nothing and keep ordinance as is.
2. Remove square footage exemption criteria and add a minimum separation distance from the new impervious area to existing watercourses, swales, wetlands, surface water, storm sewer, public road, property line, actively farmed land, etc. The required distance increases as the proposed impervious area increases.
3. Keep square footage exception criteria and add a minimum separation distance criteria.

A separate revision relates to the ability for the municipality to reject the request for exemption or modification for any reason, even if the proposed project demonstrates that it meets the criteria.

The Township will need to decide which option will be chosen, formally adopt the change to the ordinance if a change will be made, and notify DEP as to the optional language chosen, if any. Brenda Stouffer previously provided comments to the DCCD during the public comment period. This information was presented to the Planning Commission at their January meeting

and they recommended moving forward with Option 3. The Authority will have to consider this information as well and provide a recommendation of which option to move forward with.

The Municipal Authority Board gave their recommendation to move forward with Option 3.

It was also noted that Portable Pump came in and Mr. Sipe indicated that training has been scheduled.

Solicitor's Report: Solicitor Henninger noted that he will have the Annual Lien Report for the Board at next month's meeting.

Solicitor Henninger requested an executive session in order to discuss an intermunicipal agreement issue.

A motion was made by Mr. Wilkinson seconded by Mr. High to approve the first list of January expenses of the Sewer Revenue Fund in the amount of \$154,338.79. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. High to approve the seconded list of January expenses of the Sewer Revenue Fund in the amount of \$26,914.89. The motion was unanimously approved.

New Business: None

The next meeting is scheduled for Monday, February 24, 2014 at 7:00 P.M.

A motion was made by Mr. High and seconded by Mr. Wilkinson to adjourn. The motion was unanimously approved and the meeting adjourned at 7:46 P.M.

ATTEST:

Tracey Bechtel
Recording Secretary