

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**NOVEMBER 27, 2012**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Harry Krot, Township Manager
- Tracey L. Bechtel, Recording Secretary

Also in attendance: Jeff Bowra, (HRG) – arrived late

Mr. Cichy had one addition to the October 22, 2012 Minutes on page 2, paragraph 4 to add that the Authority accepted HRG's proposal for the Jamesway Pump Station Improvements Project. A motion was made by Mr. Wilkinson, seconded by Mr. Martino to approve the October 22, 2012 Meeting Minutes with the change. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report. Invoices received from Middletown WWTP upgrades for engineering and legal, Lower Swatara total share is \$1,376.24. In discussions with CET Engineering, they informed HRG that the only remaining invoices will be for costs associated with the Blatt & Myers lawsuit.

**Jamesway Pump Station Improvements Project:** The Agreements, Performance and Payment Bonds, and the Certificates of Insurance for the Jamesway Pump Station Improvement's Project have been submitted by the Contractor, PSI Pumping Solutions, Inc.

HRG has reviewed these contract documents for conformance with the Contract and also forwarded a copy to Solicitor Henninger for his review. Assuming that the submitted contract documents meet Solicitor Henninger's approval, the next step would be for the Authority to execute the submitted contract documents.

Upon execution of the submitted contract documents, HRG will work with the Authority and Township Staff to establish and issue a Notice to proceed and schedule a preconstruction conference. Preliminary discussions with Township Staff indicated that the preconstruction conference be held the week of December 3<sup>rd</sup>.

Solicitor Henninger noted that he did have a chance to look over the submitted documents, everything was in order and they are ready for execution. Mr. Cichy indicated that his colleague Mr. Bowra will be bringing those documents later this evening for signature.

**Blacklatch Lane Sewer Replacement Project:** Design of the Blacklatch Lane Sewer Replacement project continues. The sewer replacement work on Woodridge Drive has been incorporated into this Project. On November 14, 2012, the Geotechnical Engineer was on site at Blacklatch lane to perform geotechnical borings at two locations where manhole settlement has been reported. A report summarizing the Geotechnical Engineer's findings is expected by the end of November, which will then be incorporated in the Project design. Design drawings and the project manual are intended to be ready for Township Staff review in January 2013. Township Staff comments will be incorporated into the final design, and final documents are intended to be ready by January 28, 2013 for the Authority's authorization to proceed with the bid phase.

**Response to DEP on Chapter 94 Reports:** As the Authority is aware, DEP has new personnel reviewing the annual Chapter 94 Reports that are filed each spring and these personnel have generated comments on the Chapter 94 Reports. Highspire Borough Authority received comments from DEP on the Chapter 94 Report that they submitted, which included information prepared by HRG and the Township Staff on the Authority's system. Highspire Borough Authority has requested that the Authority provide a response to DEP comments which pertain to the Authority's information. HRG is working with Township Staff to provide responses to these comments.

HRG has been evaluating available equipment to monitor pump station flows as is now being required by DEP. Currently pump station flows are generally monitored on a daily basis, however DEP is requiring that flows be monitoring and reported on a peak instantaneous basis (basically 15-minute flows) to more accurately assess the pump station capacities. HRG has discovered and is evaluating an electrical data logger and software analysis tool to perform this task. We are in discussions with the equipment manufacturer to see if we can get a demonstration unit and try out on one of the Authority's pump stations. This tool could be utilized in lieu of a flow meter and may be more cost effective.

**Solicitor's Report:** Mr. Henninger reported payment of \$8,820.29 from Swatara Partners that satisfied the Lien. He also noted a total of around \$10,000 in Lien money was received this month.

Mr. Henninger also noted that information he received on the Blatt/Myers lawsuit that there is no end in sight and the Authority can expect to receive bills each month regarding this matter.

**Manager's Report:** Mr. Krot reported requests for conveyance by the following: Sheetz Store request for conveyance of 25 additional EDU's and Discovery Kids, 1963 Oberlin Road request for conveyance of 14 additional EDU's. The Board acknowledged those requests.

Mr. Krot noted the receipt of the Borough of Highspire Budget. Staff will be contacting Highspire to set up a meeting to go over a few items.

Mr. Krot also noted that the preliminary budget figures that were provided to the Board last month did not reflect an additional amount of \$175,000 for the refinanced issues of the bonds. A revised copy of the budget will be distributed prior to next month's meeting.

A motion was made by Mr. Wilkinson, seconded by Mr. Martino to approve the November expenses of the Sewer Revenue Fund in the amount of \$373,682.13. The motion was unanimously approved.

**New Business:** Mr. Krot noted that staff will be meeting with 2 additional billing software vendors with hopes of having more information for the board by the beginning of the year.

The next meeting is scheduled for Monday, December 17, 2012 at 7:00 P.M.

A motion was made by Mr. High and seconded by Mr. Martino to adjourn. The motion was unanimously approved and the meeting adjourned at 7:24 P.M.

ATTEST:

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Tracey Bechtel  
Recording Secretary