

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
SEPTEMBER 22, 2014

Vice Chairman Truntz called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- Todd Truntz, Vice Chairman
- Charles High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Samuel Monticello, Manager
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer

Absent: Chairman James R. Gingrich

Residents and visitors in attendance:

Jeff Ash, (LSTMA)

Mike LaCesa, (Sheetz)

Michael Yingling, (SARAA)

Vice Chairman Truntz welcomed the residents and visitors this evening and asked if anyone would like to address the Board.

Mr. LaCesa, representing Sheetz, indicated he is here this evening along with Mr. Yingling from SARAA to ask the Board to act on their O & M Agreement and the Security Agreement for Sheetz. Mr. LaCesa explained that they are leasing property from SARAA; the airport authority will actually be signing the documents as the land owner.

Solicitor Henninger indicated that there were four (4) separate easements requiring multiple signatures that were required as part of this project. They have now been acquired. Solicitor Henninger noted that he has reviewed the O & M Agreement and the Security Agreement and they are in order. So at this time they are before the Board for consideration to

approve the standard O & M Agreement and the Security Agreement in the amount of \$160,017.00.

A motion was made by Mr. Martino seconded by Mr. High to approve the O & M Agreement and the Security Agreement as described by the Solicitor. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve the August 25, 2014 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report.

GIS Mapping Update: HRG met with LSTMA staff and conducted training on the ArcGIS Online system so that they can use it to complete the inspection and attribution of all the sanitary sewer features. HRG also reviewed with the LSTMA staff how they can begin using this system now instead of relying upon the old hard copy system maps which are out of date.

Riverview Drive Sewer Replacement: HRG completed preparation of project documents and worked with the Township to advertise this project. Project bids are due on Monday, October 13, 2014 at 1:00 P.M. It is intended that final project documents will be provided to the LSTMA staff after the bid period ends. There are presently 16 contractors looking at the project.

PA Small Water and Sewer Grant Application Update: There were 295 applications submitted. Unfortunately, the Authority's project was not selected. Awards under this one time program were very political and only 30 projects received the \$3,000,000 of available funding. Mr. Cichy attached the list of awarded projects for the Board.

Solicitor's Report: Solicitor Henninger noted the upcoming meeting with SARAA and Middletown Borough representatives on September 30th in regards to the North 29 sewer situation.

Solicitor Henninger reported that there are six (6) Township properties listed for Sheriff Sale on mortgage foreclosure in November. Two (2) of the properties are current with their

sewer rents, one (1) had water shut off in November and has a \$5.23 balance and the other three (3) have a balances of \$500.00 or more, so we will be moving forward on sending out the letters necessary to place a lien on these properties in advance of these sheriff sales.

Solicitor Henninger also noted that we received payment on 2020 Mountain View Road, a property which we placed a lien on earlier this year.

Manager's Report: Mr. Monticello informed the Board about a phone call he received this morning from a reporter inquiring as to how the Township feels about the apparent movement Middletown is taking in advertising and soliciting bids for either the leasing or sale of their water and sewer authority's.

Mr. Monticello replied that he was not aware that Middletown was going forth with anything. The reporter responded that the bids have gone out and being accepted through today. After review of the bids, the Borough was looking to make recommendations on which way they were going to proceed by early next week.

Mr. Monticello's only comment was concern that the Municipal Authority of Lower Swatara Township currently has a Sewage Treatment Agreement with Middletown Borough Authority, how will this lease/sale effect that Agreement.

Solicitor Henninger added that he did take a look at our Agreement with Middletown Borough Authority and it says that it is binding on successors and assigns, which means if they would sell or lease the operation our Agreement remains in effect.

Mr. Monticello updated the Board on the Green Plains pump station, the new rotating assemblies have been implemented and they are up and working with great efficiency.

The last update to the Board is regarding water service at the Jamesway Plaza. Mr. Monticello reported that Mr. Ash met with representatives from United Water, we have completed the application for service and are awaiting a date and time when service will be installed.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve September expenses of the Sewer Revenue Fund in the amount of \$118,557.26. The motion was unanimously approved.

New Business: Ms. Bechtel updated the Board on delinquencies. Since July 1, 2014 there has been a 36% decrease in 60 days past due balances and a 14% decrease in 90 days past due balances, also about 30 customers have set up payment plan arrangements with the Authority.

The next meeting is scheduled for Monday October 27, 2014 at 7:00 P.M.

A motion was made by Mr. Martino seconded by Mr. High to adjourn. The motion was unanimously approved and the meeting adjourned at 7:30 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary