

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
SEPTEMBER 23, 2013

Vice Chairman Truntz called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Absent: James R. Gingrich, Chairman

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)
- Tom Mehaffie, Commissioner

Public Comment: No Public Comment

A motion was made by Mr. Martino seconded by Mr. Wilkinson to approve the August 26, 2013 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report.

Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)

Mr. Cichy reported that the Contractor completed the installation of the new sewer main work in both the Blacklatch and Woodridge Drive areas on September 19, 2013. Restoration work must still be completed. A Substantial Completion inspection has been scheduled for September 26. Township staff has been performing a majority of the onsite observation efforts for this project.

The Contractor has submitted Application for Payment No. 1 in the amount of \$139,400.10. HRG has reviewed this application, and recommends that the Authority approve the application for payment. A motion was made by Mr. High seconded by Mr. Martino to approve Application for Payment No. 1 to Anrich, Inc. in the amount of \$139,400.10 for the 2013 Sewer Systems Improvement Project. The motion was unanimously approved.

GIS Mapping Update:

HRG submitted a copy of our GIS proposal for the sanitary sewer system to Solicitor Henninger for his review.

HRG has scheduled an ESRI software presentation/meeting with Township Staff for October 1, 2013 at 10AM for ESRI to present their software to the Township.

Solicitor Henninger updated the Board on the progress of the 2010 and 2011 recalculations of the wastewater charges from Middletown Borough. Staff has received the workpapers and the 2011 audit, Tammy Blymire is currently working on plugging the numbers into the similar formula the Borough's engineers has used in calculating 2012 and the 2013 estimates. We are still waiting on clarification regarding a few charges for 2010 so we are not quite finalized at this point. Solicitor Henninger did indicated that as of now is does look like there is a significant credit coming into 2013 and perhaps into 2014 as well.

Solicitor Henninger suggested that in order to keep everything moving forward he would request that the Board authorize that a letter, under the Chairman's signature, be drafted once the 2010 and 2011 numbers are finalized along with a slight deviation in Middletown's calculation for 2012 recapping that and pointing out how the calculation was arrived at and what our opinion is as far as the credits that would be due do to the overpayments during 2011 and 2012.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to authorize a letter to be drafted by the Solicitor and signed by Chairman Gingrich to Middletown regarding the billing once we have the final figures. The motion was unanimously approved.

Solicitor's Report:

Approve/reject Resolution No. 2013-R-1 – Amending Municipal Authority's Bi-Laws to add Stormwater Management to the Municipal Authority's responsibilities. Solicitor Henninger noted that this Resolution will amend the Authority's Articles of Incorporation in

order to permit Stormwater Management review to come under the Municipal Authority. Solicitor Henninger also noted that the review process will not change and no additional expense should be incurred by the Authority for the reviews.

A motion was made by Mr. Martino seconded by Mr. Wilkinson to approve Resolution No. 2013-R-1 Amending the Municipal Authority's Bi-Laws to add Stormwater Management to the Municipal Authority's responsibilities. The motion was unanimously approved.

Solicitor Henninger reported that he has reviewed the list of Sheriff Sales scheduled for October 10th, and there are four (4) properties in Lower Swatara Township that are in mortgage foreclosure. One property is current on sewer rents and the other three (3) currently have past due balances as follows: 2 Donald Avenue - \$732.13; 1400 Lakeside Drive - \$487.17; 1834 Lakeside Drive - \$389.31. Solicitor Henninger recommended that the Board place Liens on at least 2 Donald Avenue and 1400 Lakeside Drive.

A motion was made by Mr. High seconded by Mr. Martino to place Liens on all three (3) of the above listed properties. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve the September expenses of the Sewer Revenue Fund in the amount of \$269,289.64. The motion was unanimously approved.

New Business: No New Business

The next meeting is scheduled for Monday, October 28, 2013 at 7:00 P.M.

A motion was made by Mr. Martino and seconded by Mr. High to adjourn. The motion was unanimously approved and the meeting adjourned at 7:28 P.M.

ATTEST:

Tracey Bechtel
Recording Secretary