

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
APRIL 22, 2013

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)
- Jeff Bowra, HRG., Inc.
- Tom Mehaffie, Commissioner
- Mr. and Mrs. Cyphert (1435 Candlewycke Drive)
- Mr. and Mrs. Yandrich (1439 Candlewycke Drive)
- Karen Cockley (1412 Farmhouse Lane)

Chairman Gingrich welcomed the visitors to the meeting and opened the floor for public comment.

Public Comment:

Mr. Yandrich (1439 Candlewycke Drive), indicated he is here this evening along with his wife and neighbors, Mr. and Mrs. Cyphert (1435 Candlewycke Drive) to get a better understanding of the easement and right-of-way letters they received. Ms. Cockley (1412 Farmhouse Lane) also had questions and wanted clarification regarding the easement right-of-way letter she received as well.

Mr. Cichy and Mr. Henninger had the residents come forward to view the drawings and went over in more detail the placement of the sanitary sewer main for the Blacklatch Lane Sewer Replacement Project.

A motion was made by Mr. Martino seconded by Mr. Wilkinson to approve the March 25, 2013 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report. Mr. Cichy asked the Board if they would still like to carry this item on the Agenda since there has been no activity for the last two or three months. Chairman Gingrich noted he thought we should keep it on until the on-going legal issues are resolved.

Jamesway Pump Station Improvements Project: The Contractor, PSI Pumping Solutions, has completed installation of the sewage grinder, and other ancillary improvements required by the Contract. HRG and Township Staff conducted a substantial completion inspection on April 4, 2012 and generated a punch list of items to be corrected or completed. The Contractor has corrected and completed the items on the punch list, with the exception of a leaking hydraulic hose coupling, which is on order and will be replaced when the part is received.

The Contractor has submitted Application for Payment No. 1 in the full contract amount of \$61,485.00. HRG has reviewed this application and recommends that the Authority approve the application for payment, but withhold submission of payment until acceptable final contract closeout documents are received from the Contractor. HRG anticipates receipt of these documents this week. HRG also considers that the leaking hydraulic hose coupling can be addressed through the warranty provisions of the project.

A motion was made by Mr. Wilkinson, seconded by Mr. Martino to approve Payment No. 1 to PSI Pumping Solutions in the amount of \$61,485.00 but withhold the payment until acceptable final contract closeout documents are received. The motion was unanimously approved.

Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)

The Notice of Intent to Award was sent to Anrich, Inc. on April 8, 2013 for the unit price bid amount of \$220,115.25. To date, contract documents have not been returned by Anrich, Inc.

HRG provided a right-of-way letter to the Township for use in obtaining rights-of-way from affected property owners. It is recommended that these are obtained prior to award of the contract.

Mr. Cichy asked for the Authority's authorization to move forward to generate the additional information Ms. Cockley has requested for her easement Mr. Cichy anticipates sending a survey crew on site to stake out the easement area as well as calculate the square footage she has asked for.

A motion was made by Mr. High and seconded by Mr. Wilkinson to approve HRG to have a survey crew go out to 1412 Farmhouse Lane and do the staking and mapping of the sewer line going through her property. The motion was unanimously approved.

HRG has prepared a proposal for the construction contract administration (CA) and resident project representative (RPR) phases of the 2013 Sewer System Improvements Project. Mr. Cichy asked Mr. Bowra to present the proposal to the Board this evening.

A motion was made by Mr. Martino and seconded by Mr. High to approve the proposal for Professional Services for the Blacklatch Lane Sewer Replacement Project. The motion was unanimously approved.

Chairman Gingrich noted to the Engineer that the Authority has discussed GIS mapping and would like to start moving ahead especially with the retirement of Mr. Sipe in a little over a year. Mr. Cichy explained that the first step would be to sit down and discuss and develop a plan of what we would like to see and develop a Geo data base for this information. The Board was all in agreement to start meeting and gather information on what the Authority would like and also discuss with the Township on moving forward with GIS mapping at the same time for cost saving benefits. Commissioner Mehaffie indicated he will discuss this possibility with the Board of Commissioners.

Solicitor's Report: Solicitor Henninger reported he placed a lien on 839 Woodridge Drive. Solicitor Henninger noted we will continue to work with the property owners to get the easement and right-of-ways and abandonment of easements in order so we can move forward with the Blacklatch project.

A motion was made by Mr. Wilkinson, seconded by Mr. Martino to approve the April expenses of the Sewer Revenue Fund in the amount of \$179,040.01. The motion was unanimously approved.

Ms Bechtel asked the Board for a motion to reappoint new signature authorization with Penn DOT Business Partners. Currently the signatures on file are Ronald J. Paul and Leslie L. LaVia. A motion was made by Mr. Wilkinson and second by Mr. High to appoint James R. Gingrich and Tracey L. Bechtel as the new authorized signature for Penn DOT Business Partner.

The next meeting is scheduled for Monday, May 20, 2013 at 7:00 P.M.

A motion was made by Mr. Martino and seconded by Mr. Truntz to adjourn. The motion was unanimously approved and the meeting adjourned at 8:10 P.M.

ATTEST:

Tracey Bechtel
Recording Secretary