

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**DECEMBER 16, 2013**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Absent: Richard Wilkinson, Treasurer

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)
- Jeff Ash (LSTMA)
- Jeff Bowra (HRG)
- Tom Mehaffie, Commissioner

**Public Comment:** No Public Comment

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve the November 25, 2013 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. High seconded by Mr. Martino to approve the 2014 Sewer Revenue Fund Budget. The motion was unanimously approved.

**Solicitor's Report:** Solicitor Henninger noted that Middletown confirmed the calculations for 2013-2014 sewer rents.

Solicitor Henninger reported that there are four (4) properties up for Sheriff Sale in January 2014. One property is current on sewer rents, the other three properties have a balance of \$592; \$778; and \$1,327. Solicitor Henninger asked the Board if they would like him to place Liens on the stated properties. The Board directed Solicitor Henninger not place Liens on the properties at this time.

Solicitor Henninger requested an executive session in order to update the Board on the Middletown Litigation.

The Lower Swatara Township Municipal Authority convened into executive session at 7:07 P.M. The Authority Board reconvened to their regular meeting at 7:12 P.M.

A motion was made by Mr. High seconded by Mr. Martino to approve the December expenses of the Sewer Revenue Fund in the amount of \$103,718.11. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report.

**Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)**

Representatives of HRG and the Owner completed a final inspection on November 26, 2013 and verified all work has been completed, with exception of resetting a property corner pin disturbed during construction. The Contractor offered to pay one-half of HRG's cost to reset the pin.

The Contractor accepted the Authority's offer to approve Claim Nos. 4 and 5, deny Claim No. 8, waive liquidated damages, and closeout the Contract. HRG has prepared Change Order No. 2 for the Project to incorporate these items into the Contract and also reimburse the Authority for half of the cost of resetting the property pin. This change order results in an increase of \$2,385.48 to the Contract Price.

HRG has also prepared the Final Change Order for the Project to reconcile the Bid Quantities to the Final Quantities installed for the Contract. The change order results in an increase of \$8,363.36 to the Contract Price.

The Contractor has submitted the Final Application for Payment in the amount of \$39,537.70. HRG has reviewed this application, and recommends that the Authority approve the application for payment and make payment to Anrich, Inc. in the amount of \$39,537.70.

The Contractors closeout documentation was submitted today, and HRG is currently reviewing and will distribute copies of it when complete.

A motion was made by Mr. High seconded by Mr. Martino to Approve Change Order No. 2 for \$2,385.48; to Approve the Final Change Order for \$8,363.36 and to Approve Final Application for Payment to Anrich, Inc. in the amount of \$39,537.70. The motion was unanimously approved.

**GIS Mapping Update:** Township Staff continue to work on completing the locating, inspecting, and attributing of the stormwater features throughout the Township. As of today, Township Staff has collected.

- Outfalls: 87
- Storm Manholes: 26
- Inlets: 714
- Pipe segments: 725
- Cross Pipe: 5
- Conveyance: 0
- Underground Storage: 0
- Rain Garden: 0
- Basins: 28

HRG data collection of the sanitary sewer features via GPS is scheduled to begin in mid-January 2014, weather permitting.

**SARAA North 29 Update:** SARAA has requested a time extension to the Board of Commissioners to defer action on the submitted sewage module for the North 29 Area until January 23, 2014. This request by SARAA is to allow SARAA to review the Authority's 2009 Sewage Treatment Agreement with the Middletown Borough Authority and enter into possible discussions with all appropriate parties to allow SARAA to convey the sewage generated by the North 29 Area to SARAA for treatment.

**New Business:** None

The next meeting is scheduled for Monday, January 27, 2014 at 7:00 P.M.

A motion was made by Mr. Martino and seconded by Mr. Truntz to adjourn. The motion was unanimously approved and the meeting adjourned at 7:29 P.M.

ATTEST:

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Tracey Bechtel  
Recording Secretary