

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**MARCH 25, 2013**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Harry Krot, Township Manager
- Tracey L. Bechtel, Recording Secretary

**Public Comment:** No Public Comment

A motion was made by Mr. High seconded by Mr. Martino to approve the February 25, 2013 Meeting Minutes. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No invoices were received this month on the Project. Mr. Cichy noted he had previously requested additional information from CET on last month's invoice for \$660.84 in legal cost; no response has been provided and doubts that there will be one.

Mr. Henninger added that he had requested Middletown Authority provide us with detailed bills and they said they would get those to us.

**Jamesway Pump Station Improvements Project:** The Contractor, PSI Pumping Solutions, has performed a limited amount of work onsite to date. We contacted the Contractor for an updated schedule due to the rapidly approaching deadline for substantial completion. The

Contractor informed us that all of the components were recently delivered to his site and he intends to be on site this week to complete the installation by early next week. The Contractor must be substantially complete with the work by April 3, 2013 and have all work completed by May 3, 2013. Township staff has been performing the onsite RPR observation of this project.

**Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)**

Bids were opened on March 21, 2013. A copy of the bid tabulation is attached hereto for your use. All bids received were very favorable amounts based upon the estimate. All of the bids were in order and the following irregularities were noted:

- Anrich, Inc.,: Responded “I DO NOT ARGEE” to the following bid statement “*In submitting this Bid, Bidder represents and agrees that Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder. (Enter “I AGREE” or “I DO NOT AGREE”).*”

At the request of the Solicitor, HRG contacted Anrich, Inc. for an explanation as to why they wrote “I DO NOT AGREE” and they responded because **I had not** sent any written notices to the Engineer prior to the bid concerning any conflicts, ambiguities or discrepancies.

- Bulldog Construction Co., Inc.: Did not submit the necessary documents as a condition of the bid. The documents included: (a) Bid Security, (b) Non-Collusion Affidavit, and (c) Public Works Employment Verification form. Based upon this information not being submitted, it is recommended that Bulldog Construction Co., Inc. bid be rejected.

The three (3) apparent lowest bids have been provided to the Authority Solicitor for review with compliance with the public bidding requirements. The apparent low bidder, Anrich, Inc. appears to be a reputable and qualified contractor.

Provided that the review by the Authority’s Solicitor is met with satisfactory results and the Authority Solicitor is satisfied with the response provided for the irregularity noted above, it is our recommendation that the Authority issue Notice of Intent to Award the construction contract for this project to the apparent low bidder as follows:

- Contract 13-01: Anrich, Inc. for the unit price bid amount of \$220,115.25, subject to receipt of acceptable Performance and Payment Bonds, receipt of acceptable Certificates of Insurance, and any other conditions deemed applicable by the Authority.

A motion was made by Mr. Martino, seconded by Mr. Wilkinson to give Notice of Intent to Award Contract 13-01 to Anrich, Inc. for the bid price of \$220,115.25. The motion was unanimously approved.

Copies of the rights-of-way exhibits were provided to Solicitor Henninger for his use with regards to the development of the rights-of-way agreements. The Township should try to obtain off rights-of-way by the time the contract with the Contractor is awarded.

**Solicitor's Report:** Solicitor Henninger reported he has prepared the Easement and Right-of-Way document for Township staff.

Solicitor Henninger noted he will be contacting Tracey regarding four (4) properties that are going to sheriff sale to see if there are any significant outstanding sewer charges that would necessitate filing municipal liens.

**Manager's Report:** Mr. Krot reported that last Friday he sent a letter to Highspire's manager, requesting the \$139,000.00 overpayment as directed by the Authority Board at last month's meeting.

Mr. Krot noted that a representative from Muni-Link did meet with Tracey and things are moving forward with the new billing software.

Mr. Krot was notified by Mr. Sipe this afternoon that there is a leak in the force main at the Jamesway Pump Station. Repair on that will take place next week.

In closing Mr. Krot announced to the Board that he has resigned his position as Manager effective April 12, 2013 and noted it was a pleasure working with each of them. The Board wished Mr. Krot the best of luck.

A motion was made by Mr. Wilkinson, seconded by Mr. Truntz to approve the March expenses of the Sewer Revenue Fund in the amount of \$226,182.40. The motion was unanimously approved.

The next meeting is scheduled for Monday, April 22, 2013 at 7:00 P.M.

A motion was made by Mr. Martino and seconded by Mr. Wilkinson to adjourn. The motion was unanimously approved and the meeting adjourned at 7:18 P.M.

ATTEST:

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Tracey Bechtel  
Recording Secretary