

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
MAY 20, 2013

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)

Public Comment: No Public Comment

A motion was made by Mr. Martino seconded by Mr. Wilkinson to approve the April 22, 2013 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report.

Jamesway Pump Station Improvements Project: The Contractor, PSI Pumping Solutions, has replaced the leaking hydraulic hose coupling twice now and the leak has now stopped. Township Staff will continue to monitor and we will advise the Contractor if additional repair work is needed.

Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)

Mr. Cichy indicated there are a few items to discuss, one is the right-a-way issues and second is the agreement issue with the Contractor. Mr. Cichy referred to Solicitor Henninger on which item to address first.

Solicitor Henninger requested an executive session to discuss items pertaining to Real Estate acquisitions.

The Municipal Authority Board convened into executive session at 7:04 P.M.

The Municipal Authority Board re-convened to the regular meeting at 7:27 P.M.

Mr. Cichy continued with his report, the Contractor, Anrich, Inc. has submitted the Agreement, Performance Bond, Payment Bond, and Certificate of Insurance. HRG has reviewed this information and found the Agreement, Performance Bond and Payment Bond to be acceptable. They have provided copies of these documents to Solicitor Henninger for his review and approval. Provided that the review by Solicitor Henninger is met with satisfactory results, it is our recommendation that the Authority award the construction contracts for this project to Anrich, Inc. as follows:

Contract 13-01: Anrich, Inc. for the unit price bid amount of \$220,115.25, subject to receipt of acceptable Performance and Payment Bonds, receipt of acceptable Certificates of Insurance, and any other conditions deemed applicable by the Authority.

HRG noted that the submitted Certificate of Insurances must be revised to reflect the requirements of the contract and have advised the Contractor; the receipt of acceptable Certificates of Insurances must be received prior to the Contractor beginning work.

Per the requirements of the Contract Documents the Authority must award the Contract by May 29, 2013 unless extended in writing by the Authority and the Contractor. Following awarding the Contract, the contract times will commence 30 days after the Agreement date (June 28, 2013) or sooner if a Notice to Proceed is issued.

Solicitor Henninger indicated he reviewed the Agreement, Performance Bond and Payment Bond and all is in order.

A motion was made by Mr. Wilkinson, seconded by Mr. Martino to award Contract 13-01 to Anrich, Inc. for the unit price bid amount of \$220,115.25 with the following stipulations:

- Receipt of acceptable Certificates of Insurance.
- Not to precede until the Municipal Authority issues a Notice to proceed, once all easements have been secured.

Mr. Cichy also reported that HRG met with Township Staff, along with Chairman Gingrich, Mr. Martino, and Commissioner Mehaffie regarding the GIS mapping. HRG provided sample data bases from other municipalities for the Authority and Public Works departments to review and see what would work best for the sanitary sewer and storm sewer in the Township.

Solicitor's Report: Solicitor Henninger reported he completed the Annual Audit Letter and mailed it out last week. He also calculated the payoff amount for the Elhajj Lien and we are waiting for the receipt of that money.

Mr. High had a question for the Solicitor regarding an article he read in the Patriot News about Royalton's water and sewer agreement with Middletown and that Middletown was doing a rate comparison study and was going back to Royalton with rate modifications. The article also mentioned Lower Swatara Township as another customer of Middletown WWTP. Mr. High's question is "How secure is our Agreement with Middletown?"

Solicitor Henninger replied that he did not see that article, and indicated that Middletown does have the right to raise our rates but not higher than what they charge their own customers, also our agreement is based on our flow to Middletown. Solicitor Henninger indicated he will look into this further.

A motion was made by Mr. Wilkinson, seconded by Mr. Martino to approve the May expenses of the Sewer Revenue Fund in the amount of \$208,646.44. The motion was unanimously approved.

New Business: Mr. Sipe reported that on Thursday, May 9, 2013 the Municipal Authority staff met with employees from SARAA regarding the development of North Lot 29. This tract of land is to the north and east of the proposed Sheetz store. They plan to generate approximately 18,000 gallons per day of sewer flow. This flow will be treated at the HIA Treatment Plant. They plan to demolish the old #501 Pump Station and construct a new one out of the floodplain. The #501 Pump Station was turned over to the Township in 1983, so they will be asking for permission to remove the old Township Pump Station that hasn't been used for many years.

The next meeting is scheduled for Monday, June 24, 2013 at 7:00 P.M.

A motion was made by Mr. Martino and seconded by Mr. Truntz to adjourn. The motion was unanimously approved and the meeting adjourned at 7:53 P.M.

ATTEST:

Tracey Bechtel
Recording Secretary