

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**MARCH 24, 2014**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Samuel Monticello, Manager
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)
- Jeff Ash (LSTMA)
- Tom Mehaffie, Commissioner
- Jon Wilt, Commissioner

**Public Comment:** No Public Comment

A motion was made by Mr. High seconded by Mr. Truntz to approve the February 24, 2014 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. Martino seconded by Mr. Wilkinson to approve the PADEP MS4 Chesapeake Bay Pollutant Reduction Plan and Minimum Control Measure plan procedures, as drafted by HRG, for submission to PADEP. The motion was unanimously approved.

A motion was made by Mr. Martino seconded by Mr. Truntz to approve recommendation for the Board of Commissioners to authorize payment for the Middletown Borough Authority Wastewater Treatment Plant Blatt & Myers, Inc. litigation, in the amount of \$1,861.74 and the Blatt & Myers, Inc. settlement as follows: Venzie, Phillips & Warshawer – Mediator Fees in the amount of \$1,530.00; Rhodes Group – Professional Fees in the amount of \$9,430.23. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report.

**GIS Mapping Update:** Data collection of the sanitary sewer and storm sewer features began in early March and as of mid-March approximately 300 features have been collected. Data collection efforts will continue for the next few months. It is our goal to complete this effort in early May, weather permitting. After the data is collected it will then be downloaded and incorporated into GIS.

**Solicitor's Report:** Solicitor Henninger distributed the Annual Sewer Lien update list as of February 15, 2014.

Solicitor Henninger also reported on a Right-To-Know request that was received by the Township requesting a list of 90 days or more delinquent accounts and amounts. There were 90 out of the 162 accounts that are in excess of \$500.00. As of last January there were 56 in excess of \$500.00 so there has been an increase. Staff will be working on developing collection letters to input into the billing system which will assist in the collection of past due accounts.

Solicitor Henninger noted that there are five (5) mortgage foreclosure sale properties in Lower Swatara Township scheduled for May, one of which just sold so we have received payment, another one is only a hundred plus dollars but there are three (3) of which are in excess of \$500 which he recommended that the Board authorize him to place liens on. Those properties are as follows: Andrew Bird, 104 Shirley Drive - \$529.15; Nicole Wilkerson, 114 Shirley Drive - \$566.00; Connie Cuff/Johnson, 2020 Mountain View Drive - \$1,177.75. A motion was made by Mr. Wilkinson seconded by Mr. High to authorize Solicitor Henninger to place Liens on the above mentioned properties. The motion was unanimously approved.

**Manager's Report:**

Mr. Monticello gave an overview of the Mid Penn Bank proposal to the Board. The Authority is currently receiving \$0.00 annual interest income with Citizens checking account; \$0.01% annual interest income with Citizens savings account and 0.01%-0.02% annual interest income with PLIGIT-(\$387).

Mid Penn's proposal offers Government Checking Plus for all accounts at an interest rate of .25% in the checking accounts. Mr. Monticello also noted that the Township has all of their bank accounts currently with Mid Penn Bank. The proposed annual interest income is \$5,447.60 which is a net gain of \$5,060.58. Mid Penn has no monthly activity or cash management service fee along with on-line banking abilities not currently available with Citizens Bank without fees. Mid Penn provides a yearly review which will allow for an increase in interest rate pending on the year's performance.

A motion was made by Mr. Truntz seconded by Mr. Wilkinson to authorize staff to move forward with the transition from Citizen Bank to Mid Penn Bank. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. High to appoint Waggoner, Frutiger and Daub LLP to conduct the annual audit of our financial statements as of December 31, 2013 not to exceed \$5,400.00. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve March expenses of the Sewer Revenue Fund in the amount of \$139,553.83. The motion was unanimously approved.

**New Business:**

Ms. Bechtel noted that once we get the bank account set up with Mid Penn we will start the online, e-statement billing and credit card payment abilities.

A meeting is scheduled for April 10, 2014 with SARRA regarding the North Lot 29. Update will follow.

Mr. Sipe acknowledged Middletown Borough for their help during the recent breakdown of our flusher truck. Mr. Sipe contacted Ken Klinepeter and within an hour Middletown sent two operators and their flusher truck to assist us.

The next meeting is scheduled for Monday April 28, 2014 at 7:00 P.M.

A motion was made by Mr. Martino seconded by Mr. High to adjourn. The motion was unanimously approved and the meeting adjourned at 7:33 P.M.

ATTEST:

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Tracey Bechtel  
Recording Secretary