

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
DECEMBER 17, 2012

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Donald Martino, Asst. Secretary/Treasurer
- Matthew D. Cichy, Engineer
- Harry Krot, Township Manager
- Tracey L. Bechtel, Recording Secretary

Also in attendance: Jeff Bowra, (HRG), and Commissioner Tom Mehaffie

Absent: Richard Wilkinson, Treasurer and Peter Henninger, Solicitor

A motion was made by Mr. Martino, seconded by Mr. Truntz to approve the November 26, 2012 Meeting Minutes. The motion was unanimously approved.

A motion was made by Mr. High, seconded by Mr. Martino to approve the 2013 Sewer Revenue Fund Budget. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. Mr. Cichy reported he just received invoices today. Lower Swatara Share for Engineering totaled \$379.25 and Legal costs totaled \$694.60.

Jamesway Pump Station Improvements Project: The preconstruction conference was held on December 4, 2012 with representatives of the Contractor, PSI Pumping Solutions, Inc., HRG, and Lower Swatara Township present. The Contractor anticipates performing the work for this contract in late January/early February 2013. The Contractor must be substantially completed with the work by April 3, 2013 and have all work completed by May 3, 2013.

Blacklatch Lane Sewer Replacement Project: Design of the Blacklatch Lane Sewer Replacement Project continues. Survey and base mapping has been completed for Woodridge Drive. A report summarizing the Geotechnical Engineer's findings at Blacklatch Lane was received on November 30, 2012 and will be incorporated in the Project design. Design drawings and the project manual are intended to be ready for Township Staff review in January 2013. Township Staff comments will be incorporated into the final design and final documents are intended to be ready by January 28, 2013 for the Authority's authorization to proceed with the bid phase.

Solicitor's Report: None

Manager's Report: Mr. Krot reported that staff is attempting to reach out to Highspire in regards to the funds in their account to be transferred back to the Township. Also we are continuing to meet with billing software vendors and will hopefully have a presentation for the Board by the January meeting.

A motion was made by Mr. High, seconded by Mr. Martino to approve the December expenses of the Sewer Revenue Fund in the amount of \$48,474.05. The motion was unanimously approved.

The next meeting is scheduled for Monday, January 28, 2013 at 7:00 P.M.

Chairman Gingrich wished everyone a Merry Christmas and Happy New Year.

A motion was made by Mr. Truntz and seconded by Mr. Martino to adjourn. The motion was unanimously approved and the meeting adjourned at 7:17 P.M.

ATTEST:

Tracey Bechtel
Recording Secretary