

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**OCTOBER 28, 2013**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey L. Bechtel, Recording Secretary

Residents and visitors in attendance:

- Jeff Sipe (LSTMA)
- Tom Mehaffie, Commissioner

**Public Comment:** No Public Comment

A motion was made by Mr. High seconded by Mr. Wilkinson to approve the September 23, 2013 Meeting Minutes. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report. The first item is the Middletown WWTP Upgrades Update. No update to report.

**Blacklatch Lane Sewer Replacement Project: (2013 Sewer System Improvements Project)**

Mr. Cichy reported that the Substantial Completion inspection was conducted on September 26, 2013 with the Owner, Engineer, and Contractor in attendance. It was determined that the work was substantially complete as of September 19, 2013 and a punch list of remaining items to be completed or corrected before final payment. Per the Contract, all work was to be completed by October 18, 2013. Work on the certain items still remains and the largest item yet to be

completed is the pavement restoration. The Township has received complaints from residents about the condition of the roadways. HRG has notified the Contractor numerous times and requested that a paving schedule be provided. We have yet to receive a paving schedule. As a result of the residents' complaints and the Contractors lack of progress, the Township obtained a quote from Apex Paving to complete the paving for \$11,271.20. This is approximately \$3,900 greater than the estimated paving cost included in the Contract. We would like to discuss how the Authority Board would like to proceed with the pavement restoration.

After further discussion, the Board directed HRG to contact the Contractor tomorrow with the following two options regarding the paving. Option one: Hire Apex to complete the paving this week or Option two: Access liquidated damages through April of 2014.

The Contractor has submitted Application for Payment No.2 in the amount of \$59,191.71. HRG has reviewed this application and recommends that the Authority approve the application for payment. A motion was made by Mr. Wilkinson seconded by Mr. High to approve Application for Payment No. 2 to Anrich, Inc. in the amount of \$59,191.71. The motion was unanimously approved.

Mr. Cichy added that the Contractor has submitted seven (7) Claims for extra work related to the Project. The submitted claims total \$17,021.03. HRG is currently reviewing these claims and will be providing a recommendation to the Authority.

A review of the work completed to date and remaining work to be completed for the project, including the pavement restoration being completed by the Contractor, but not including the submitted claims, forecast the estimated total construction cost to be approximately \$221,000; which is less than \$1,000 above the Contractors unit price bid amount.

It is intended that the final application for payment and all contract closeout documents would be submitted for next month's Authority meeting.

**GIS Mapping Unpdate:** HRG conducted a joint sanitary sewer/stormwater GIS Geodatabase Development meeting with Township Staff on October 2, 2013. Throughout the month we worked with each other to develop the GIS Geodatabase for both the sanitary sewer and stormwater systems. A final GIS Geodatabase for the sanitary sewer and stormwater systems was approved by Township Staff on October 24.2013.

ESRI conducted a software presentation/meeting with Township Staff and HRG on October 1, 2013 to present their ArcGIS Online software and its capabilities to the Township. ESRI submitted a quote to the Township for an ArcGIS Online Level I Plan which includes up to 5 named users and 2,500 service credits for a total price of \$2,650 for a one (1) year subscription.

The Township also proceeded with acquiring the necessary computer hardware capable of running the ArcGIS Online software in the field for their attribution efforts.

Attached to the Engineers report is the Stormwater GIS/GPS Development proposal for this evening. Assuming that proposal is approved, HRG has scheduled Database Population Training and ArcGIS Online Training with Township Staff for November 4, 2013. After the training, Township Staff can begin completing the locating, inspecting, and attributing of the stormwater features throughout the Township. The data collection for the sanitary sewer features via GPS is planned for November 2013 through April 2014 and will not begin until the leaves have dropped and weather is permitting.

A motion was made by Mr. Truntz seconded by Mr. Martino to approve the Storm Water GIS/GPS Development Proposal. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. High to approve conveyance of 22 additional EDU's for the Campus Heights Village II proposed student housing. 12 EDU's are already associated with the property for a total of 34 EDU's. The motion was unanimously approved.

Portable Engine Driven, Trailer Mounted Pump. The motion was unanimously approved.

**Solicitor's Report:** Solicitor Henninger reported that the liens have been filed on the three (3) properties that were discussed at last month's meeting.

The Township is current with payment to Middletown for our 20 percent portion of the Blatt & Myers litigation.

The Bi-law Amendment is complete, returned and filed and approved by the Department of the State.

Solicitor Henninger commented on the report he handed out to the Board this evening regarding the Sewer Usage Charges to Middletown Borough for 2010, 2011 and 2012. Based on the Sewage Treatment Agreement, the Authority has overpaid the Borough of Middletown a total of \$195,000+ over 2010, 2011 and 2012. Based on the estimate for 2013 of \$132,000, that leaves an additional \$62,000 credit going forward.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve the October expenses of the Sewer Revenue Fund in the amount of \$229,869.47. The motion was unanimously approved.

**New Business:** Mr. Cichy noted that he received tonight a planning module for HIA, North 29 area, that's the parking lots where Sheetz is proposed to go, Meade Avenue on the West and then it goes down to where the old sewer pump station was. It looks like HIA looking at future development for that site and that site is in the Township, but they are asking to install a pump station and send their sewage flow over to HIA's Treatment Plant. Mr. Cichy just wanted to make the Authority aware of this situation for future discussion.

Mr. Cichy inquired now that the Authority is taking over the stormwater responsibilities, what are the next steps the Authority wants to take or explore now that we have the stormwater duties. Solicitor Henninger responded that education would be the priority for the Authority at this point.

The next meeting is scheduled for Monday, November 25, 2013 at 7:00 P.M.

A motion was made by Mr. Martino and seconded by Mr. High to adjourn. The motion was unanimously approved and the meeting adjourned at 8:06 P.M.

ATTEST:

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Tracey Bechtel  
Recording Secretary