

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
MAY 23, 2016

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James Gingrich, Chairman
- Chester Hartz, Secretary
- Daniel Magaro, Treasurer
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Richard Wilkinson, Vice Chairman and Anne Shambaugh, Township Manager

Residents and visitors in attendance:

Dan Wagner, (LST Public Works)

Ron Paul (2 Richard Avenue)

Public Comments: None

A motion was made by Mr. Hartz seconded by Mr. Magaro to approve the April 25, 2016 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed the monthly written report.

Amtrak Middletown Station Utility Relocation: HNBT indicated to HRG on May 19, 2016 that PennDOT has broken down the project into two phases. The early action phase will begin construction in July and will consist of clearing and grubbing the parcels that PennDOT owns and the construction of the parking lots and stormwater BMPs. The second phase will consist of the rest of the proposed station work including the Station building, rail relocations, center

platform and the SR230 Pedestrian Bridge. This second phase work is proposed to begin in 2017. The sanitary sewer relocation work will be part of the second phase.

Richardson Road Sewer Relocation: This project is planned for bidding at the end of this month.

Act 537 Plan Update: The Task Activity Report (TAR) has been approved by DEP. A copy of that approval letter is attached to the engineers report. As noted in the submitted TAR, DEP's approved the tower and is expecting the completed planning package submission by the end of March 2018. HRG is preparing the CFA Grant Application for the Sewage Facilities Program for submission in June. The application requires the submission of a funding commitment letter. It is Mr. Cichy understanding that the Authority will be funding the Act 537 Plan update, therefore we have prepared the attached letter indicating a commitment of funding to the Commonwealth Financing Authority in order to meet the minimum 50 percent local match requirements. The Authority intends to use up to \$184,355 of their internal funds for this project. Mr. Cichy asked for the Boards action on this letter this evening.

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve the submission of the Sewage Facilities Program CFA Grant Application Funding Commitment Letter in the amount not to exceed \$100,000. The motion was unanimously approved.

Solicitor's Report: Solicitor Henninger reported that Mr. Nardo was very cooperative in working on the issues regarding the manholes that were discussed at last month's meeting and the Township has received the new Letter of Credit.

Solicitor Henninger noted that the Messick liens went out today, as well as the additional lien on the Blaine Deyle property.

Solicitor Henninger updated the Board on the Richardson Road project. There was an issue regarding the bid documents, the new standard contract documents refer to a one-year correction period. Solicitor Henninger indicated that we prefer to have a maintenance bond situation on these types of situations to be consistent with subdivision/land development ordinances. Also, he prepared the easements and right-of-ways for the sewer and for the bridge

itself an additional right-of-way, but they want him to revise those documents and put them on PennDOT format.

Solicitor Henninger followed up on the SARRA agreement, now that that is in place, we need to prepare an agreement with Suez/Middletown for one-half of the 15 percent user rate rebate. Solicitor Henninger indicated he will have that ready within the next week or so.

Solicitor Henninger indicated that he sent his opinion letter on behalf of the Municipal Authority of Lower Swatara Township in the form of legal consultation or representation to our auditors, Waggoner, Frutiger and Daub in regards to the annual audit of our financial statements as of December 31, 2015 and for the year then ended.

Manager's Report: No Report.

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve the payment of \$30,000 from the Sewer Investment Account to SARRA per agreement. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Magaro to approve the payment of \$12,500 from the Sewer Investment Account to SARRA for reimbursement of \$500/EDU taping fee for the Sheetz property per agreement.

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve the May expenses in the amount of \$424,845.31. The motion was unanimously approved.

Mr. Wagner reported on the following:

- Staff televised a manhole in Greenwood Hills development that is sinking causing a severe sag in the line from the manhole out 54' downstream. Staff will be monitoring this situation during the month of June to determine if repairs need to be done immediately or if it can wait.
- An automated car wash was installed at Cramer's Car Park, since then flows have been consistently above the three (3) EDU's that were previously allotted. Staff installed a portable meter to monitor the flows and will report back to the Board next month with the findings.

- The Old Jamesway generator and camera system owned by the Authority will be going to CAPCOG auction.
- Mr. Lehman is scheduled to take the P2 Commercial Plumbing Inspector test on June 9, 2016.
- WinCan service/maintenance contract recommendation. The Authority is asking for Board approval to purchase the basic service and maintenance plan for the camera in the TV truck. A single help ticket cost \$300, the basic plan is \$443 annually for unlimited calling. The plan also includes software updates after three (3) years of membership.

A motion was made by Mr. Magaro seconded by Mr. Hartz to approve the WinCan service/maintenance contract in the about of \$443 annually. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Magaro to approve the Mr. Rehab SL RAT quote of \$3,850. The motion was unanimously approved.

New Business: None

Next meeting is scheduled for Monday, June 27, 2016.

A motion was made by Mr. Magaro seconded by Mr. Hartz to adjourn. The motion was unanimously approved and the meeting adjourned at 7:44 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary