

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**NOVEMBER 24, 2014**

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated the following officials in attendance:

- James Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles High, Secretary
- Richard Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Samuel Monticello, Manager
- Peter Henninger, Solicitor
- Matthew D. Cichy, Engineer
- Tracey Bechtel, Recording Secretary

No Residents and visitors in attendance:

A motion was made by Mr. Truntz seconded by Mr. Martino to approve the October 27, 2014 Meeting Minutes. The motion was unanimously approved.

**Engineer's Report:** Mr. Cichy distributed the monthly written report.

**GIS Demonstration:** Mr. Cichy demonstrated the recently completed GIS data for the sanitary sewer and storm sewer systems using the ArcGIS Online system.

**Act 57 Tapping Fee Analysis:** As requested at last month's meeting, HRG took a quick look at the Authority's Act 57 Tapping Fee calculations and based upon the scaling of cost from 2005 to present and existing project, it appears that the tapping fee may increase by approximately \$300 per EDU. If the Authority would like to update the Act 57 Tapping Fee, HRG proposes to

update the study on a T&M basis for an estimated fee of \$3,200. A motion was made by Mr. Wilkinson seconded by Mr. High to approve HRG's proposed update to the Act 57 Tapping Fee on a T&M basis for an estimated fee of \$3,200. The motion was unanimously approved.

**Solicitor's Report:** Solicitor Henninger reported that the proposed standstill agreement has been approved by the Board of Commissioners and has been sent off to SARAA for signatures.

**Manager's Report:** Mr. Monticello reported on the pre-construction meeting last week for the Riverview Drive Sewer replacement project. Mr. Monticello also informed the Board that letters to the residents along Riverview Drive were sent out informing them on the upcoming construction in more detail.

Mr. Monticello presented the proposed 2015 Sewer Revenue Fund Budget. Mr. Monticello also noted that the Board of Commissioners has also reviewed it and it is expected that they will approved the 2015 Sewer Revenue Fund Budget along with the General Fund Budget at their December 17, 2014 meeting.

A motion was made by Mr. High seconded by Mr. Martino to acknowledge the Proposed 2015 Sewer Revenue Fund Budget. The motion was unanimously approved.

A motion was made by Mr. Wilkinson seconded by Mr. Martino to approve November expenses of the Sewer Revenue Fund in the amount of \$389,362.29. The motion was unanimously approved.

**New Business:** None

The next meeting is scheduled for Monday December 15, 2014 at 7:00 P.M.

Mr. Monticello requested an executive session in order to discuss a personnel issue.

**Adjourn and Convene into Executive Session:**

A motion was made by Mr. High seconded by Mr. Martino to adjourn and convene into executive session. The motion was unanimously approved and the meeting adjourned at 7:31 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary