

MINUTES

LEGISLATIVE MEETING – NOVEMBER 18, 2015

The November 18, 2015 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by President Thomas L. Mehaffie III. President Mehaffie called for the pledge of allegiance and a moment of silence.

Roll call was taken with the following officials in attendance:

- Thomas L. Mehaffie III, President
- Laddie J. Springer, Secretary
- Michael J. Davies , Assistant Secretary
- Dominic D. DiFrancesco, Commissioner
- Samuel D. Monticello, Manager
- Peter R. Henninger, Solicitor
- Erin G. Letavic, HRG, Engineer
- Richard Brandt, Police Chief
- Robert S. Greene, Planning and Zoning Coordinator
- Daniel L. Wagner, Public Works Director
- Jean R. Arroyo, Recording Secretary

Absent:

- Jon G. Wilt, Vice President

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

PUBLIC COMMENTS:

Paula Rhodes, 3268 Fulling Mill Road, stated that she and her husband Duane are here tonight to make an appeal of a request by Mr. Greene to have their septic system tested. She explained that they are putting a bed and breakfast into a farmhouse that they had just inherited. They have had a restaurant in there for forty years and need to do something with the property in order to afford to keep it. A sewer line is being brought back to connect the restaurant and the bed and breakfast. Mrs. Rhodes explained that they did renovate the barn, which is their home, right next door. Mr. Greene had indicated that they could hook up their home to the sewer too, but they do not want three sewer bills a month plus the added expense to connect. Mrs. Rhodes explained that they are presently going through the necessary process to have that waived. However, Mr. Greene has requested that they have a septic system hydraulic load inspection.

They are here tonight to appeal that extra \$1200 expense. Mrs. Rhodes stated that the septic system works just fine. In response to a question from President Mehaffie, Solicitor Henninger agreed that this is a sewer related issue. He had spoken to Mr. Greene earlier about this. Mr. Greene had said there was work done to the on-lot septic system without a permit or inspection. Mrs. Rhodes confirmed that the tank was replaced in 2011. Solicitor Henninger explained that Mr. Greene's concern is that there was no permit issued or inspection done to make sure it was installed and is functioning correctly. Mrs. Rhodes stated that the old tank had a crack in it, and they did not realize a permit was needed to replace it. Solicitor Henninger explained that anytime work is done to an on-lot septic system in the Township, it must be permitted and inspected. This is why Mr. Greene is now requesting an inspection. If Mr. and Mrs. Rhodes are dissatisfied with his decision, the appeal is not to the Board of Commissioners or even the Municipal Authority since this is a code regulation. What is being requested by Mr. Greene is within his code enforcement job function; the Board cannot tell Mr. Greene what to do or overturn his decision. That would have to go before the Code Hearing Board which would involve filing fees and costs, and also time to go through the process. Mr. Greene stated that he did tell Mr. and Mrs. Rhodes that his decision could be heard by the Board this evening. He simply wanted to give them the opportunity to come before the Board with their concern about the added expense. Mr. Greene explained that as the Sewage Enforcement Officer, he feels that if they are not connecting this facility to the public sewer, he wants to make sure the existing system which was repaired without a permit or inspection is tested and that the loading can carry the sewage requirements from this residence for years to come. If not, the Municipal Authority may not want to waive the sewer connection for their home. Mr. Rhodes informed the Board that it was permitted in 1976, but a tank had to be replaced since it was cracked. Solicitor Henninger explained that this is why a permit was necessary. This new tank was not part of the original system. President Mehaffie added that Swatara Township requires testing of on-lot septic systems by a certified individual every three years. Lower Swatara will most likely go this route in the future. Mrs. Rhodes asked why Mr. Greene could not just perform a simple visual inspection. Solicitor Henninger noted his question to Mr. Greene is the reason the typical on-lot management test is not sufficient and why a hydraulic test is being required. Commissioner Springer asked if there is an alternative inspection that could be performed. Mr. Greene explained that the hydro-load test is the only legitimate way to prove that the system is capable

of functioning under those particular conditions. Mrs. Rhodes had requested a simpler test, but he was not sure what she meant and had asked her to bring him the information this evening regarding this request. Mrs. Rhodes added that if a problem were to be found in their system, they would probably want to hook up to public sewer. However, they are trying to get this business up and running and do not need the unnecessary expense of this hydraulic test, which was quoted to her at \$1,200. Mrs. Rhodes asked if this issue will have an impact on the building permit for renovating the farmhouse. Solicitor Henninger stated that it will not. This is an unrelated issue. The issue is whether Mr. and Mrs. Rhodes must hook up their home to the sewer since the line is being brought back there. This issue will be addressed Monday night by the Municipal Authority. He stressed that the Township does have the duty to enforce its ordinances and permits and must be in compliance with DEP regulations. Unless Mr. Greene feels comfortable with a lighter inspection, which was estimated to cost about \$325, the appeal will have to be taken to the Code Hearing Board. Mrs. Rhodes suggested that they have the simpler inspection performed, and if a problem is found down the road, they will agree to connect to public sewer. She asked if this would satisfy Mr. Greene. Solicitor Henninger asked if they would be willing to sign an agreement stating this. Ms. Rhodes agreed that this would be a smart idea -- a given. Commissioner DiFrancesco stated that when all is said and done, he wants to make sure the Board is upholding its responsibilities and ordinances. Solicitor Henninger stated his opinion. The Township would probably not have required a hydraulic test at the time of installation of the tank if it had been properly permitted and inspected. This is due to the fact that the inspector would have been able to look at the component parts during the time of installation. That cannot be done at this point in time. If Mr. Greene is agreeable to it, the Township can enter into an agreement with Mr. and Mrs. Rhodes stating that if the system fails in the future, they would be required to connect to the sewer. President Mehaffie agreed with Commissioner DiFrancesco that he is not comfortable without looking into this issue more closely, even if it is a visual inspection. Mr. Greene explained that a simpler test could be done by a certified contractor. An agreement could be entered into stating that if there is a malfunction in the system, be it in the tank or drain field, Mr. and Mrs. Rhodes would be required to connect to the public sewer. Also, the agreement would need to include a condition that there be an annual inspection of the system to make sure its functioning properly. Ms. Rhodes questioned why an annual inspection would be required, since this is not a requirement

of other property owners with septic systems. Solicitor Henninger stated this requirement will eventually be coming from DEP. Mr. Greene added that cost for his service to do the annual inspection, which is a visual one, would be about \$50. Commissioner DiFrancesco stated that he would recommend the Municipal Authority look at this first. Solicitor Henninger agreed that Mr. and Mrs. Rhodes should address this with the Municipal Authority Monday night and obtain a recommendation from that board.

APPROVAL OF MINUTES:

A motion was made by Commissioner Springer, seconded by Commissioner Davies, to approve the Minutes of the October 21, 2015 Legislative Meeting. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner Springer, to approve the Minutes of the November 4, 2015 Special Budget Meeting. The motion was unanimously approved.

A motion was made by Commissioner Springer, seconded by Commissioner Davies, to approve the Minutes of the November 4, 2015 Workshop Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner Davies, seconded by Commissioner Springer, to approve the payment of bills as presented on Warrant No. 2015-10. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Commissioner Springer, seconded by Commissioner DiFrancesco, to approve the Treasurer's Report for October 2015. The motion was unanimously approved.

ENGINEER'S REPORT:

Erin Letavic, HRG, reported that she will address items as they appear on this evening's agenda.

SOLICITOR'S REPORT:

Solicitor Henninger reported that he will also address pertinent items as they appear on the agenda.

MANAGER'S REPORT:

Mr. Monticello requested the Board convene into executive session immediately upon conclusion of this evening's meeting for personnel reasons.

President Mehaffie reviewed the list of future meetings and events, and noted that the November 19 Planning Commission Meeting has been cancelled. The Municipal Authority meets on November 23. The Township Offices will be closed on November 26 and 27 for the Thanksgiving Holiday. The Board of Commissioners' December workshop will be held December 2. Mr. Greene added that the next meeting of the Comprehensive Plan Steering Committee was just set today; it will be held on December 8 at 6 P.M.

COMMITTEE REPORTS:

Police Committee – in the absence of Vice President Wilt, President Mehaffie asked Chief Brandt if he had any updates. Chief Brandt reported that former police chief Richard Malwitz was recently assisting with the accreditation process, and was able to pull up the study that was performed for the stop sign at O'Hara Lane and Nissley Drive; it is indeed a legal stop sign. The study showed site distance problems as the justification for the sign. Commissioner DiFrancesco stated that he would question this. Ms. Letavic offered to take this to one of HRG's traffic engineers to confirm the study assumptions. President Mehaffie stated that he was able to speak to one of the neighbors near the sign, who confirmed that kids are pulling out of O'Hara Lane and speeding down through. While he was there, there were five vehicles at the sign. Two rolled through the stop sign and one blew right through it. President Mehaffie added that while Chief Brandt was on vacation, he had asked Sergeant Young if there was any way the police could sit behind the sign in an unmarked car and observe it at different times of the day. Chief Brandt agreed that the department is doing that now, and is in fact running speed checks there today. Commissioner DiFrancesco stated that there is no question that there is speeding, but he is looking for violations of the stop sign. This stop sign has created an extremely dangerous

situation. President Mehaffie agreed. Chief Brandt noted that they did not cite anyone for a stop violation while they were there so far, although they were obviously not sitting there all day. Commissioner DiFrancesco stated that if they were there at all in the morning, they would see this. President Mehaffie suggested the police sit back there in an unmarked vehicle, observe the stop sign in three frames, and report back to the Board. He also asked Ms. Letavic to run this by a traffic engineer. Commissioner DiFrancesco added that a marked police car in plain sight will not help anything. Chief Brandt commented that the bottom line is that if the stop sign is there legally, he would suggest leaving it there and having the police department enforce it. Commissioner DiFrancesco stated that enforcement will not happen due to time constraints. The police will spend their time on North Union Street, and justifiably so. There has never been a police presence here, and this is a consistently hazardous condition. He added that he is anxious to see what HRG feels about the study, since he cannot see the justification for the sign. Commissioner DiFrancesco also encouraged the department to continue with the speed checks here. Chief Brandt added that after speaking to former police chief Richard Malwitz, it appears the only other questionable sign is the one at Nissley Drive and Spring Garden Drive.

Public Safety – Commissioner Springer – no report

Budget and Finance – Commissioner Davies – reported that a few tweaks were made to the last version of the budget, most of which deal with benefit changes. Revisions were fairly negligible in terms of the final line; it is \$30,552 less than the previous version.

Community and Economic Development --- Commissioner DiFrancesco – no report

Public Works – President Mehaffie – asked Mr. Wagner if he had anything to address.

Mr. Wagner reported that he had met with PennDOT again today regarding the inlet for Wood Street and Route 230. Work is scheduled to start Monday morning, and it is hoped that the inlet will be installed before Thanksgiving. Mr. Wagner also updated the Board on MS4 sponges he plans to purchase for two inlets located by the fueling system location here at the Township Building. He added that there is money in the budget to purchase these sponges, which fit inside the inlets and catch hydrocarbons, oils, etc. In response to a question from President Mehaffie, Mr. Wagner explained the replacement of these is usually a 2 – 5 year window. Ms. Letavic added that the product that Mr. Wagner is looking at was listed for bids through the CACOG and is actually being promoted by CAPCOG to a number of municipalities through its stormwater training program.

UNFINISHED BUSINESS:

The Board discussed the Final Land Development Plan of Residential Retirement Community, Phase 1, File #2007-14, located along Fulling Mill Road at the intersection of Nissley Drive, prepared by Navarro & Wright, Inc. and submitted by Fulling Road LLC. The plan was recommended for approval by the Planning Commission on November 15, 2007 with stipulations. The plan was due to expire on February 20, 2008. 90-day time extensions were granted by the Board on February 20, 2008, May 21, 2008, August 20, 2008, November 19, 2008, February 18, 2009, May 20, 2009, August 19, 2009, November 18, 2009, February 17, 2010, May 19, 2010, August 18, 2010, November 17, 2010, February 16, 2011, May 18, 2011, August 17, 2011, October 19, 2011, January 18, 2012, April 18, 2012, July 18, 2012, October 17, 2012, January 16, 2013, April 17, 2013, July 17, 2013, October 16, 2013, December 18, 2013, March 19, 2014, June 18, 2014, October 1, 2014, December 17, 2014, March 18, 2015 and July 1, 2015. The Board, at its October 7, 2015 meeting, granted a time extension to January 20, 2016. Mr. Greene explained that the applicant is asking consideration of the Board this evening. Jason Gutshall, representing Navarro and Wright, explained that they have been working with HRG, and the remaining conditions which affect the design are basically outside agency approvals. They have reapproved the NPDES permit, which was reviewed by HRG. The other permits required are the HOP and the permit for the Lumber Street Interceptor. The Lumber Street Interceptor permit will be submitted to the Highspire Borough Authority for its blessing and submission to DEP. The HOP has been submitted. The first round of comments were received from PennDOT on it, and there is nothing significant in those. In an effort to prevent requests for future time extensions, the developer is seeking a conditional approval based upon receipt of outside agency approvals. Mr. Greene added that the developer is also seeking a waiver of the requirements of Section 26-118.2.A.1 of the Stormwater Management Ordinance for post development of stormwater volume control. Ms. Letavic stated that HRG feels comfortable recommending this waiver. This waiver is only for one individual phase of the project. For the additional phases, the developer will be asked to consider retesting those areas of the site so every effort is made to infiltrate as much as possible. Again, this is not a blanket waiver for every phase of the project, just for the first phase. Regarding the conditional approval, Ms. Letavic noted that outstanding items include planning module approval, outstanding review fees, posting of financial security, etc. The HOP will need to be in place, as

well as payment of fees in lieu of recreational space and signing of all agreements. Ms. Letavic stated that the staff is recommending this conditional approval with the understanding that the plan will not be recorded until these outside agency approvals are received. Solicitor Henninger explained that there would need to be two motions on the floor. One would be for the waiver request and the other for the conditional approval.

A motion was made by Commissioner Davies, seconded by Commissioner DiFrancesco, to approve a waiver of Section 26-118.2.A.1 of the Stormwater Management Ordinance for post development of stormwater volume control for Phase 1 of the Final Land Development Plan of Residential Retirement Community. The motion was unanimously approved.

Solicitor Henninger continued that if the Board is so inclined, the second motion would be to conditionally approve the plan subject to the conditions set forth in the engineer's report. Commissioner DiFrancesco asked where the plan is, and noted that he will not vote on anything unless he sees the plan. He commented that it has been way too long for the Board to just make a blind vote. Commissioner Davies added that he would like to have the list of conditions in front of him before voting. President Mehaffie suggested the Board not act on a conditional approval tonight, but consider it at the workshop meeting. This will give the Board time to look at the plans. Mr. Greene suggested the Board actually defer consideration of the conditional approval to the December legislative meeting. This will give the applicant time to submit several copies of the plan to both the engineer and staff in order for them to completely review it. Solicitor Henninger added that he would like to look at the notes. The Board agreed to table any action on this plan until the December 16 legislative meeting. Mr. Gutshall agreed to get the plans to the Board and staff as soon as possible.

The Board next discussed the Final Land Development Plan for Middletown Home Access Driveway/Parking Revisions, prepared by Schlouch, Inc. and submitted by the Middletown Home. The initial Plan submitted was due to expire on May 29, 2013. 90-day time extensions were granted by the Board of Commissioners on May 15, 2013, August 21, 2013, November 20, 2013, February 19, 2014, May 21, 2014, October 15, 2015, January 21, 2015, May 18, 2015 and August 19, 2015. The plan is due to expire on November 18, 2015. The Township has received a written time extension to February 17, 2016. Lou Vogel, representing the Middletown Home, stated that when he was before the Board in August, he had expected to have clarity in terms of the land development plan. However, there is no clarity since there are

ongoing discussions with Penn State which will impact the loop road. Mr. Vogel explained that he really has no additional information on the planned exterior and may not until spring. The Board agreed that due to these circumstances, it will not require Mr. Vogel to appear if another time extension is requested. However, if it goes another six months, a personal update should be provided. A motion was made by Commissioner DiFrancesco, seconded by Commissioner Springer to grant a time extension to February 17, 2016 on the Final Land Development Plan for Middletown Home Access Driveway/Parking Revisions. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner Springer, to grant a 99-day time extension until February 25, 2016 on the Susquehanna Area Regional Airport Authority (SARAA) sewage planning module for the North 29 Area (land where Sheetz and other commercial properties are planned to be built) requesting that the sewage be sent to SARAA's treatment plant instead of Middletown Borough Authority as would be required according to their location within the sewage area. Lower Swatara Township Authority's agreement with the Middletown Borough Authority reads that sewage in the designated area shall be exclusively treated at Middletown Borough's treatment plan. The Planning Commission approved the planning module, conditioned upon SARAA getting Middletown Borough to agree that the exclusivity can be waived in this instance or upon proof that the exclusivity portion of the agreement does not apply to SARAA because of established Authority statutes. The burden of proof is on SARAA at this point. The planning module was due to expire on January 23, 2014. The Board of Commissioners granted a 90-day time extension on January 15, 2014, April 16, 2014 and July 2, 2014. The Board granted a 120-day time extension on October 1, 2014. The Board granted a 93-day time extension on January 21, 2015 to May 20, 2015. The Board granted a 91-day time extension on May 20, 2015 and again on August 19, 2015. The plan is due to expire on November 18, 2015. Solicitor Henninger added that he is waiting on a copy of a draft agreement from SARAA's counsel; things are moving forward. The motion was approved by a 4 – 0 margin, with Commissioner DiFrancesco abstaining, as he is a member of the SARAA Board.

NEW BUSINESS:

The Board discussed entry into the FEMA Community Rating System program. Alan Knoche, EMA Director, explained that he had provided a question and answer sheet to the Board to explain this item and help with a decision. It is basically a cost versus benefit question; is it worth the time and effort to enter and maintain this program compared to the minimal savings that may be realized for some national flood insurance policy holders. President Mehaffie stated that after reading the information, he can see it would be extremely time consuming and would be continually ongoing. He asked if there is a portion of this that can be done that will give the policy holders some relief. Mr. Knoche responded that to enter and maintain the program the requirements would be pretty much the same but either a minor or major effort. He noted that if the Township does not enter the program at this time, it can still do so in the future.

Commissioner DiFrancesco stated that there has been anger and debate over the most recent flood maps and their accuracy. He asked if the Township can challenge what it sees as a blatant problem on a flood map. Mr. Knoche explained that the property owner must challenge that to FEMA directly. Commissioner Davies agreed that he has heard similar concern, and was approached by residents on Lumber Street about the high costs of their flood insurance. Some of these residents feel they are not appropriately categorized. Mr. Knoche explained that there is an appeal process that these property owners can go through. In response to a question from Commissioner Davies, Mr. Knoche stated that his recommendation would be that the Board defer entry into the program. There will be staffing changes in the EMA in the not too distant future. If the Board decides to pursue the program now, the earliest the Township would be approved for entry into the program would probably be two years from now. The Board agreed to defer entry into the program at present time. Mr. Knoche also noted that counties and municipalities are required by FEMA to have a Hazard Mitigation Plan to be eligible for disaster assistance/funding. Dauphin County had developed a plan, and all municipalities in turn have also developed that plan. The Board of Commissioners will be asked to approve a resolution at the December 16, 2015 legislative meeting adopting the Dauphin County Hazard Vulnerability Assessment and Mitigation Plan. This Plan is a revised and updated version of the same Plan already adopted and in effect in Lower Swatara Township. President Mehaffie acknowledged all the efforts that Mr. Knoche has put into his role as Emergency Management Director, and stated that his service has always been outstanding.

A motion was made by Commissioner Davies, seconded by Commissioner Springer, to approve execution by the Township Manager of a VOTING BALLOT for Pennsylvania Municipal Health Insurance Cooperative Agreement Amendments (PMHIC). Mr. Monticello added that it was actually due November 11, but he had spoken to a representative at PMHIC who indicated that it would be okay to submit it after this evening's Board meeting. The motion was unanimously approved.

President Mehaffie noted that there are actually two proposed ordinances that will need to be advertised in regards to the 2016 General Fund Budget. A motion was made by Commissioner Davies, seconded by President Mehaffie, to approve advertisement of a proposed ordinance appropriating specific sums estimated to be required for the specific purposes of the municipal government during fiscal year 2016. The motion was unanimously approved.

A motion was made by Commissioner Springer, seconded by Commissioner Davies, to approve advertisement of a proposed ordinance setting the tax rates for 2016. The motion was unanimously approved.

A motion was made by Commissioner DiFrancesco, seconded by Commissioner Springer, to approve the Improvement Guarantee Reduction request from David Korantich, LSC design for Capital Valley Business Park, Site C, Township File # 2014-01, in the amount of \$241,871.96 from the current amount of \$310,610.96 for site improvements. This reduction will leave a remaining balance in the amount \$68,739.00. The motion was unanimously approved.

President Mehaffie stated that the Board had received a resignation letter from Fred Sembach, the Township's representative to the Susquehanna Reginal Airport Authority. Mr. Sembach's term of office was scheduled to expire on January 5, 2020. President Mehaffie noted that Mr. Sembach had served in this capacity for many years; the Township appreciates the time commitment he made. A motion was made by Commissioner Davies, seconded by Commissioner Springer, to accept with regret the resignation of Fred Sembach, effective November 5, 2015, as the Township's representative to the Susquehanna Area Regional Airport Authority (SARAA). The motion was unanimously approved. Commissioner DiFrancesco added that Mr. Sembach served as Chairman of the Authority the last two years. He was always a very diligent member and should be commended for the amount of time and effort that he put into his position. Mr. Sembach represented Lower Swatara Township well.

President Mehaffie noted that with this resignation, it is important to get someone into this position immediately. William Leonard Jr., who is a past Commissioner and also a pilot, was thought to be an excellent fit for this position. A motion was made by Commissioner Davies, seconded by Commissioner Springer, to approve the appointment of William L. Leonard Jr. to fill an unexpired term of office as the Township's representative to SARAA. The motion was unanimously approved.

President Mehaffie stated the next two agenda items are Public Works' discussion items. Mr. Wagner referenced a memo he had provided the Board regarding the octane level of gasoline. The Township is still under state contract for the gas and diesel pricing; the contract expires in December. The question is whether the Township desires to increase the octane level in support of the newer vehicles. The supplier, PAPCO, is projecting a 42 cents difference between the 87 octane level and the 93 octane level. There is also an 89 octane level. Mr. Wagner noted he will be looking into the pricing for that. The Township's mechanic, Rodger Mason, was unable to attend tonight's meeting, but feels that there is a reason that the higher octane gas is recommended for certain engines. His opinion is that even an 89 or 91 level would be a huge benefit. Mr. Wagner explained that he is looking for some direction from the Board. Commissioner Springer stated that he would like to see the pricing for the 89 octane before making a decision. President Mehaffie asked if going from the 87 octane to the 89 octane would really help. Mr. Wagner explained that Mr. Mason feels any increase would be helpful. If there are any issues that come up in the next year or two with the new vehicles and the dealer asks what octane levels are being run, the associated expenses will probably not be covered. A few issues showed up in the police cars and there is a question of whether the octane level was the reason. Mr. Wagner added that up until a few years ago, the Township had been running 89. Commissioner DiFrancesco stated that looking at the differences in the numbers and the opinion of the warranty, it seems a safe investment to trust the experts who know the engines. He added that he would like to see the pricing of the 89 octane. Commissioner Davies agreed that he would have to take the recommendation of the staff. President Mehaffie suggested Mr. Wagner obtain the pricing for the 89 octane, and have Mr. Mason attend a future meeting. Commissioner Davies asked what was budgeted for the fuel for 2016. Mr. Wagner responded that he believes it was increased by \$10,000.

Mr. Wagner referenced the Capital Improvement Plan that was put before the Board about a month ago. He stressed that this is not a wish list, but actual needs. As the Township pursues the

GIS program and does more inspections, televising, etc., it is finding more and more problems, such as the discovery of the rotten storm pipes on Pennsylvania Avenue. He noted that Ms. Letavic has been a huge help putting together this plan, which attempts to prioritize things. Mr. Wagner stated that at this point, he would like Board direction on moving ahead with a plan. Ms. Letavic called the Board's attention to a spreadsheet of projects and budgetary figures for phases of the projects. To minimize the annual impact, the concept is to do designs and permits in one year, pipe work in year 2, and paving in year 3. This plan is for the period of 2015 – 2019. She added that a description of these drainage and road projects is included in the engineer's report. Ms. Letavic referenced a memo from her colleague Adrienne Vicari from HRG regarding funding options for stormwater and roadway improvements. It details the different options including a PENNVEST Grant, Dauphin County Infrastructure Bank Loan, and General Obligation Bond. Ms. Vicari's recommendation is that the Township proceed to discuss the concept of a PENNVEST grant first. Since this funding stream is becoming more and more competitive, there is an advantage of pursuing this as soon as possible. Mr. Wagner added that the Township will make every effort to do as many of these projects as possible in house. Commissioner DiFrancesco stated that realizing that this is a very expensive venture, he would like to go on record stating that it is the Board's responsibility to keep the infrastructure in good shape. It is important that the Township move forward with the necessary improvements. He urged the Board, however, to think about other financing options, particularly bank financing. Banks charge less fees upfront, would allow the Township to draw down money as needed, and structure payments quarterly or monthly. He asked that the Board at least consider the bank option, since bonds tends to be very expensive. Commissioner Davies suggested that the Township get the engineering phase of the first year or two underway as soon as possible so it can submit plans and applications to PENNVEST and get a feel for what is available in terms of granting. It will then be easier to gauge the needs and best financing sources. He agreed that bank financing could be an option since it allows for more flexibility. President Mehaffie agreed that the PENNVEST 50/50 grant for 30 years at 1% is a great option. A motion was made by Commissioner Davies, seconded by Commissioner Springer, to approve authorization for HRG to proceed with pursuing PENNVEST funding, by way of a Planning Consulting meeting with PENNVEST and DEP. The motion was unanimously approved. Ms. Letavic added that she will make the Board aware of the meeting date when scheduled.

FINAL COMMENTS:

Carolyn Darrow of New Things Community (2285 W. Harrisburg Pike) stated that the church will be offering a Free Thanksgiving Dinner for those in need. President Mehaffie asked Ms. Darrow to contact Ms. Arroyo with details so that it can be placed on the Township website.

Commissioner DiFrancesco stated that he knows Mr. Knoche's retirement is in the near future, and stated that he is not happy to see him leaving. He commended him for his constant excellent work and professionalism.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

With no further business to discuss, a motion was made by Commissioner Springer, seconded by Commissioner Davies, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 8:48 P.M.

ATTEST:



Jean R. Arroyo, Recording Secretary

