

LOWER SWATARA TOWNSHIP CODES DEPARTMENT

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Manufactured Home Permit Checklist For New and Relocated Homes

1. Installer Certification
2. DAIPA approved installation manual
3. Data plate information
 - a. Wind zone
 - b. Roof load zone
 - c. Comfort heating zone
 - d. Serial number
 - e. Model number
 - f. Name of DAIPA (same DAIPA indicated on installation manual)
 - g. Manufactures Certification Label Number (cross reference from data plate and labels on home)
4. Footing depth below grade, thickness and dimensions per manufacture specs. If a soil bearing compaction test is not performed, the lowest compaction value must be used. Footings on fill require compaction test
5. Pier type (single, double cmu Etc.,) location, spacing and height
6. Anchor type. Provide specs if alternate system used
7. If manufacture reinforce floors at exterior doors to be exempt from footing, provide that detail
8. Type of deck/porch stairs exiting house. Wood framed decks must be detached, on footing and built to the 2015 IRC.
9. Helpful information can be found on DCED website: <https://dced.pa.gov/housing-and-development/manufactured-housing/>
10. For homes located in the floodplain, engineered plans for the footing, foundation and anchor systems are required. Propane tanks, decks, condenser units etc. must be elevated above the flood level or engineered to be installed in the floodplain. An elevation certificate is required at the completion of the job

Applications and sample forms are available at the codes office or online at www.lowerswatara.org

- Permit application completed
- Permit checklist completed
- Plot plan submitted
- \$50 application fee required at permit application
- Sewer permit application

Permit Checklist

This form **MUST BE COMPLETED** and turned in with your application.

The following permits are required to be obtained prior to the release of a building permit. A building permit is considered incomplete until the applicable permits below are obtained.

Provided	Needed	Not applicable	Determined by L.S.T	Permit Requirements
				Sewage facilities planning module or exemption letter
				Erosion & Sediment approvals
				NPDES approvals
				Zoning approvals
				L.S.T street cut permit
				L.S.T. sewer authority permit or on-lot septic permit
				FAA Approval if in airport zone, Penn Dot AV 57 form
				Proof of Land Development/Subdivision recording
				Penn Dot HOP Permit or notice of acknowledgment that one is required

___ 2 Sets of plans required. Commercial requires that 1 set of those sets is to have original wet stamp.
Minimum size: Residential – 11"x17"; Commercial – 24"x36"

___ Workers Compensation with Lower Swatara Township as the certificate holder required. Notarized waiver form required if the contractor is exempt from the Workers Compensation Law. Home owners performing their own work or acting as the General Contractor are exempt.

___ Electrical Review is done by a township approved third party (see back of this form). Whoever reviews the plans shall be contacted for inspections. Electrical pages should be separated from the remainder of plans. In writing, state which electrical third party you want to review the plans and provide contact information for whom they should bill for their services.