

MINUTES

SPECIAL MEETING – NOVEMBER 5, 2014

LOWER SWATARA TOWNSHIP BOARD OF COMMISSIONERS

The Special Meeting of the Lower Swatara Township Board of Commissioners, held at the Lower Swatara Township Municipal Building, was called to order at 6:00 P.M. by President Thomas L. Mehaffie III. After the pledge of allegiance and moment of silence, roll call was taken.

The following officials were in attendance:

- Thomas L. Mehaffie III, President
- Jon G. Wilt, Vice President
- Laddie J. Springer, Secretary
- Michael J. Davies, Commissioner
- Dominic D. DiFrancesco, Commissioner
- Samuel D. Monticello, Township Manager
- Peter R. Henninger, Solicitor
- Erin G. Letavic, HRG, Engineer
- Tammy S. Blymire, Financial Administrator
- Richard D. Brandt, Police Chief
- Robert S. Greene, Planning and Zoning Coordinator
- Don Fure, Building Code Official
- Daniel L. Wagner, Public Works Superintendent
- Jean R. Arroyo, Recording Secretary

Residents and visitors in attendance:

(PLEASE SEE ATTACHED SIGN-IN SHEET)

President Mehaffie explained that the purpose of this evening's Special Meeting is to publicly review a preliminary draft of the 2015 General Fund Budget document. The motion to advertise the proposed budget will be on the agenda of the November 19 legislative meeting. He thanked everyone for the fine job in preparing this document.

The floor was then turned over to Commissioner Davies, Budget & Finance Chairman. Commissioner Davies reviewed line-by-line the budget categories, highlighting items that had significant changes (SEE ATTACHED DOCUMENT).

The Revenue categories were first reviewed. There is an increase in the Real Estate Taxes category this year, which is essentially representative of increased assessments from some new

facilities that have been built in the Township. There are no significant changes in Licenses and Permits. There is a decrease in Local Government Operating Grants in the School Resource Officer category due to replacing the current officer with one with less seniority who will be paid at a different rate. The increase in the Public Safety category is due to anticipated building projects in the Township. Under Miscellaneous Receipts, the increase is the result of an expected refund from the Township's healthcare carrier, Benacon, due to the employees' relatively good record on use of benefits. The increase in Interfund Operating Transfer is a result of more liquid fuels money anticipated from the state. Total operating revenues are projected at \$4,941,500. Adding this to the beginning cash balance of \$450,000 gives a total of \$5,391,500. President Mehaffie referenced category 310 Local Tax Enabling Act Taxes, and explained the purpose of each of these taxes.

Commissioner Davies then reviewed the Expenditure categories and highlighted line items with significant changes. Under Legislative Body, legal services are being increased. This is felt to be warranted due to past experience and the reality of what municipalities face in this litigious age. Under Financial Administration, there is an increase in OPEB due to a retirement in that category. The Clerk/Secretary category is increased in Supplies and Equipment. The Business Technology category is increased in the Contracted Services portion due to increasing software licenses to upgrade the software. The Receptionist category increase is a result of the position changing from a part-time one to a full-time one.

Commissioner Davies noted that many of the line items pertinent to insurance costs are zeroed out because they have been consolidated and transferred to another line.

In the Police category, the Retirement Pay Outs are increased due to the payout under contract of unused vacation, sick, and personal time for a retiring officer. Likewise, there is an increase in the Retirement Benefits category as a result of the post retirement benefits package that officers receive. The Professional Services category increase is a result of software upgrades, a new copier, etc. There is a reduction in the Uniform Cleaning category as the result of a policy change. The increase in Contracted Services is due to the court ordered DUI blood testing. Minor equipment is being increased to provide for tasers and computers.

In Protective Inspection, the Communication category is increased due to the purchase of cell phones and hand-held radios, which will assist with productivity. There is an increase in Major Equipment for the conversion of records from paper to digital format. This is listed at \$8,000 but may need to go up to \$10,000. This expense is actually being shared by the Protective Inspection

and Planning and Zoning departments. President Mehaffie asked Don Fure, Building Code Official, to elaborate. Mr. Fure explained that the Department is basically running out of room. The staff looked at the idea of additional rolling storage cabinets, but the least expensive option is to go electronically. Documents, plans, etc, would be scanned electronically and then shredded. In response to a question from President Mehaffie, Mr. Fure confirmed that this will also assist when the Township receives a Right to Know request. Ms. Blymire was directed to change the number in this category from \$8,000 to \$10,000 by the next meeting, at which time the advertisement of the proposed budget will be acted on.

Under Planning and Zoning, there is an increase in Minor Equipment for radio equipment. The increase in Contracted Services is for the re-write of the Township's comprehensive plan. As discussed in the Protective Inspection category, the Capital Purchases line item is listed at \$8,000, but should be revised to \$10,000 to reflect the cost of the digital document management system.

Under Public Works, there is an increase in Seasonal Salaries. The Department plans to bring on summer part-time help in order to get facilities ready. The increase in the Contracted Services category is for work being done on the garage doors and the heating system. Capital Purchases – Equipment will increase to allow for the purchase of two pick-up trucks and one dump truck, all with plows. President Mehaffie asked Mr. Wagner to expand upon this. Mr. Wagner explained that the Dodge Durango that the Public Works Department currently uses will go to the Municipal Authority. It will be replaced with a pick-up truck with a plow, which will allow him to also provide assistance during snow events.

In the Snow & Ice Removal category, there is an increase in Contracted Services, Snow Removal to provide for contracted assistance in the event of severe snow storms.

The Contracted Services under Traffic Signals, Street Signs, and Street Markings has increased due to the addition of more traffic signals and the resulting need for maintenance and repairs as well as painting stopbars, crosswalks, etc. Under Construction and Rebuilding, there are funds budgeted to provide for the rebuilding of Blacklatch Lane, Candlewycke Drive, and possibly Riverview Drive.

The increase in the Storm Water Management and Flood Control category is a result of significant costs forced upon the Township by the federal government, which includes MS4 requirements.

Under Parks, there will be the need for more seasonal help in the summer and fall to prepare fields. There is also a minor increase in utilities due to the Greenfield Well being in operation. Commissioner Davies questioned the increase in the Rental category. Mr. Wagner explained that this is a result of two additional port-a-johns for the parks. The increase in Major Capital Purchases is to cover the cost of an aerator, picnic tables, and trash and recycling cans. Commissioner Davies added that the Participation Recreation category has dropped significantly, as there is no contribution earmarked to the Olmsted Recreation Board.

The Debt Principal and Debt Interest categories are down since many of the leases are being paid off this year.

Commissioner Davies referenced the Transfer to Post Retirement HCP and thanked the former Commissioners for having the foresight to set aside these funds.

In summary, Total General Fund Operating Expenses are at \$5,391,500. Total Receipts and Beginning Cash Balance total \$5,391,500. This is a balanced budget, with no tax increase proposed.

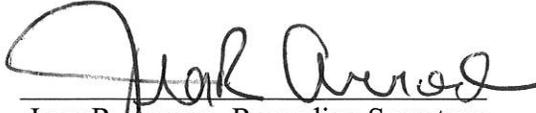
President Mehaffie referenced an email from Mr. Monticello regarding approval of a grant application for improvements to two of the Township parks, Shopes Gardens and Old Reliance Farms. The Township applied for \$250,000 and was awarded \$190,000. In-lieu-of funds can be used to bridge the difference. The 2015 budget will also need to include this. President Mehaffie added that this is the largest grant received by the Township in many years. He thanked Ms. Letavic, Mr. Monticello and the staff for their work on this. He also thanked Senator Folmer and Representative Payne for going to bat for Lower Swatara Township.

President Mehaffie also stated that this is the first budget year for both Mr. Monticello and Ms. Blymer, and he commended them for their fine efforts. This is a good budget that will accomplish a lot without requiring a tax increase.

ADJOURN:

Hearing no further questions or comments, a motion was made by Vice President Wilt, seconded by commissioner DiFrancesco, to adjourn the Special Meeting. The motion was unanimously approved, and the meeting was adjourned at 6:55 P.M.

ATTEST:


Jean R. Arroyo, Recording Secretary

PLEASE **PRINT** NAME CLEARLY

Board of Commissioners Special Mtg. & Workshop Mtg. - November 5, 2014

NAME	ORGANIZATION (IF APPLICABLE) OR ADDRESS
Eric Wise	Press And Journal Middletown
SPENCER BEVINS	141 Elkoryh w.
David Andrews	1305 Pheasant Run Rd
DOW + Gladys Kreiser	2055 N Union St
Marye Hoff	2142 W. Union St
Chris DeW	FDLS
Tim Sipe	CTC
Phyllis Zimmerman	Pennlive/Patriot-News
Nancy Avolese	1451 W. Union St.
Tom Clark	504 Langview
Norm Frye	679 " "
DAN MAGARO	1315 PHEASANT RUN RD
DANENE MAGARO	" "

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1	2014 Adopted	2015 Budget & Finance
REVENUES		
TAXES		
301 REAL PROPERTY TAXES		
301.100 Real Estate Taxes -- Current	1,975,000	2,025,000
301.400 Real Estate Taxes -- Delinquent	55,000	70,000
301.500 Real Estate Taxes -- Fire Protection	297,770	305,400
301.550 Real Estate Delinquent -- Fire Protection	5,500	6,600
SUBTOTAL	2,333,270	2,407,000
310 LOCAL TAX ENABLING ACT TAXES		
310.010 Per Capita Taxes -- Current Year	43,000	37,000
310.030 Per Capita Taxes -- Delinquent	4,500	6,800
310.100 Real Estate Transfer Tax	125,000	175,000
310.200 Earned Income Tax - Current Year	950,000	910,000
310.410 Occupation Tax -- Current Year	80,000	78,000
310.430 Occupation Tax -- Delinquent	10,000	12,000
310.600 Local Services Tax	275,000	325,000
SUBTOTAL	1,487,500	1,543,800
TOTAL TAXES	3,820,770	3,950,800
LICENSES AND PERMITS		
321 BUSINESS LICENSES AND PERMITS		
321.340 Mobile Home Park Permits	1,800	1,700
321.350 Home Occupation Permits	1,225	1,500
321.610 Transient Retailers License	100	100
321.700 SARAA Patron Parking Tax	180,000	184,000
321.800 Franchise Fees	130,000	130,000
SUBTOTAL	313,125	317,300
322 NON BUSINESS LICENSES & PERMITS		
322.820 Street Encroachments	1,000	1,500
SUBTOTAL	1,000	1,500
TOTAL LICENSES & PERMITS	314,125	318,800

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1	2014 Adopted	2015 Budget & Finance
FINES AND FORFEITURES		
331 FINES		
331.110 Vehicle Code Violations	42,000	47,000
331.120 Violations of Ordinances	12,000	12,000
TOTAL FINES AND FORFEITURES	54,000	59,000
INTEREST		
341 INTEREST		
341.000 Earnings, Temporary Investments	3,000	4,000
TOTAL INTEREST	3,000	4,000
342 RENTS		
342.000 Rental, Township Property	25	25
TOTAL RENTS	25	25
INTERGOVERNMENTAL REVENUES		
355 STATE SHARED REVENUE & ENTITLEMENTS		
355.010 Public Utility Realty Tax	4,500	4,500
355.080 Beverage Licenses	2,000	1,250
SUBTOTAL	6,500	5,750
357 LOCAL GOVERNMENT OPERATING GRANTS		
357.050 Solid Waste Recycling Grant	15,500	15,000
357.150 County Grants	1,000	5,000
357.410 SRO School Resource Officer	87,525	49,805
SUBTOTAL	104,025	69,805
TOTAL INTERGOVERNMENTAL REVENUES	110,525	75,555
CHARGES FOR SERVICES		
361 GENERAL GOVERNMENT		
361.300 Zoning Permits	5,000	3,800
361.310 Subdivision & Land Development Plan Fees	25,000	55,000
361.315 Stormwater Management	6,000	7,500
361.340 Zoning Hearing Fees & Amendments	2,000	3,500
361.400 Staff Review Fees	6,000	2,500

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1		2014 Adopted	2015 Budget & Finance
361.500	Sales of Maps and Publications	500	200
361.640	Contracted Services, Authority	10,780	0
SUBTOTAL		55,280	72,500
362 PUBLIC SAFETY			
362.110	Sale of Reports	1,200	1,200
362.410	Building Permits	85,600	124,500
362.420	Electrical Permits	1,030	2,425
362.430	Plumbing Permits	1,120	1,200
362.440	Sewage Permits	0	500
362.450	Use and Occupancy Permits	500	100
362.460	Fire Protection Permits	0	60
362.470	Mobile Home Permits	1,750	2,000
SUBTOTAL		91,200	131,985
363 HIGHWAYS AND STREETS			
363.510	Contracted Snow Removal	16,750	17,035
363.520	Departmental Earnings	2,000	0
363.530	Solid Waste Permit Fees	1,800	2,000
363.540	Admin Fee for Solid Waste	20,000	19,000
SUBTOTAL		40,550	38,035
364 SANITATION			
364.650	Dog Licenses	100	100
SUBTOTAL		100	100
TOTAL CHARGES FOR SERVICES		187,130	242,620

Lower Swatara Township
General Fund Budget

2015

2015 Budget #1	2014 Adopted	2015 Budget & Finance
MISCELLANEOUS REVENUE		
380 MISCELLANEOUS RECEIPTS	2,000	61,000
Miscellaneous Receipts	2,000	61,000
SUBTOTAL		
391 PROCEEDS OF GENERAL FIXED ASSET DISPOSITION	4,000	3,000
391.100 Sale of Supplies & Equipment	4,000	3,000
SUBTOTAL	6,000	64,000
TOTAL MISCELLANEOUS REVENUE		
OTHER FINANCING SOURCES		
392 INTERFUND OPERATING TRANSFER		
392.350 Transfer from Highway Fund	200,000	226,700
SUBTOTAL	200,000	226,700
TOTAL OTHER FINANCING SOURCES		
TOTAL OPERATING REVENUE	4,695,575	4,941,500
BEGINNING CASH BALANCE	450,000	450,000
TOTAL OPER. REVENUE & BEGINNING CASH BALANCE	5,145,575	5,391,500

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1	2014 Adopted	2015 Budget & Finance
EXPENDITURES		
GENERAL GOVERNMENT		
400 LEGISLATIVE BODY		
400.110	12,500	12,500
	956	956
400.161	30,000	45,000
400.310	1,000	0
400.320	3,000	3,500
400.340	4,756	2,620
400.350	1,092	0
400.351	5,000	5,250
400.420	1,440	720
400.450	12,000	11,000
400.470	71,744	81,546
SUBTOTAL		
401 EXECUTIVE		
401.120	85,000	91,800
401.156	18,720	19,360
401.157	14,850	14,700
401.161	6,931	7,090
401.200	300	300
401.320	2,000	2,000
401.330	400	200
401.350	350	350
401.351	232	0
401.354	190	266
401.355	412	0
401.420	150	150
401.450	12,000	2,000
401.470	125	125
401.650	0	12,500
SUBTOTAL		
402 FINANCIAL ADMINISTRATION		
402.120	64,089	55,000
402 FINANCIAL ADMINISTRATION		
	141,660	150,841
	64,089	55,000

Lower Swatara Township
General Fund Budget
2015

2015 Budget		2014	2015
#1		Adopted	Budget & Finance
402.140	Salary, Accountant	45,632	0
402.156	Employee Benefits	20,659	8,420
402.157	OPEB	0	4,860
402.161	Payroll Taxes	9,252	4,649
402.210	Office Supplies	1,000	1,000
402.240	Maintenance Agreement	2,200	2,500
402.260	Minor Equipment	500	500
402.310	Accounting & Auditing Services	23,070	18,070
402.350	Bonding	1,100	750
402.351	Property & Liability Insurance	437	0
402.354	Workers Comp Insurance	246	158
402.470	Cash Management Expense	250	250
402.650	Retirement	13,374	7,415
	SUBTOTAL	181,809	103,572
403 TAX COLLECTION			
403.150	Contracted Services	12,000	12,000
403.174	Education	0	250
403.180	Tax Collection Commission	1,300	1,350
403.200	Materials & Supplies	1,600	1,600
403.350	Insurance & Bonding	750	0
	SUBTOTAL	15,650	15,200
405 CLERK/SECRETARY			
405.140	Salaries, Secretary	48,228	49,191
405.156	Employee Benefits	15,411	19,175
405.161	Payroll Taxes	4,174	4,204
405.200	Office Supplies	1,000	1,200
405.260	Minor Equipment	500	1,000
405.350	Bonding	100	100
405.351	Property & Liability Insurance	219	0
405.354	Workers Comp Insurance	108	142
405.470	General Expense	100	100
405.650	Retirement	6,158	6,795
	SUBTOTAL	75,998	81,907

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1	2014 Adopted	2015 Budget & Finance
407 Business Technology		
407.250	2,000	2,000
		Equipment Maintenance
407.260	4,800	4,800
		Licensing Agreement
407.320	2,000	2,000
		Communication
407.560	10,000	4,000
		Contracted Services
407.740	0	4,000
		Capital Expenses
407.750	1,000	1,000
		Minor Equipment
SUBTOTAL	19,800	17,800
408 Receptionist		
408.120	12,480	25,500
		Salary, Receptionist
408.156	0	205
		Employee Benefits
408.161	1,563	2,392
		Payroll Taxes
408.200	2,500	3,000
		Office Supplies
408.210	2,000	2,500
		Postage
408.260	250	250
		Minor Equipment
408.350	0	100
		Bonding
408.351	219	0
		Property & Liability Insurance
408.354	28	74
		Workers Comp Insurance
408.380	3,504	4,014
		Equipment Rentals
408.470	100	100
		General Expense
408.650	0	3,472
		Retirement
SUBTOTAL	22,644	41,607
409 MUNICIPAL BUILDING		
409.140	14,215	14,280
		Salary
409.150	4,160	4,160
		Building Maintenance---Contracted Services
409.161	1,090	1,092
		Payroll Taxes
409.200	500	500
		Materials & Supplies
409.250	6,000	6,000
		Maintenance Contract
409.260	2,000	2,000
		Minor Equipment
409.351	2,577	0
		Property & Liability Insurance
409.354	471	0
		Workers Comp Insurance
409.360	22,000	20,000
		Public Utility Services
409.370	6,000	6,000
		Repairs & Maintenance Services

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1		2014 Adopted	2015 Budget & Finance
409.470	General Expense	250	250
409.650	Retirement	960	0
	SUBTOTAL	60,223	54,282
	TOTAL GENERAL GOVERNMENT	589,528	546,755
PUBLIC SAFETY			
410 POLICE			
410.120	Salary, Chief	88,000	90,000
410.125	Retirement Pay Outs	0	23,152
410.140	Salary, Clerical	36,745	37,480
410.141	Salaries, Officers	888,770	900,770
410.144	Salaries, Vehicle Maintenance	7,000	10,000
410.156	Employee Benefits	184,918	233,303
410.161	Payroll Taxes	95,000	97,721
410.174	Education	20,000	20,000
410.176	Shift Differential, OIC, AC	18,000	18,000
410.183	OT, Holiday, Court	100,000	100,000
410.191	Uniform Allowance	2,100	2,100
410.196	OPEB	57,620	77,216
410.200	Office Supplies	11,000	12,000
410.231	Vehicle Fuel	45,000	45,000
410.238	Uniform Replacement	15,000	10,000
410.250	Repairs & Maintenance, Supplies	11,000	14,000
410.260	Small Tools & Minor Equipment	1,000	1,000
410.310	Professional Services	2,400	15,000
410.314	Legal Services	30,000	30,000
410.320	Communication	19,400	18,300
410.330	Transportation	1,000	1,000
410.340	Advertising & Printing	1,200	1,200
410.351	Property & Liability Insurance	6,447	0
410.352	Insurance, Liability	14,601	0
410.354	Workers Comp Insurance	53,771	38,736
410.355	Auto Insurance	6,478	6,807
410.370	Repairs & Maintenance, Building	2,000	2,000

Lower Swatara Township
General Fund Budget
2015

2015 Budget		2014	2015
#1		Adopted	Budget & Finance
410.374	Vehicle Repair & Maintenance	17,000	20,000
410.420	Dues & Memberships	800	800
410.440	Uniform Cleaning	7,000	4,560
410.450	Contracted Services	39,700	46,000
410.650	Retirement	73,881	133,969
410.740	Major Equipment & Machinery	88,919	14,570
410.750	Minor Equipment & Machinery	4,740	8,000
SUBTOTAL		1,950,490	2,032,684
411 FIRE			
411.540	Contribution, General	297,770	305,400
411.555	Contribution, Prior years	5,500	6,600
SUBTOTAL		303,270	312,000
412 AMBULANCE/RESCUE			
412.540	Contribution, General	70,000	70,000
SUBTOTAL		70,000	70,000
413 PROTECTIVE INSPECTION			
413.130	Salary, Admin. Assistant	32,611	27,540
413.140	Salary, Building Code Officer	59,303	60,489
413.150	Salary, Code Enforcement Officer	46,370	47,298
413.156	Employee Benefits	31,106	46,690
413.157	OPEB	17,322	14,840
413.161	Payroll Taxes	11,865	11,676
413.174	Education	1,700	3,000
413.200	Office Supplies	2,300	2,300
413.210	Postage	500	500
413.250	Maintenance Contracts	0	550
413.260	Minor Equipment	250	250
413.314	Legal Services	1,000	1,000
413.320	Communications	0	2,500
413.330	Transportation	1,400	1,400
413.340	Advertising & Printing	500	500
413.351	Property & Liability Insurance	656	0
413.354	Workers Comp Insurance	589	705

Lower Swatara Township
General Fund Budget
2015

2015 Budget		2014	2015
#1		Adopted	Budget & Finance
413.355	Auto Insurance	858	981
413.420	Dues & Membership	800	500
413.490	Code Hearing Fees	0	500
413.510	Fire Marshall	1,250	1,250
413.650	Retirement	17,448	18,425
413.740	Major Equipment	26,481	8,000
SUBTOTAL		254,309	250,894
414 PLANNING & ZONING			
414.140	Salary	63,672	59,160
414.156	Benefits	5,233	18,868
414.161	Payroll Taxes	5,300	4,967
414.174	Education	1,000	1,000
414.200	Office Supplies	200	200
414.210	Postage	0	100
414.250	Maintenance Contracts	0	550
414.260	Minor Equipment	0	2,000
414.312	Engineering Services - Township	0	20,000
414.313	Engineering Services - Plan Review	82,225	55,000
414.314	Legal Services	13,000	14,000
414.315	Contracted Services	62,000	62,000
414.330	Transportation	0	400
414.340	Advertising & Printing	0	2,000
414.351	Property & Liability Insurance	219	0
414.354	Workers Comp Insurance	311	343
414.355	Auto Insurance	0	446
414.400	Staff Review	0	2,500
414.420	Dues & Memberships	200	300
414.450	Contracted Services Zoning Board	2,000	2,000
414.470	General Expense	0	200
414.531	Contribution, Planning Board	520	3,500
414.650	Retirement	7,491	8,055
414.740	Capital Purchase, Major Equipment	0	8,000
SUBTOTAL		243,371	265,589

Lower Swatara Township
General Fund Budget
2015

2015 Budget		2014	2015
#1		Adopted	Budget & Finance
415 EMERGENCY MANAGEMENT			
415.120	Contribution, EMA Director	1,000	1,000
415.174	Education & Training	1,200	1,200
415.200	Office Supplies	200	200
415.260	Minor Equipment	880	880
415.265	Major Equipment	0	5,000
415.320	Communication	900	900
415.470	General Expense	800	1,550
SUBTOTAL		4,980	10,730
TOTAL PUBLIC SAFETY		2,826,420	2,941,897
HEALTH AND WELFARE			
421 HEALTH			
421.150	Salaries, Overtime	3,000	2,250
421.161	Payroll taxes	230	0
421.354	Workers Comp Insurance	157	0
421.380	Rentals	9,000	8,000
421.540	Contracted/Transportation/Humane Society	10,000	8,000
421.650	Retirement	320	0
TOTAL HEALTH AND WELFARE		22,707	18,250
SANITATION			
429 WASTEWATER COLLECTION & TREATMENT			
429.150	Salaries, Waste Water Collection, PW	3,000	5,000
429.161	Payroll Taxes	245	383
429.184	Overtime, Waste Water Collection, PW	200	400
429.354	Workers Comp Insurance	168	0
429.650	Retirement	341	0
TOTAL SANITATION		3,954	5,783
PUBLIC WORKS -- HIGHWAY, ROADS, STREETS			
430 HIGHWAY MAINTENANCE GENERAL SERVICES			
430.120	Salary, Superintendent	68,979	58,000
430.140	Salaries & Wages	155,486	154,717

Lower Swatara Township
General Fund Budget
2015

2015 Budget		2014	2015
#1		Adopted	Budget & Finance
430.156	Employee Benefits	117,778	142,231
430.161	Payroll Taxes	36,942	32,258
430.170	Annual Leave & Unallocated	60,000	60,000
430.174	Education/Training	1,500	1,500
430.183	Overtime	2,500	3,000
430.187	Salaries, Seasonal	0	6,000
430.196	OPEB	0	8,094
430.200	Materials & Supplies--Office Supplies	2,200	2,600
430.231	Vehicle Fuel, Gas, & Oil	35,000	35,000
430.238	Clothing & Uniforms	5,000	6,500
430.239	Employee Testing	500	500
430.260	Small Tools & Minor Equipment	4,500	4,500
430.320	Communication	2,500	2,500
430.330	PA One Call Expense	0	600
430.340	Advertising & Printing	600	600
430.351	Property & Liability Insurance	5,500	2,190
430.354	Workers Comp Insurance	22,456	25,489
430.355	Auto Insurance	9,059	8,386
430.360	Public Utility Services	20,000	20,000
430.373	Repairs & Maintenance Services, Building	4,000	7,500
430.374	Repairs & Maintenance, Equipment	35,000	35,000
430.450	Contracted Services	2,500	3,300
430.470	General Expense	3,000	3,000
430.650	Retirement	47,082	62,829
430.740	Capital Purchase, Major Equipment	7,000	162,445
430.750	Capital Purchase, Minor Equipment	1,000	1,000
SUBTOTAL		650,082	849,739
431 CLEANING OF STREETS & GUTTERS			
431.140	Salaries, Street Sweeping	9,500	10,000
431.141	Salaries, Leaf Collecting	14,000	15,000
SUBTOTAL		23,500	25,000
432 SNOW & ICE REMOVAL			
432.140	Salaries, Winter Maintenance	20,000	20,000

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1		2014 Adopted	2015 Budget & Finance
432.183	Overtime	25,000	25,000
432.184	Contracted Services, Snow Removal	0	2,000
432.200	Materials & Supplies	35,000	45,000
432.470	Miscellaneous Snow Related Expenses	250	250
432.740	Major Equipment	0	2,100
432.750	Minor Equipment	4,000	5,000
SUBTOTAL		84,250	99,350
433 TRAFFIC SIGNALS, STREET SIGNS, STREET MARKINGS			
433.200	Materials & Supplies, Signs	4,000	4,000
433.351	Property & Liability Insurance	549	0
433.360	Public Utility Services, Electricity	6,000	6,000
433.450	Contracted Services	12,500	17,000
SUBTOTAL		23,049	27,000
438 MAINTENANCE & REPAIRS, HIGHWAYS & BRIDGES			
438.140	Salaries & Wages	40,000	25,000
438.244	Materials & Supplies, Highways	30,000	33,000
SUBTOTAL		70,000	58,000
439 CONSTRUCTION & REBUILDING			
439.140	Salaries & Wages	30,000	12,000
439.244	Materials & Supplies, Highways	250,000	250,000
SUBTOTAL		280,000	262,000
TOTAL PUBLIC WORKS		1,130,881	1,321,089
446 STORM WATER MANGAGEMENT AND FLOOD CONTROL			
446.140	Salaries & Wages	0	20,000
446.370	Repairs & Maintenance	0	20,000
446.450	MS4 Engineering expenses	46,312	30,000
TOTAL STORM WATER MANGAGEMENT AND FLOOD CONTROL		46,312	70,000
CULTURE AND RECREATION			
450 PARTICIPANT RECREATION			
450.540	Contribution to Olmsted Regional Recreation Board	22,000	0
SUBTOTAL		22,000	0

Lower Swatara Township
General Fund Budget
2015

2015 Budget		2014	2015
#1		Adopted	Budget & Finance
454 PARKS			
454.140	Salaries	55,790	47,000
454.161	Payroll Taxes	4,268	0
454.187	Salaries, seasonal	0	12,000
454.351	Property & Liability Insurance	92	0
454.354	Workers Comp Insurance	2,921	0
454.360	Public Utility Services	3,200	3,800
454.371	Repairs & Maintenance, Land	18,000	26,500
454.373	Repairs & Maintenance, Building	1,500	2,000
454.374	Equipment Maintenance	0	4,000
454.375	Repairs & Maintenance, Playground Equipment	6,000	4,000
454.380	Rentals	4,500	6,000
454.650	Retirement	5,952	0
454.740	Capital Purchases, Major	6,000	12,000
SUBTOTAL		108,223	117,300
TOTAL CULTURE - RECREATION		130,223	117,300
DEBT PRINCIPAL			
471.700	Lease Obligation Debt Principal	86,993	0
SUBTOTAL		86,993	0
DEBT INTEREST			
472.700	Lease Obligation Debt Interest	7,814	0
SUBTOTAL		7,814	0
TOTAL DEBT SERVICE		94,807	0
TAXES, BENEFITS, INSURANCE			
486 CASUALTY INSURANCE PREMIUM			
486.040	Umbrella Excess Liability	0	6,458
486.351	Property & Liability	0	44,068
SUBTOTAL		0	50,526

Lower Swatara Township
General Fund Budget
2015

2015 Budget #1	2014 Adopted	2015 Budget & Finance
487 PAYROLL TAXES & BENEFITS		
487.189 Act 96 PBPSA	1,000	1,000
SUBTOTAL	1,000	1,000
TOTAL TAXES, BENEFITS, INSURANCES	1,000	51,526
492 TRANSFERS		
492.290 Transfer to Capital Improvements Fund	81,000	81,000
492.300 Transfer to Capital Reserve Fund	143,743	162,900
492.660 Transfer to Post Retirement HCP	75,000	75,000
TOTAL INTERFUND OPERATING TRANSFERS	299,743	318,900
TOTAL GENERAL FUND OPERATING EXPENDITURES	5,145,575	5,391,500
TOTAL RECEIPTS & BEGINNING CASH BALANCE	5,145,575	5,391,500
TOTAL EXPENDITURES	5,145,575	5,391,500
EXCESS (DEFICIT)	0	0