

## MINUTES

### SEPTEMBER 5, 2012 WORKSHOP MEETING

#### LOWER SWATARA TOWNSHIP BOARD OF COMMISSIONERS

The September 5, 2012 Workshop Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by Vice President William L. Leonard Jr.

Roll call was taken with the following officials in attendance:

- Frank Linn, Sr., President
- William L. Leonard, Jr., Vice President
- Michael J. Davies, Secretary
- Thomas L. Mehaffie III, Commissioner
- Jon G. Wilt, Commissioner
- Harry N. Krot, Township Manager
- Brenda K. Wick, Planning & Zoning Director
- Richard Brandt, Acting Police Chief
- Steven W. Anderson, Public Works Director
- Peter R. Henninger, Solicitor
- Jean R. Arroyo, Recording Secretary

Residents and visitors in attendance:

(PLEASE SEE ATTACHED SIGN-IN SHEET)

#### PUBLIC COMMENTS:

Jeannie Dunaway, 279 Selma Avenue, stated that she has several concerns about the new student housing projects in her neighborhood. One of her major concerns is speeding on N. Wood Street. There are no signs posted as to the legal speed on this street. She explained that she had contacted the Police Department to question this, and was informed that since the speed limit is not posted, it defaults to 35 mph. Ms. Dunaway added that she was told to approach the Board regarding her request to lower the speed limit to 25 mph or less. She also expressed concern that there is no sidewalk in this area, and the students walk right out into the middle of N. Wood Street. These students are not paying attention to vehicles. The early morning joggers, as well as individuals on bicycles and skateboards, add to this dangerous situation. Ms. Dunaway stated that she is worried someone is going to get seriously hurt. She reminded the Commissioners that she had voiced her opposition to this project last year when it was first

brought before the Board. Now, many of her concerns are being validated. She noted that the students throw trash onto N. Wood Street or onto the ground, especially when the dumpster is filled. The students who do drive are not using turns signals or stopping at stop signs, and some are even making u-turns onto Route 230. In addition, the students are squeezing their vehicles through the pylons to use the emergency vehicle only access as a shortcut into the campus. Ms. Dunaway stated that she is aware that the police officers are up there on a daily basis monitoring things.

Vice President Leonard stated that there are probably some start-up issues since this is a brand-new facility. Chief Brandt is in attendance tonight and can investigate these issues. He agreed that the emergency vehicle only access is not for public use, and suggested that Penn State Harrisburg be contacted to look out for this.

Ruth Helwig, 341 W. High Street, explained that her home is right behind the student housing complex. She expressed concern that stop signs mean nothing to the students – they drive right through them. The only one that seems effective is the stop sign at the location where the old Lawrence Street meets the new Lawrence Street. She agreed with Ms. Dunaway's comments that the students walk in the middle of the road, and that there is trash thrown in the road and in the yards. Ms. Helwig added that she hears noise and commotion in the streets at 3:00 A.M.

Shelby Shauer, 1898 W. Harrisburg Pike, stated that the Township has taken the beauty out of Eagle Heights by tearing down the old beautiful homes and replacing them with student housing buildings.

Michelle Keeney, 310 Dauphin Street, stated that the stagnant water at the bottom of Lawrence Street is a breeding ground for mosquitoes. Vice President Leonard explained that this will be a turn-off lane, and will be corrected when the construction is completed. Ms. Keeney also noted that it is very narrow where the old Lawrence Street meets the new Lawrence Street. A school bus cannot come up that way. Ms. Wick stated that she believes what is built is what the plans show. Ms. Keeney stated that she also had solo cups in her yard over the Labor Day weekend, and heard noise all hours of the night.

Ron Keeney, 310 Dauphin Street, stated that he has a camper, and he can longer bring the camper up Lawrence Street because of the way the road is designed. He will now have to rely on going up Wood Street. He agreed that the students just walk in the road and do not pay

attention. Someone is going to get killed, and the poor driver of the vehicle will be the one to get the blame. These students are messy, noisy, run through the stop signs, and sneak through the emergency vehicle only exit on Wood Street. He added that the standing water is drawing mosquitoes and causing the residents who live here to suffer. Mr. Kenney stated that he does not know why the Board approved the student housing in the first place. It ruined the whole neighborhood and is basically just a money thing for the Township.

Don Burger, 505 N. Lawrence Street, stated that he is on the very end of old Lawrence Street where it makes the turn to the new Lawrence Street. He agreed that the road is very narrow, and he must park along the road since he doesn't have a driveway. He suggested that perhaps it be made one-way from the backside of Lawrence Street to the campus. Mr. Burger added that GreenWorks Development does have a walking access for the students. He suggested the campus be asked to post something to encourage the students to use this.

Lillian DeHart, 523 N. Wood Street, stated that during the recent heavy rains, it took the water about a day to drain from the bottom of Wood Street. She stated that she is concerned about the possibility of icy patches forming when the cold weather sets in. Also, when turning off Main Street onto Wood Street heading west, the road is very rough. She would like to see this fixed if possible. Mr. Anderson explained that the Township will address this when Lawrence Street is completed with its final paving. The water concern will be addressed when two additional drains are installed on Route 230. This work will be done when the turn lanes are installed. He explained that everything needs to be completed in the appropriate stages.

Ms. DeHart also stated that the bank at the corner really needs to be fixed or cut back, as it is extremely hard for drivers to see around it. She noted that she had already totaled a car due to a visibility issue here. Mr. Kenney agreed that his daughter also was in a serious accident here. It is a hazard and needs to be corrected.

Peggy Guinivan, 535 N. Lawrence Street, stated that she can personally vouch that cars are squeezing through the emergency vehicle only access. She expressed concern that there is no stop sign at Wood Street and W. High Street. There never was a stop sign here, but there was never so much traffic in this area before. Ms. Guinivan asked if the bottom of Lawrence Street on Route 230 will be wider than it is now when completed. President Linn stated that it will be.

Fire Chief Chris DeHart referenced the emergency vehicle only access, and stated that he prefers it remain. The water pressure in this area is very poor, so the Fire Department relies on the ability to use this entrance for fire protection purposes.

OVERVIEW OF TAX COLLECTION PROCEDURES BY JANIS CREASON:

Janis Creason, Dauphin County Treasurer, gave the Board and visitors a brief overview of the tax collection procedures done by the County. She stated that thus far, the process has been nothing but good. There have been no problems experienced, and the residents have been great. She thanked the Board for giving the County this opportunity to serve the Township. Ms. Creason stated that at this point, they are about \$30,000 ahead in collections, so the benchmarks that have been set are being met.

Commissioner Mehaffie thanked Ms. Creason for the excellent job and smooth transition. He observed that she had reduced her office hours at the Township Building from two days a year to one day a year, and asked if this had created any problems. Ms. Creason responded that it had not. This was actually done because in the first year of the process, there were lines during the first day, and practically nobody on the second day. Reducing it to one evening has worked out well. She added that most residents have acclimated themselves to mailing in their taxes, since receipts are mailed back to them expeditiously – usually within 48 hours. Residents can still pay taxes in person at the County or drop them off here at the Township Building for submission to the County. In response to a question from Commissioner Mehaffie, Ms. Creason confirmed that she will once again schedule a collection day here at the Township Building next year.

PRESENTATION OF PROPOSAL BY N.J. HESS ASSOCIATES:

Mr. Krot reported that as Manager, he has identified the need for the update of job descriptions, the establishment of a personnel manual, etc. The Board was provided with a proposal from Nancy Hess, N.J. Hess Associates, who has worked with public sector organizations for over 25 years in Pennsylvania. Ms. Hess explained her profession is human resources, and she is very comfortable in this environment. What she brings to the table is the ability to provide the employees guidelines and also help them feel connected to what is happening in the bigger picture of Lower Swatara Township. She noted there is much change

afoot right now in working environments due to technology and expectations of the residents and community. What is being presented to the Board is a good and solid plan of what needs to be done. It is flexible, and can be modified to fit the needs of the organization.

Commissioner Mehaffie stated that there is a breakdown of rates for four individual tasks, and asked if the rates would be impacted if the Township should chose to do only one or two of the tasks due to monetary issues. Ms. Hess noted that the rates quoted are not based on the entire package being selected, so the rates for each individual task would not change.

Commissioner Davies inquired how long it would take to place something this comprehensive into place as a finished project. Ms. Hess explained the process includes frequent meetings with management and staff, as well as fine-tuning to meet the specific needs of the Township. She stated that in most cases, it takes from one to two years, although most of the actual work is completed inside of the first year.

Commissioner Wilt stated that since this is personnel related, he would like to further discuss this item in executive session upon conclusion of tonight's meeting.

#### STUDENT HOUSING UPDATE BY GREENWORKS DEVELOPMENT:

Matt Tunnell and Bobbie Van Buskirk, representing GreenWorks Development (owners of Nittany Village) discussed with the Board the direction that GreenWorks is moving in the future. Mr. Tunnell noted that what is being presented tonight is just a basic sketch plan of what is envisioned. He showed the first two buildings which have been completed and are being occupied. The third building will be completed in the next year. These three buildings are essentially the first phase of the project.

The next phase involves 1.25 acres of the north side of the existing tract. GreenWorks is under agreement with the four residential property owners to purchase this land. What is shown on the sketch is what could be constructed in that area based upon the same zoning as the first phase of this project. However, this tract is currently zoned Residential-Urban, so the envisioned use would require a zoning map change to make it Commercial-Neighborhood. In addition, a Special Exception would need to be granted by the Zoning Hearing Board to allow the student housing use. Mr. Tunnell added that if this map change and Special Exception is approved, it would be nice to have an access directly into the campus.

Mr. Tunnell also reported that GreenWorks Development does currently have under

agreement 13.5 acres of land that is owned by the Middletown Cemetery Association. There are no actual plans for the property right now. Mr. Tunnell explained that there will be many issues with developing this property. One issue is the fact that it is partially located in Lower Swatara Township and partially located in the Borough of Middletown. It is not currently subdivided, so it will have to go through a subdivision process. Other issues include access and stormwater concerns.

Commissioner Mehaffie asked about the occupancy rate of the buildings so far. Mr. Tunnell stated that they are incredibly pleased with the occupancy thus far; the buildings are more than 80% occupied. He noted that he foresees the need for more and more student housing developments in this vicinity.

Commissioner Wilt suggested that any future student housing projects in this area have direct access into Penn State Harrisburg. He suggested this be made a priority, since the residents already have a problem with traffic in their neighborhoods. Mr. Tunnell agreed, and added that he is not opposed to the Township's request to Penn State to make the emergency vehicle only access a permanent public access. He stated that he would be happy to work with the Township in supporting this request.

Mr. Keeney suggested that if the Township allows these developers to build anywhere else, it should make certain there is room for the construction trucks and the work vehicles to be parked off the road. He stated that during construction in his neighborhood, roads were blocked numerous times by vehicles of both student housing project developments.

Bonnie Kiner, 545 N. Wood Street, stated that the Board is here to serve the taxpayers. She suggested it really needs to consider approval of any more plans. Contracts have been cancelled, including her own, and the residents are left here in an area with no sidewalks, no storm drains, and no street lights. If this new plan is approved, they will be shoved in the middle of yet another development. Ms. Kiner suggested that the Board consider the big picture and not just the tax dollars. She stated that it owes the residents that much.

Ms. Keeney stated that the cemetery land being referenced is directly across from her home. She questioned the need for additional student housing, and stated that there are "for rent" signs all over Middletown, as well as empty units in Pineford. Ms. Keeney asked the rationale of taking away more green space.

Ms. Dunaway agreed with Ms. Keeney, and stated that the Middletown Cemetery is the final resting place for many of her relatives, and will be her final resting place too. She remarked that the idea of sacred land being developed as student housing is just not right. The Demey Elementary School is vacant, and that land could perhaps be used.

ACCEPTANCE OF RESIGNATION OF POLICE CHIEF RICHARD T. WILEY

A motion was made by Commissioner Wilt, seconded by President Linn, to accept the resignation of Richard T. Wiley as Police Chief for Lower Swatara Township effective September 7, 2012. The motion was unanimously approved.

DEPARTMENT REPORTS:

*Fire Department Report: Chief DeHart*

Chief DeHart reported that calls for the month of August totaled 54, with a grand total of 333 so far this year. The Rescue project will soon be turned over to the Township for review. The vendor of choice is Ferrara, which came in at a price approximately \$40,000 less than Pierce. The current cost is \$556,791.49 with one outstanding item to be priced out. Future fundraising events include a Sunday Breakfast on September 23 from 7:00 A.M. to 11:00 A.M., and a Pork Dinner on September 16 from 11:00 A.M. until sold out.

Chief DeHart distributed several charts to the Board summarizing data and trends. He also noted that budget time is approaching, and he would again ask the Board to consider paying for the Fire Department's workers compensation insurance.

*Police Department Report: Acting Chief Richard Brandt*

For the month of August, there were 13 Part 1 offenses, 22 Part 2 offenses, 642 service calls, 26 cases, 11 arrests, 3 suspects, 22 victims, 5 DUI arrests, 54 traffic citations, 4 non-traffic citations, and 39 warnings.

Chief Brandt reported on the homicide that occurred in the Township at the end of May. After several months of intensive investigation, Adam Homer was arrested for the crime. Chief Brandt noted that while it was a team effort of many entities including the Township Police, the Dauphin County District Attorney's Office and the PA State Police, special commendation should be given to Detective Bob Appleby for his tireless efforts in this case.

As requested at the last meeting, the Police Department has been conducting traffic detail on Lumber Street.

Chief Brandt reported that he has been in contact with the owners of both Campus Heights and Nittany Village, the two new student housing projects. Both owners have been extremely cooperative. Chief Brandt noted that there is very good internal security features within both student housing projects. He urged anyone experiencing problems in this area to contact the Police Department immediately so an officer can be dispatched to check out the situation. He stated that the Police Department has had only six complaint calls in this area within the last two weeks, and two of these calls were generated from the students themselves. He stressed that the police are available 24/7, and residents should call at the time of the occurrence. Chief Brandt added that the Department does have a plan of action, and will also address the comments tonight in the plan.

Commissioner Mehaffie referenced the previous comment about the need for a stop sign at High Street and Wood Street and asked Chief Brandt how this should be pursued. Ms. Wick stated that High Street is a private road. Chief Brandt stated that a stop sign can probably be placed here, but could not be officially enforced. Commissioner Mehaffie also questioned the request to reduce the speed limit on Wood Street to 25 mph. Solicitor Henninger stated that there are substandard roads up there, so a speed reduction to 25 mph could certainly be looked into from a safety standpoint. Commissioner Mehaffie suggested this be done, and a recommendation provided to the Board.

Commissioner Davies referenced the emergency vehicle access on Wood Street, and the fact that the developer would like to see this become a permanent public access. He noted that he has driven through there, and can see how this could become a loop for people who like to cruise through that parking lot. He asked Chief Brandt to keep an eye on this and provide his input as to whether this should be opened up to general traffic or remain an emergency vehicle only access.

Ms. Kiner added that she is also concerned with students hanging out at the post office and Dollar Store across the street from the student housing project. Chief Brandt noted that this is in the Borough of Middletown, but agreed to pass this information on to the Middletown Police Department.

*Public Works Department – Steve Anderson*

Mr. Anderson reported that the Department installed a 10' x 12' concession stand for ORSA at Greenfield Park, and also hooked up a temporary water system for Greenfield Park. The summer parks maintenance program is ongoing, and curb painting is in progress. The Department is also repairing inlets and doing road repair work. Issues with traffic signals are being addressed as necessary. Upcoming projects include crack sealing, traffic pavement markings and painting, and park maintenance. The dumpster will be open Saturday, September 8, from 8:00 to Noon for Township residents.

Commissioner Mehaffie reported that the Recreation Board had met earlier this evening and discussed with Mr. Anderson the issues at the soccer fields. Mr. Anderson is recommending re-seeding, composting and fertilizing the fields. That particular line item is out of funding, but there is money left in the road maintenance budget due to the mild winter. Commissioner Mehaffie stated that Mr. Anderson would like to move on this as soon as possible. Commissioner Davies explained that the idea is to shift funds in order to get the seeding done at just the right time of year, and thus improve the fields for the coming year. This could even save money in the long run. In response to a question by Commissioner Mehaffie, Mr. Anderson confirmed that soccer will now be having both a fall and spring season. Vice President Leonard suggested this request be placed on the legislative agenda for action in two weeks. This would allow the Board time to review figures and consider the request. Commissioner Wilt agreed that waiting two more weeks to act on this should not present a problem. Commissioner Davies stated that he did actually have the figures for this work. It would cost approximately \$4,000. Commissioner Mehaffie asked employee Dan Wagner, who has been working closely with this project, his opinion on what is needed. Mr. Wagner explained that as far as seeding goes, the sooner the better. He noted that fertilizing is also a must. He also expressed concern about the comments that soccer will now have both a spring and fall season. Mr. Wagner cautioned that if the fields do not have time to rest between spring and fall, they will take a beating.

*Planning & Zoning Report: Brenda Wick*

Ms. Wick noted that she had provided the Board with a report containing updated numbers pertinent to recent activity in the Code Department.

Ms. Wick referenced the drainage issue in Greenwood Hills as reported by John Kerschner of Fine Line Homes at a previous Board meeting. Solicitor Henninger has drafted letters for the Township to send to the applicant and the surrounding five property owners. Mr. Kerschner is aware of the plan to send out the letters. Provided that the Board is in agreement with the proposed resolution, Ms. Wick will send out the letters. Hearing no objection from the Board, Ms. Wick was directed to proceed with the mailing.

Ms. Wick reported on the zoning amendment request submitted by Fulling Road LLC. The request to change "Age Restricted" to "Age Targeted" was not recommended by the Dauphin County Planning Commission, as noted in its letter dated August 6. Additionally, the Lower Swatara Township Planning Commission voted at its August 23 meeting to reject the amendment. Solicitor Henninger stated the next step is to hold a Public Hearing on the zoning amendment request. This hearing must commence on or before November 13.

President Linn suggested the Board simply reject the zoning amendment request, based on the recommendations of the Dauphin County Planning Commission and the Township Planning Commission. Solicitor Henninger explained that the Board is required to have the Public Hearing prior to taking action on the request. The Board looked at their individual schedules, and agreed that October 17, prior to the legislative meeting, would be a suitable date. A motion was made by Commissioner Mehaffie, seconded by Commissioner Wilt, to approve the advertisement of a Public Hearing on October 17, at 6:00 P.M., in order to receive public comment on the zoning amendment request submitted by Fulling Road LLC. The motion was unanimously approved.

Ms. Wick discussed with the Board the PennDOT Business Partner Agreement. The Intergovernmental Business Partner Agreement is required by PennDOT before staff can see the HOP (Highway Occupancy Permit) information online. This is required due to PennDOT's new paperless system and will be useful regarding the SR 230 HOP with Lawrence Street, but is an ongoing agreement between PennDOT and Lower Swatara Township. The agreement has been provided to Solicitor Henninger for review. Solicitor Henninger stated that he would recommend the Board approve this agreement. A motion was made by Commissioner Mehaffie,

seconded by Commissioner Wilt, to approve the Intergovernmental Business Partner Agreement with PennDOT. A roll call vote was taken with the following ballot tabulation: Commissioner Wilt – aye, Commissioner Mehaffie – aye, Commissioner Davies – aye, Vice President Leonard – aye, President Linn – aye. The motion to approve the Agreement was approved by a 5 – 0 margin.

The latest Phoenix Contact Land Development Plan was conditionally approved by the Board at the July 18 meeting. The outstanding conditions included the Security Agreement approval, the Letter of Credit, the Stormwater O&M Agreement, and Dauphin County Conservation District approval. The O&M and the Security Agreement have been received and reviewed by the Solicitor. Ms. Wick explained that action from the Board will be required on the Security Agreement and the Stormwater O&M Agreement prior to recording the plans or issuing a building permit. A motion was made by Commissioner Mehaffie, seconded by Commissioner Davies, to approve the Stormwater O&M Agreement and the Security Agreement for Phoenix Contact. The motion was unanimously approved.

Tyco, now known as TE Connectivity, submitted plans a few months ago to replace its existing crosswalk on Fulling Mill Road, and to add a new crosswalk with a flashing warning beacon. A Pedestrian Crosswalks Maintenance Agreement was reviewed by the Solicitor and signed by the Board. The agreement was pending PennDOT approval for the work that TE Connectivity wishes to do within the right of way. PennDOT has now approved the HOP, and the agreement between TE and the Township is ready to be recorded. A Stormwater Management O&M will be required. This is a standard agreement that has been sent to the Solicitor for review. TE has also submitted a recreation plan to the Township for a stormwater management review; it plans to construct walking trails as well as a couple sports fields. Action from the Board will be required on the Stormwater O&M Agreement prior to recording the plans or issuing a building permit. A motion was made by Commissioner Wilt, seconded by Commissioner Mehaffie, to approve the Stormwater O&M Agreement for TE Connectivity. The motion was unanimously approved.

Ms. Wick updated the Board on the completion of Lawrence Street. There has been very little progress on the Lawrence Street construction in the past week or two. She was informed by the GreenWorks developer that there is an issue with the PennDOT HOP. After discussing the situation with PennDOT and the contractor hired by KGH, it appears there is an issue with

the drainage that crosses SR 230 near Wood Street because the design does not meet PennDOT standards. Ms. Wick noted that she had requested a status update from Matt Genesio on August 29, but had not received an updated schedule of construction. With PennDOT's end of paving season date of October 15 approaching, the possibility of the construction being complete prior to the construction season ending appears very slim. If the road is not complete, it cannot be accepted by the Township, and the developer will be required to provide winter maintenance.

Ms. Wick explained that if the road is not completed for dedication to the Township, the Township has two options: (1) The Township can enter into a Winter Maintenance Agreement with the developer whereby the Township would maintain the road at the expense of the developer or (2) The developer can be required to take care of the winter road maintenance. Solicitor Henninger explained that option 1 would be similar to the winter maintenance agreement the Township enters into with PennDOT. The Township plows the state roads, and PennDOT reimburses the Township for this work. Ms. Wick added that she did receive an email this afternoon about the scheduling. It was actually a request from Matt Genesio to Horst Construction. Horst Construction indicated that if PennDOT would give the okay right now, it would take 28 days to obtain the inlet boxes that go into the PennDOT right-of-way. These inlet boxes are made to order. After the inlet boxes arrive, there will be another eight weeks of construction required. Vice President Leonard asked what the Township's next step should be. Ms. Wick suggested that the Township prepare for the fact that it is likely the road will not be a Township road by the October 15 paving deadline. She stated that PennDOT's paving season deadline of October 15 is a hard and fast rule. She also noted that she has asked for information, asked to be included in meetings, etc. and this has not happened

Ms. Kiner questioned how the developer even obtained an occupancy permit for the student housing, and noted the Township had claimed at a prior meeting that no occupancy permit would be issued until Lawrence Street was completed. Vice President Leonard explained that the Township did not issue the permit until the binder course was put down. Commissioner Mehaffie added that PennDOT had also given the okay for the Township to open the road.

Bobbie Van Buskirk, GreenWorks Development, further explained the issue with the HOP. With the volume of water that comes down Wood Street, the depth of a suitable storm drain pipe could not go across Route 230 due to interference with utilities. There have been changes and modifications to the design, but she has not seen the latest set of plans either.

Solicitor Henninger agreed with Ms. Wick that the Township needs to plan in advance for the possibility of the road not being completed in time, since information received makes it appear very unlikely that the timeline can be met. Mr. Anderson commented that the Township's Public Works Department is probably in a better position than the developer to treat the roads when necessary. However, there are many inlets that stick up several inches. He inquired who will accept the liability if these inlets are hit and damaged by the plows.

Commissioner Mehaffie stated that as commission-liaison to the Public Works Department, he would like to call an emergency meeting with KGH Developers and GreenWorks Development to discuss how this situation will be handled. Mr. Anderson and Ms. Wick will also be asked to attend.

Ms. Wick reported that there had been concern expressed about the lack of a stop sign where the new Lawrence Street meets the old Lawrence Street. After further investigation, it was found that a stop sign was on the recorded plan. The developer was contacted, and a stop sign has been installed.

Ms. Wick next addressed the Ann Street intersection. As a result of the removal of the driveway near the Ann Street intersection with SR 230, revised signal operation is required to eliminate the green light that faces the driveway. A plan has been submitted to PennDOT by HRG to remove the two post-mounted signals and revise the signal configuration. After PennDOT approval, the Township will need to sign the permit plan. The work will then be done by Telco and the Township will be reimbursed by the developer of the Nittany Heights development.

At the Board's last workshop meeting, residents in the 300 area of Lumber Street had questioned the FEMA maps. These residents did come in to see look at the new maps. Ms. Wick explained that there has been no change to the floodplain boundary within Lower Swatara Township. The main change in the maps is all of Dauphin County is included in the maps, and a photograph has been included on the maps to provide additional location clarity. The residents on Lumber Street are still in a Zone A floodplain and will need to maintain flood insurance. No downgrade to the floodplains on the maps occurred, nor is it anticipated.

Penn State Harrisburg submitted a final land development plan for a new Educational Activities Building (EAB) on its campus. The plan was tabled by the Planning Commission after some discussion. A sketch plan for the new Sheetz, which will be located at

the intersection of Meade Avenue and Route 230, was discussed by the Planning Commission. It is likely that the preliminary plan for Sheetz will be before the Planning Commission next month.

Two submissions will be before the Zoning Hearing Board this month. Variances are being requested by FedEx, located on the Pickel Farm at the end of Fulling Mill Road. Penn State will be requesting an additional Special Exception.

#### MANAGER'S REPORT:

Mr. Krot referenced copies of several letters of support for variance projects.

The Board acknowledged submission of a letter of support for Penn State Harrisburg's request for County Sponsorship of Local Share Municipal Grant Application.

The Board acknowledged submission of a letter of support for the Borough of Highspire's Local Share Municipal Grant Application for improvement to the Lumber Street Interceptor.

The Board acknowledged submission of a letter of support for SARAA's application for Local Share Gaming Funding. The application this year is for the purchase of winter weather safety equipment for use at HIA.

The Board acknowledged submission of a letter of accommodation to be included in an application for an award through the Dauphin County Planning Commission for the Highspire Borough Boardwalk/Reservoir Park project.

Mr. Krot reported that resumes for the position of Construction Code Official will be accepted until September 10, 2012. This official will replace Glenn Snavely, who will be retiring.

Mr. Krot informed the Board that Mr. Knoche, in his capacity as EMA Director, was recently asked to host a large group of emergency management officials from PEMA and FEMA. These individuals were attending a convention in the Harrisburg area, and were interested in touring the Township's flooded areas. Mr. Knoche hosted the tour and explained how the Township dealt with this situation. By all accounts, the group was very pleased with Mr. Knoche's presentation. In response to a question from Vice President Leonard, Mr. Krot confirmed that the Township has not yet received any FEMA money.

### SOLICITOR'S REPORT:

Solicitor Henninger referenced two police related items that he failed to mention during Chief Brandt's report. One is a Memo of Understanding with the PA National Guard to provide armed back-up support at the International Guard Facility. A motion was made by Commissioner Wilt, seconded by Commissioner Mehaffie, to approve the Memo of Understanding with the PA National Guard. The motion was unanimously approved.

The other item is a Memo of Understanding with the Office of Student Conduct at Penn State Harrisburg by which the Township Police Department would provide them with reports of relevant incidents. It was noted that the Boroughs of Middletown and Highspire are also being requested to adopt this Memo of Understanding. A motion was made by Commissioner Mehaffie, seconded by Commissioner Wilt, to approve the Memo of Understanding with the Office of Student Conduct at Penn State Harrisburg. The motion was unanimously approved.

### FINAL COMMENTS:

Commissioner Mehaffie reported that he had been working with Ms. Arroyo on fine-tuning the new Township website. He noted that the Township has received some compliments on the fact that the new website is easier to use. Commissioner Mehaffie also reminded the Board that it still needs to pursue work on a new Township logo. He stated that if there are no objections, he will make contact with the Superintendent of the Middletown Area School District to see if the art department is interested in coming up with some designs. A citation could be given to the winner of the design that is selected by the Board. No objections were voiced by the Board.

Commissioner Wilt commended the Police Department and Detective Appleby for the efforts put into the homicide investigation and asked that this be conveyed back to them.

Commissioner Davies welcomed Acting Chief Brandt, and thanked the Police Department for staying on top of the issues at the new student housing complex. He stated that he is aware of the challenges that this presents.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

With no further business to discuss, a motion was made by Commissioner Mehaffie, seconded by Commissioner Wilt, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 9:29 P.M.

ATTEST:

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Harry N. Krot  
Township Manager

**PLEASE PRINT NAME CLEARLY**

NAME	ORGANIZATION (IF APPLICABLE) OR ADDRESS
JEANIE DUNAWAY	279 SELMA AVE M-TOWN PA 17057
Gavis Creason	Treasurer's office
Julie Ann Wier	resident.
Bonnie A Kiner	resident
Bob Kiner	resident
OSMAN KAMARA	CANDIDATE for STATE representation
David Mullen	↓ friend
Nelle Barrett	Press and Journal
Matt Tunnell	GWD
Bobbie VanBuskirk	GWD
Peoppy Ginnovan	
Ron Fisher	
Ruth & Ron Helm	
Stelvey Setwood	1898 W. HEB. PIKE
C. H. M. DEJAN	1/115
Lillian Dohart	523 N Wood St Eagle Heights
Paul Navaro	Navarro & Wright
Michelle Keeney	310 Dauphin St
ISAIAH ROGERS	310 Dauphin St
Ron Keeney	310 Dauphin St
Ron Duffin	565 N Linnwood St
Mark Will	Falling Mill Rd LLC