

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 23, 2012

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:00 P.M. The record indicated that all Board members were present. Also present were Matthew Cichy, HRG, Peter Henninger, Jones & Henninger, P.C., Harry Krot, Township Manager and Tracey Bechtel, Recording Secretary. Resident in attendance was Mr. Paul. Chairman Gingrich took this time to thank Mr. Paul for all the years of service and expressed his appreciation.

A motion was made by Mr. High and seconded by Mr. Martino to retain the same slate of officers as 2011. The motion was unanimously approved. The 2012 slate of officers is as follows:

- James R. Gingrich, Chairman
- Todd Truntz, Vice Chairman
- Charles A. High, Secretary
- Richard W. Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer

A motion was made by Mr. Martino and seconded by Mr. Wilkinson to reappoint Herbert Rowland and Grubic as Authority Engineer. The motion was unanimously approved.

A motion was made by Mr. Truntz and seconded by Mr. High to reappoint Jones & Henninger, P.C. as the Authority Solicitor. The motion was unanimously approved.

A motion was made by Mr. Wilkinson and seconded by Mr. High to appoint Ms. Bechtel as the Authority Recording Secretary. The motion was unanimously approved.

A motion was made by Mr. Wilkinson and seconded by Mr. Martino to approve the December 19, 2011 Meeting Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed his monthly written report. Mr. Cichy reported that no invoices were received this month for Highspire Wastewater Treatment Plant BNR upgrade project and there is no further update to report.

Mr. Cichy reported construction invoices for the Middletown Wastewater Treatment Plant upgrade totaled \$10, 121.22 and the engineering invoices totaled \$6,212.46. In addition, an invoice for Legal cost totaling \$13, 516.65 of which Lower Swatara's share is \$2,703.33 was

received. The legal costs were associated with the Blatt & Myers, Inc. claim on the project. Mr. Cichy referred to Solicitor Henninger for his opinion on whether this is a shared cost in accordance with the Middletown Agreement. Solicitor Henninger stated that this is a reasonable cost and the Authority is responsible to pay under the agreement, however Solicitor Henninger recommended that at some point the Authority should communicate with Middletown that depending on the outcome there would be some relief of costs based on that claim. With that, Mr. Cichy noted he will update the appropriate project tracking spreadsheets regarding the legal costs.

Mr. Cichy reminded the Board that CET Engineering Services is working on replacement of the influent screen. Lower Swatara's share of this cost is approximately \$56,000.00.

PSI Pumping Solutions, Inc. returned to the site today and began installation of the new door and hatches, as well as prepping for the installation of the ventilation equipment, which is expected to arrive later this week. Once the equipment arrives, the contractor anticipates completing the remaining repairs and installing the equipment.

One item that came up over the past month was replacement of an existing light fixture in the dry well of the pump station building. The existing light is located about 21 feet off the bottom of the floor and is in an area that the existing bulb cannot be easily changed. Township Staff and contractor discussed installing a new light at a more easily accessible location. PSI Pumping Solutions, Inc. provided a cost of \$437.72 for furnishing and installing the new light, conduit, and conductors. HRG has reviewed the cost and finds it to be consistent with the work required. Township Staff had previously authorized this work to proceed, but the Authority must accept the change order. HRG has prepared Change Order #2 to incorporate the furnishing and installation of the new light in the dry well and would recommend the authorization of Change Order #2 to PSI Pumping Solution which would increase the contact amount by \$437.72. A motion was made by Mr. High and seconded by Mr. Martino to approved Change Order #2 in the amount of \$437.72. The motion was unanimously approved.

Solicitor's Report: Mr. Henninger reported that Ms. Bechtel just gave him information on a possible refinancing for the Blaine Deyle property. He noted that he will work with Ms. Bechtel on forwarding that information and hopefully the Authority will receive monies due on this lien.

Mr. Henninger also noted that in February every year he provides the Board with a lien update list of what liens are still outstanding he will have that at next month's Authority meeting for discussion.

Mr. Henninger would also like to thank Mr. Paul for all his years of service to the Authority.

Manager's Report: Mr. Krot noted that the sewer rate increase from \$42.00 to \$44.75 will go into effect on the February 1, 2012 bill. The bills will be mailed out in an envelope along with a notice stating the rate increase.

Mr. Krot reported that the transition of staff members in regards to the Authority's everyday operation is moving along very well.

Mr. Krot informed the Board that he had talked with Mr. Sipe this week regarding the request for Notice To Proceed for the Muffin Monster as an Agenda item at next month's meeting

A motion was made by Mr. Wilkinson and seconded by Mr. High to approve the January expenses of the Sewer Revenue Fund in the amount of \$105,738.43. The motion was unanimously approved.

The Board had a discussion regarding establishing a committee to look into options for billing and handling delinquent accounts.

The next meeting is scheduled for Monday, February 27, 2012. Mr. Wilkinson indicated that he would not be in attendance for this meeting. A motion was made by Mr. Martino and seconded by Mr. High to adjourn. The motion was unanimously approved and the meeting adjourned at 7:33 P.M.

ATTEST:

Tracey Bechtel
Recording Secretary