MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
AUGUST 24, 2020

The August 24, 2020 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance:

- Richard Wilkinson, Chairman
- Daniel Magaro, Vice Chairman
- Chester Hartz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Elizabeth McBride, Township Manager
- Lester Lanman, MA Manager
- Peter Henninger, Solicitor (Zoom)
- Caleb Krauter, Engineer (Zoom)

Residents and visitors in attendance:

- Todd Truntz, LST Board Liaison
- Ron Paul, LST Board Liaison
- Brian Davis, LST MS4 Coordinator
- Bruce Henry, LST Codes
- Holly Evans, Evans Engineering

Public comments: Bruce Henry from the Codes Department introduced himself to the Municipal Authority Board.

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the Regular Meeting Minutes of July 27, 2020. The motion was unanimously approved.

Engineer's Report:

Approve/reject Authority Manager to sign the Water Quality Management Part II Permit Application for the Wilsbach Distribution Facility:

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the Authority Manager to sign the Water Quality Management Part II Permit Application for the Wilsbach Distribution Facility. The motion was unanimously approved.

Mr. Krauter noted that the Jamesway Force Main Construction Contract has been underway for about three months now and the connection was made today so the new force main is currently being used.

2019 Proposed Capital Improvement Projects

Work continues under Contract No. 2019-03. Work is anticipated to commence in the coming weeks under Contract Nos. 2019-01 and 2019-02.

HRG has prepared Change Order No. 2, for Contract No. 2019-01, including a net Contract Price increase of $17,238.00 and net Contract Duration increase of 144 days for consideration by the Authority Board. The price increase is for the replacement of the check valves in the Jamesway Pump Station header piping and related work, which is to be added to the Contract at the request of the Authority Staff. The Duration increase is for the project start and material procurement delays, related to the COVID 19 pandemic.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve Change Order No. 2 for Contract No. 2019-01, including a net Contract Price increase of $17,238.00 and a net Contract Duration increase of 144 days. The motion was unanimously approved.

HRG has prepared Change Order No. 2, for Contract No. 2019-02, including a net Contract Price increase of $9,438.00 and net Contract Duration increase of 144 days for consideration by the Authority Board. The price increase is due to an additional conduit installation ($508) and change to the PPL electrical connection ($8,075) due to PPL requirements, which were changed recently. The Duration increase is for the project start and material procurement delays, related to the CPVID 19 pandemic.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve Change Order No. 2, for Contract No. 2019-02, including a net Contract Price increase of $9,483.00 and net Contract Duration increase of 144 days. The motion was unanimously approved.

No update. The Middletown Management Associates permanent easement agreement was signed and received. This easement will need to be notarized by both parties once it is safe to do so and before being recorded.

Act 537 Planning

No update. HRG continues preparation of the Plan. Work is temporarily on hold until the flow monitoring is completed. We also anticipate completing the remaining on-lot disposal system inspections once it is safe to enter onto resident's properties. Our services are proposed to be on a time and materials basis, as requested by the Authority.

Spring Garden Sanitary Sewer Replacement Project

HRG has received and approved the construction submittals for the sanitary sewer work. Work is expected to begin in the coming weeks.

Stormwater Authority Implementation Support Services Proposal

At the request of the Authority Staff, HRG has prepared this proposal of professional services to support the Authority Staff during the implementation of the Stormwater Program. Our proposed services include program management services, specialty engineering services and financial services.

A motion was made by Mr. Hartz seconded by Mr. Magaro to approve the execution of HRG's proposal for Stormwater Authority Implementation Support Services on a time and materials cost basis. The motion was unanimously approved.

Land Development Projects Update

The Pond at Fulling Mill (Retirement Community)
Phase I – No update to report.

Phase II – No update to report.

Hershey Creamery Expansion
No update. Construction of this project is underway.

UPS Northeast Hub
Construction of the onsite sanitary and storm sewer facilities is underway.

William's Manor
No correspondence was received over the past month.

Buddy's Run Subdivision
No update to report. Construction and testing of the sanitary sewer extensions is complete. The Developer has requested an improvement guarantee reduction, which HRG will prepare once CCTV data and Record Drawings are received from the Developer.

PSU Meade Heights
No correspondence was received over the past month.

Stoneridge Lot 1
No correspondence was received over the past month.

SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)
No correspondence was received over the past month.

Building #300 – Capital Logistics Center
No update to report.

Star-Barn Duplexes
No update to report.

Woodridge PH II Section 9
No update to report.

Campus Heights Village III
No update to report.

Wilsbach Distribution Facility
PA DEP is requiring the submission of a Water Quality Management Permit Application for the low pressure sewer extension. The Developer's Engineer prepared the Application, which HRG reviewed and provided comments to the Authority on August 18, 2020.

D&H Proposed Warehouse
No update to report. Construction of this project is progressing.

Fiddler's Elbow Warehouse
HRG provided comments on the land development plan submission on North Union Street, Fiddler's Elbow Warehouse. A revised land development plan submission has been received and is currently under review.

Solicitor's Report: Solicitor Henninger asked what the status is with Fiddler's Elbow Quarry on the sanitary sewer easement and the other property owners. Solicitor Henninger indicated that at the Board of Commissioners meeting last week they conditionally approved the Plan subject to the finalization of the sanitary sewer easement and a few other items.

Mr. Krauter responded that HRG did receive an exhibit late last week asking us to look at the location that they needed to complete their survey activities so they could then provide a study phase design showing where the proposed gravity sewer system would be installed. HRG is currently reviewing that, then they will need to go back out to the field, conduct a survey and then submit all the legal documents for the easement. Mr. Krauter would anticipate it being a couple of weeks of works till that is finalized.

M.A. Manager's Report: Mr. Lanman updated the Board on the work that is being done under Contract 2019-01 and Contract 2019-02.

Mr. Hartz asked if the new Pump Truck has been used yet, Mr. Lanman responded that we have not.

Township Manger's Report: Ms. McBride requested an executive session immediately following this evening meeting for a legal issue.

Ms. McBride indicated that contact was made with the School District, the Airport and Penn State to have separate meetings to discuss possible credits towards the Stormwater fee. We had a very pleasant meeting with the School District, a very pretentious meeting with the Airport and there is a meeting scheduled in about two weeks with Penn State.

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve the August expenses in the amount of $182,014. 34. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Popp to adjourn the meeting and convene into executive session. The motion was unanimously approved and the meeting adjourned at 8:30 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary