

**MINUTES**

**DECEMBER 23, 2024 -- SPECIAL MEETING**

**LOWER SWATARA TOWNSHIP BOARD OF COMMISSIONERS**

The December 23, 2024 Special Meeting of the Lower Swatara Township Board of Commissioners was called to order at 6:00 P.M. by President Jon G. Wilt. President Wilt called for the pledge of allegiance followed by a moment of silence.

The following officials were in attendance:

- Jon G. Wilt, President
- Ronald J. Paul, Assistant Secretary
- Michael J. Davies, Commissioner
- Christopher DeHart, Commissioner
- Zachary Border, Manager
- Tracey Bechtel, Township Secretary
- James Diamond, Solicitor

Absent: Todd F. Truntz, Vice President

Residents and visitors in attendance: (see attached sign-in sheet)

President Wilt noted the purpose of this Special Meeting is for final approval of Lower Swatara Township Annual Budget for the fiscal year 2025, beginning January 1, 2025 and ending December 31, 2025, and establishing the 2025 Lower Swatara Township Tax Rates for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025.

**Ordinance No. 619: Budget**

A motion was made by Commissioner Davies seconded by Commissioner Paul to approve Ordinance No. 619, which appropriates specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during fiscal year 2025.

Commissioner Davies explained this 2025 budget is a balanced budget. The total revenues and total expenditures are \$8,281,016. The General Fund revenues will decrease by 22.75% and expenses will decrease by 17.36%, much of this is driven by the American Rescue Plan Act (commonly referred to as ARPA) funds that were budgeted in the 2024 budget. The ARPA funds were used to pay for apportion of the new Shireman Park. The General Fund will continue to carry a fund balance to cover shortfalls in revenues. This year \$539,515 of fund balance will be used to cover expenditures and balance the budget.

With the motion on the floor and seconded, a roll call vote was taken with the following ballot tabulation: Commissioner DeHart – aye, Commissioner Paul – aye, Commissioner Davies – aye, President Wilt – aye. Ordinance 619 was approved by a 4 – 0 margin.

Ordinance No. 620: Tax rates for 2025

A motion was made by Commissioner DeHart seconded by Commissioner Davies to approve Ordinance No. 620, which fixes applicable tax rates for the year 2025. A roll call vote was taken with the following ballot tabulation: Commissioner DeHart – aye, Commissioner Paul – aye, Commissioner Davies – aye, President Wilt – aye. Ordinance 620 was approved by a 4 -0 margin. Commissioner Davies added that the tax rates are unchanged from 2024. Real estate tax rate is 4.28 mills. The Local Services Tax remains at \$52 per employee within the Township, and the annual Per Capita Tax remains at \$10 per resident. The Occupation Tax for residents earning more than \$12,000 per calendar year remains the same at \$25.

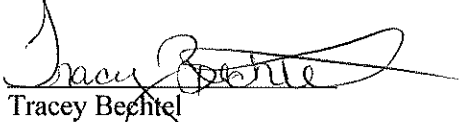
Commissioner DeHart noted for the record, Dauphin County did raise their rates, so when the residents get their bill and the rate is higher, it is not the Township that raised the rate. The increase in the millage rate is from Dauphin County.

PUBLIC COMMENTS: None

ADJOURN:

Hearing no other comments, a motion was made by Commissioner Paul seconded by Commissioner DeHart, to adjourn the Special Meeting. The motion was unanimously approved, and the meeting adjourned at 6:05 P.M.

ATTEST:

  
Tracey Bechtel  
Township Secretary

PLEASE **PRINT** NAME CLEARLY  
BOARD OF COMMISSIONERS DECEMBER 23, 2024  
SPECIAL MEETING - BUDGET (6:00 PM)

Name/Organization	Address/Contact Information
Dale Messink	Resident
Julie Ann Wiet	Resident, T/C

